

Town of Carbonear
Regular Council Meeting, November 17, 2008
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, November 17, 2008 at 7:30pm

Members Present: Mayor Sam Slade
Councillors Gladys Mercer
Jim Burden
John Comerford
Fred Earle

Also Present: Town Clerk Cathy Somers
Town Administrator Cynthia Davis
Director of Operations & Public Works Brian O'Grady
Director of Recreation & Tourism Rob Button

Members Absent: Deputy Mayor Edward Slade
Councillor Terry Emberley

-
1. Calling of Meeting to Order
Mayor called the meeting to order at 7:42pm and welcomed everyone present at the meeting.

 2. Adoption of Minutes
 - a) November 3, 2008 Regular Meeting
Motion 08-281 **F. Earle / J. Burden**
Resolved that the minutes of the November 3, 2008 Regular meeting of council be adopted as presented.
Favour 5; Opposed 0; **Carried**

 - b) November 3, 2008 Privileged Meeting
Motion 08-282 **J. Comerford / F. Earle**
Resolved that the minutes of the November 3, 2008 Privileged meeting of council be adopted as presented.
Favour 5; Opposed 0; **Carried**

Town Administrator entered meeting in progress.

3. Business Arising From Minutes
 - ▶ Councillor Earle asked about an update on the following:
Traffic lights - Town Administrator advised field work has started on the surveys.
Rorke Museum Cribbing Project - Town Administrator advised that the crib work has started and work is still ongoing.

Willoughby Extension - Town Administrator advised that the draft agreement has been received from the lawyer. Town Administrator to review with the Development Committee.

War Memorial paver installation - Director of Operations and Public Works advised that the town crews completed the job of leveling the bricks.

- ▶ Mayor Slade commended our workers for the clean up of the War Memorial. Council agreed. Brian to pass along their thanks.
- ▶ Councillor Mercer suggested that we relocate the Nicholl monument and the bell, and initiate a memorial to all the veterans from the area. Maybe we can form a committee with reps from the Legion, to apply to Veterans Affairs for a new memorial. Mayor to consider for the new year.
- Motions from the November 3, 2008 Privileged Meeting to be ratified. Mayor Slade asked that motion SPE 2008-11-03-001 be ratified.

Motion 08-283

G. Mercer / J. Comerford

Resolved that the Town of Carbonear lease the west side of the Princess Sheila Seniors Building to the following groups as a meeting room for one day per week: Carbonear Island Seniors, Women's Institute, and the Special Olympics on a month to month basis;

and Be It Further Resolved that the Town of Carbonear lease the kitchen and the east side of the Princess Sheila Seniors Building to the Princess Sheila Seniors Group for their use and activities on a month to month basis with the closets, hallway and bathrooms being used as a common area to all groups. Further details of the lease agreement to be negotiated by the interested parties.

Favour 5; Opposed 0; **Carried**

Mayor Slade asked that motion SPE 2008-11-03-002 be ratified.

Motion 08-284

F. Earle / J. Burden

Resolved that the Town of Carbonear approve a permit for the construction of a storage garage at Gunners Pond as per the application submitted.

Favour 5; Opposed 0; **Carried**

4. Delegations
None listed.

5.1 Correspondence, Permits & Development
None listed.

5.2 Correspondence, Requiring Council's decision

- a) MRON, Request for confirmation letter of participation in the Baccalieu Games which are tentatively scheduled to take place during the week of August 23-29, 2009. Mayor read the letter to Council.
Rob advised that they would be looking for stage setup, use of the Pool and recreational facilities.
Discussed. Council encourages participation.

Motion 08-285

F. Earle / J. Burden

Resolved that the Town of Carbonear issue a confirmation letter of participation in the Baccalieu Games, scheduled for August 23-29, 2009.

Favour 5; Opposed 0; **Carried**

Rob advised that the Committee has Hired a Coordinator and Assistant Coordinator to start the planning of these regional games.

- b) Department of Municipal Affairs Engineering & Land Use Planning Division, Re. Municipal Plan Amendment #3, 2005 & Development Regulations Amendment #3, 2005.

