

Town of Carbonear
Regular Council Meeting, August 12, 2008
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, August 12th, 2008 at 4:30pm

Members Present: Mayor Sam Slade
Deputy Mayor Ned Slade
Councillors Gladys Mercer (absent at start of meeting)
Jim Burden
John Comerford
Fred Earle
Terry Emberley

Also Present: Town Administrator Cynthia Davis
Director of Operations & Public Works Brian O'Grady

Absent: Town Clerk Cathy Somers (vacation)

1. Calling of Meeting to Order
Deputy Mayor Slade called the meeting to order at 4:45pm.

2. Adoption of Minutes
 - a) July 28th, 2008 Regular Meeting
Motion 08-217 **F. Earle/T. Emberly**
Resolved that the minutes of the July 28th, 2008 Regular meeting of council be adopted as presented.
Favour 6; Opposed 0; **Carried**

3. Business Arising From Minutes

Inquired about whether the Town of Victoria had picked up the backhoe. The Director of Operations and Public Works confirmed that the backhoe had been picked up.

4. Delegations

- 5.1 Correspondence, Permits & Development
 - a) List of Permits 4147 - 4153 (Attached)
Motion 08-218 **E. Slade /F. Earle**
Resolved that the Town of Carbonear approve the list of permits #4147-4153.
Favour 6; Opposed 0; **Carried**

Councillor Mercer entered the meeting at 4:50 p.m.

 - b) John Nicole, Requesting an answer from Council on change to local street reservation size for land off Blueberry Crescent from 15m to 12 m.

Discussed the situation. It was felt that a 12m reservation would be approved

only where curb and gutter and storm sewer was to be installed, otherwise, the reservation would be maintained at 15 m.

Motion 08-219

T. Emberly/J. Burden

Resolved to approve an amendment to the Carbonear Municipal Plan to allow for an exception to the 15m reservation on local streets of 12m provided that curb, gutter and storm sewer is installed.

Favour 7; Opposed 0; **Carried**

5.2 Correspondence, Requiring Council's decision

- a) Don Coombs, Trinity Conception Placentia Health Foundation, 19th Annual Trinity-Conception Placentia Health Foundation Telethon to be held on October 5th, 2008, Requesting support for upcoming Telethon.

Motion 08-220

G. Mercer/E. Slade

Resolved to approve a donation to the Trinity Conception Placentia Health Foundation on their 19th Annual Trinity-Conception Placentia Health Foundation Telethon in the amount of \$1,000 to be held on October 5th, 2008.

Favour 7; Opposed 0; **Carried**

Motion 08-221

F. Earle/J. Comerford

Resolved to write the Trinity Conception Placentia Health Foundation and request that they consider a location in the Town of Carbonear for their 2009 Telethon.

Favour 7; Opposed 0; **Carried**

- b) Letters from resident Re: Complaint of noise at #7 St. Clare Avenue dated July 30 and August 1, 2008.

Council discussed and decided to write landlord again and have the Enforcement Officer complete a report on the situation.

- c) Patricia Morrissey, Parkinson Society Newfoundland and Labrador Re: Superwalk in Carbonear on September 14, 2008. Requesting support.

Discussed that a donation is already on the list of donations. Requested that the Parkinson Society be written and thanked for holding their annual walk in Carbonear.

- d) Stephen Quniton, Municipalities Newfoundland and Labrador, Re: Municipal Sustainability Self-Assessment Tool Kit Project - The first step to completing the Integrated Community Sustainability Plan (ICSP) required to continue access to Gas Tax Funding. Agreement requires all municipalities prepare ICSP's. Completion guided by MNL Field Staff and will take 3 to 4 hours. Copy of Tool Kit enclosed for review. Contact will be made by Field Staff to arrange a date and time for the session.

Discussed a meeting time. The Town Administrator was directed to set up a time and advise Council on the date and time arranged.

5.3 Correspondence, Received and action taken

- a) Clyde Jackman, Department of Tourism, Culture and Recreation. Re: Approval of Community Recreation Development Grant in the amount of \$3,000.00. (Jul 17, 2008)

- b) Canada/Newfoundland and Labrador Municipal Rural Infrastructure Fund Re: Round

4 - 2009/2010 - Deadline for submission of applications to be considered in Round 4 is September 9, 2008. Any applications submitted for consideration under Rounds One, Two and Three and were not approved will be automatically advanced to Round Four for consideration.

- c) Newfoundland and Labrador Public Health Laboratory Sanitary Report Re: Southern Construction Pike's Lane - Satisfactory (July 16, 2008)
- d) Newfoundland and Labrador Public Health Laboratory Sanitary Report Re: Town Council Office- Satisfactory (July 28, 2008)
- e) Newfoundland and Labrador Public Health Laboratory Sanitary Report Re: Dept of Justice Building - Satisfactory (July 28, 2008)
- f) Newfoundland and Labrador Public Health Laboratory Sanitary Report Re:J. Bemister's - Satisfactory (July 28, 2008)

6. Committee Reports

No reports at this time.

7. Reports from Town Administrator & Department Heads

No reports at this time.

8. Finance

- a) List of Invoices totaling \$
- b) Capital Invoices

No invoices for approval at this time.

9. Regulations

No regulations for recommendation at this time.

10. General Business

- a) Appeal Hearing for Shed construction at 1 Southside Lower Road deferred until September 2008. Appellant requesting meeting with Council to discuss and hopefully to avoid court proceedings.

Town Administrator to arrange meeting.

- b) Councillor Earle inquired about a Tree Policy where residents are removing trees from private property. The Town Administrator advised the Municipalities Act appears to authorize Council to make regulations concerning trees within the street reservation only and not on private property. The Town Administrator to discuss with the Town's lawyer for clarification.

- c) Deputy Mayor Slade inquired about correspondence received from a new Seniors Club. The letter had been received and the Mayor was aware of the correspondence, however, it was to be discussed with Council in privileged.

- d) There was an inquiry about a property that required clean up after a water leak. The Director of Operations and Public Works reported that clean up had been completed and the cut had be paved.
- e) An inquiry was made about the banks at the end of Powell Drive. The Town Administrator was directed to contact Clay Oates Lawn Care on having the grass cut on the banks.
- f) An inquiry was made on the status of tax collections. The Town Administrator advised that she could not report on the status since she was just returning from a 3 week vacation. It was the understanding of some Councillors that there had been little completed with the collections and it was felt that this was an issue that required immediate action.

Motion 08-222

G. Mercer/F. Earle

Resolved to have the Town Clerk provide delinquent tax payers with 7 days notice of discontinuation of their water service were payment of taxes had not been received or where arrangements had not been made as a result of the notices that had been sent out.

Favour 7; Opposed 0; **Carried**

- 11. Notices of Motion
No notice of motion was received.

- 12. **Motion 08-223** to adjourn at 6:20pm. **F. Earle/J. Comerford**
Favour 7; Opposed 0; **Carried**

Mayor Sam Slade

Cynthia A. Davis,
Town Administrator