Motion 08-286

G. Mercer / F. Earle

Under the authority of Sections 16 and 110 of the Urban & Rural Planning Act 2000, the Town Council of Carbonear adopts the Carbonear Municipal Plan Amendment No. 3, 2005 and Development Regulations Amendment No. 3, 2005.

Favour 5; Opposed 0; **Carried**

- c) Department of Municipal Affairs Engineering & Land Use Planning Division, Re. Municipal Plan Amendment #10, 2008 & Development Regulations Amendment #15, 2008.

Motion 08-287

F. Earle / J. Comerford

Under the authority of Sections 16 and 110 of the Urban & Rural Planning Act 2000, the Town Council of Carbonear adopts the Carbonear Municipal Plan Amendment No. 10, 2008 and Development Regulations Amendment No. 15, 2008.

Favour 5; Opposed 0; **Carried**

- d) Carbonear Heritage Society, Request for Council to designate the Train Station area and the Railway Track area as a Municipal Heritage Area, and request to consider making application for funding under the Maintenance Grant Pilot Program for 2008 for funding to do necessary repairs to the Train Station.

Mayor read the letter to Council.

Motion 08-288

G. Mercer / F. Earle

Resolved that the Town of Carbonear designate Carbonear Railway Station Site as a Municipal Heritage Site under Chapter M-24, Section 200.1 of the Municipalities Act, and the designation to include the footprint of the station building, as well as the stretch of land from the front right corner of the station building to Pike's Lane, confined to that land area containing the remnants of the train tracks and freight shed, and the lever switches, plus a buffer of one meter from outermost portion of these features in either direction, in accordance with the Statement of Significance document for the site.

Favour 5; Opposed 0; **Carried**

Councillor Mercer to review the grant application with the Town Administrator for recommendation to Council.

- e) The Jessica Campaign, Request for letter to the Federation of Canadian Municipalities, asking that they approve the resolution before them to put their support behind these life saving goals as presented by the Jessica Campaign.
- Mayor read the letter to Council.*
Referred to Brian for investigation.

5.3 Correspondence, Received and action taken

Council reviewed the following correspondence and action taken:

- a) Greater Avalon Regional Waste Management Committee, Notification of Robin Hood Bay Tipping Fee Increase from \$23/tonne to \$50/tonne beginning April 1, 2009. Copied to Council. Referred to the Finance Committee for 2009 Budget consideration.

Mayor reviewed correspondence with Council.

Robin Hood Bay is being upgraded to a modern waste disposal system.

Councillor Mercer indicated there was an outcry from individuals who were concerned with the delay in the multi-stream waste disposal.

Mercer provided questions/answers addressed by the Greater Avalon Regional Waste Management Committee.

Councillor Earle suggested that things such as leaf collection should be composted, rather than being shipped to St. John's. Council agreed, but noted that for this year, there is no plan in place, so it will be shipped to Robin Hood Bay.

Plan for recycling is not completed. Transfer stations are not included in the proposal.

- b) NL Public Health Laboratory, Test results for water samples collected from the Dept. of Justice and Pitcher's Gas Station on October 21, 2008. Test results satisfactory and placed on file.
- c) NL Alliance for the Control of Tobacco, ACT. Letter of thanks for being one of 22 communities with a policy making our outdoor recreation and sport areas and events smoke free. Letter placed on file.
- d) Department of Municipal Affairs, Re. Circular to Municipal Councils, Town/City Clerks and Auditing Firms
Re. Requirements for the 2007 Gas Tax Annual Expenditure Report, required to be submitted by Nov. 24, 2008.
Copied to the Town Administrator.
- e) MRON, Notification of workshops Memorial Present, Monday, November 17, 2008 at 7:00pm, and Regional Workshop, Tuesday, November 18, 2008, from 9:00am to 4:00pm.
Copied to Council.
- f) Department of Municipal Affairs, Re. Supply of Phase Two Reference Manual, which provides information on topics such as municipal reporting entities, environmental liabilities, obligations, government partnerships, etc.
Provided to the Town Administrator for her use.
- g) Hospitality Newfoundland & Labrador, introduction of the on-line version of It's Good Business Responsible Alcohol Service Program.
Copied to the Council and the Town Administrator.

6. Committee Reports

- a) Carbonear Island Development Strategy
Councillor Earle advised that this started in 2003.
Now the following people have been hired on the project:
 Florence Button, Project Coordinator, and
 Cathy Lundrigan, Researcher
Minutes of the meeting will be placed in Council trays so that Council is updated on

the progress.

Mayor Slade requested that letters of congratulations to be written to Ms. Button and Ms. Lundrigan. Council agreed.

7. Reports from Town Administrator and Department Heads

a) Town Administrator

Report previously copied to Council members.

Town Administrator reviewed her report with Council.

Motion 08-289

F. Earle / G. Mercer

Resolved that the Town of Carbonear grant approval to proceed with proposal to include the Rorke Stores as destination location with the Cupids 400 project.

Favour 5; Opposed 0; **Carried**

Art Work to be Loaned to Rorke Store.

Council is in support of the project. Terms and conditions to be determined and presented to Council.

Rorke Museum - Proposal for improvements to second exit from upstairs level.

Council approves to proceed with proposal to apply for funding to construct a second exit from the upstairs level of the Rorke Stores to increase the capacity for functions and events being held on the upstairs level.

Town Administrator to advise Ms. Gear to proceed with development of the proposal.

Cultural Committee.

Town Administrator to advise Ms. Gear to proceed with development of the committee.

b) Director of Operations and Public Works

Brian reviewed his report with Council.

Councillor Earle suggested to place signage at top of Liberton's Hill indicating the steep slope of the hill.

Brian to investigate the appropriate signage.

Motion 08-290

G. Mercer / J. Burden

Resolved that the Town of Carbonear grant approval for the construction of a replacement retaining wall along the east side of O'Donovan's Lane as recommended by the Director of Operations and Public Works in the amount of \$3,396 + HST.

Favour 5; Opposed 0; **Carried**

Councillor Earle inquired about the Chlorination system. Brian advised it is operating fine right now, included upgrade in Capital Works Application for 2009.

Councillor Earle inquired about the water pooling on the Highroad South Bridge.

Brian advised he would review with the engineer after next rainfall.

Councillor Earle inquired about the water pooling near the Gut Bridge. Brian advised they would monitor during the winter, and then plans have been submitted for the bridge replacement in 2009. Brian will investigate some short term solution to allow the for water to drain off.

Councillor Earle asked if the Director of Operations and Public Works is watching the weather to ensure early morning sanding is completed if necessary. Brian confirmed that he is monitoring this on a regular basis.

Director of Operations and Public Works was asked to check with property owner of the Stonehouse building to ensure that the scaffolding will be inside the sidewalk, so use of the sidewalk is reinstated before the winter season.

- c) Director of Recreation and Tourism
Rob reviewed his report with Council.

Motion 08-291

F. Earle / J. Burden

Resolved that the Town of Carbonear approve the purchase of playground equipment as recommended by the Director of Recreation and Tourism for the price of \$5,719 + HST and shipping.

Favour 5; Opposed 0; **Carried**

Town Administrator set up meeting with Recreation Commission and Council.

Rob to check the suggestion box at the pool.

8. Finance

- a) List of Operating Invoices, totaling \$9,241.36

Motion 08-292

G. Mercer / J. Comerford

Resolved that the Town of Carbonear approve the list of invoicing totaling \$9,241.36 as presented to Council.

Favour 5; Opposed 0; **Carried**

9. Regulations

10. General Business

- ▶ Duane and Curtis Andrews received music awards.
Duane has a concert here in November, encourage all council to attend.
Mayor congratulated them and requested letters of congratulations be sent to them.
Town Administrator to send the letters as requested.
- ▶ Battle of the brains participation.
Councillor Earle noted that Council's team placed third.
Carbonear Collegiate was first, Ascension & Relic Riders tied for second.

11. Notices of Motion

12. Adjournment

Motion 08-293 to adjourn at 9:10pm.

F. Earle / J. Comerford

Favour 5; Opposed 0; **Carried**

