

**Town of Carbonear**  
**Regular Council Meeting, March 1, 2010**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, March 1, 2010 at 7:30pm

**Members Present:** Mayor Sam Slade  
Deputy Mayor Ches Ash  
Councillors David Kennedy  
George Butt Jr.  
Betty Forward  
Ed Goff  
Gladys Mercer

**Also Present:** Town Clerk Cathy Somers  
Town Administrator Cynthia Davis  
Director or Operations & Public Works Brian O'Grady

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1. Calling of Meeting to Order  
Mayor Slade called the meeting to order at 7:30pm.
  
  2. Adoption of Minutes
    - a) February 15, 2010 Regular Meeting  
**Motion 10-071** **C. Ash / B. Forward**  
*Resolved that the minutes of the February 15, 2010 Regular meeting of council be adopted as presented.*  
Favour 7; Opposed 0; **Carried**  
Deputy Mayor Ash indicated that he has a response to the presentation made by Ms. Bradbury at the last meeting and would like to present that response at this time.  
Mayor Slade declared a conflict of interest on the matter and left the meeting. Deputy Mayor Ash advised Ms. Bradbury that Council has prepared a response to her presentation of February 15, 2010. For purposes of clarification, he noted that her presentation included copies of two emails that were sent to staff here at the office, he asked where she obtained these emails. She indicated that they were obtained here from Council. Deputy Mayor Ash asked from whom they were obtained. Ms. Bradbury would not divulge the source of the information.  
Deputy Mayor Ash proceeded to read Council's response to Ms. Bradbury's presentation and then presented Ms. Bradbury with a copy of the response. Ms. Bradbury asked why the Town would have no concerns with Squibbs Lane which intersects with that road. Mr. Bradbury advised that the people on Squibbs Lane should also be in non-compliance and that Squibbs Lane would also be in conflict with the regulations as well.  
Deputy Mayor Ash advised that these concerns would be duly noted.  
  
Mayor Slade was called back into the meeting and resumed the chair.

- b) February 15, 2010 Privileged Meeting  
**Motion 10-072** **G. Mercer / G. Butt**  
*Resolved that the minutes of the February 15, 2010 Privileged meeting of council be adopted as presented.*  
Favour 7; Opposed 0; **Carried**

3. Business Arising From Minutes

- ▶ Motions to be ratified from the February 15, 2010 Privileged Meeting of Council.

Mayor Slade asked that Motion SPE 02-15-10-001 be ratified.

**Motion 10-073** **G. Mercer / G. Butt**

*Resolved that the Town of Carbonear under Section 137 of the Municipalities Act serve notice of arrears of taxes to the property owner of 47A Water Street.*

Favour 7; Opposed 0; **Carried**

Mayor Slade asked that Motion SPE 02-15-10-002 be ratified.

**Motion 10-074** **G. Mercer / B. Forward**

*Resolved that the Town of Carbonear make the following change to the Rules of Procedure for Conduct of Meetings Policy to replace Item 18 with the following:*

18. *Delegations or other visitors will only be permitted to speak if a written summary of the concerns to be presented to Council is received, so that the concerns can be investigated by the appropriate staff, and Council can determine when and if they will entertain the request.*

Favour 7; Opposed 0; **Carried**

Mayor Slade asked that Motion SPE 02-15-10-003 be ratified.

**Motion 10-075** **G. Butt / D. Kennedy**

*Resolved that the Town of Carbonear enter into the proposed agreement as provided by Targa.*

Favour 7; Opposed 0; **Carried**

4. Delegations

5.1 Correspondence, Permits & Development

- a) List of permits #4578-4579.

**Motion 10-076** **C. Ash / B. Forward**

*Resolved that the Town of Carbonear approve the list of permits #4578-4579 as presented to Council.*

Favour 7; Opposed 0; **Carried**

5.2 Correspondence, Requiring Council's decision.  
None presented.

5.3 Correspondence, Received and action taken

Council reviewed the following correspondence and action taken:

- a) Resident, Request for adjustment in water/sewer tax for house awaiting

demolition.

Referred to reviewed by the Finance, Administration and Human Resources Committee.

- b) Resident, Request for taxes to be deferred.  
Referred to and reviewed by the Finance, Administration and Human Resources Committee.
- c) Knights of Columbus, Request for donation for Knights of Columbus Public Speaking Contest.  
Referred to and reviewed by the Finance, Administration and Human Resources Committee.
- d) Special Events Committee, Request for appointment of new member.  
Referred to and reviewed by the Public Works, Recreation and Special Events Committee.
- e) Volunteer Week, April 18-24, 2010. Re. Proposed Proclamation and funding availability.  
Referred to and reviewed by the Public Works, Recreation and Special Events Committee.
- f) Carbonear Collegiate, Request of painting of crosswalks on Valley Road and widening of the snow clearing route on Valley Road to include the shoulder of the road.
- g) Developer's Request for the Town to take over the Newfoundland Power invoices for the new lift station for Blueberry Crescent.  
Referred to the Development, Cultural and Tourism Initiatives Committee.
- h) Resident, Additional information pertaining to request for adjustment to interest.  
Referred to the Finance, Administration and Human Resources Committee.
- i) Resident, Request for reimbursement for damaged tire.  
Referred to the Finance, Administration and Human Resources Committee.

6. Committee Reports

a) Finance, Administration and Human Resources Committee

Deputy Mayor Ash presented the recommendations from the Committee.

**Motion 10-077**

**C. Ash / D. Kennedy**

*Resolved that the Town of Carbonear approve for payment the list of operating invoices totaling \$42,199.21 as presented to Council.*

Favour 7; Opposed 0; **Carried**

**Motion 10-078**

**C. Ash / B. Forward**

*Resolved that the Town of Carbonear donate \$30 to the Knights of Columbus Regional Speak Off being held at St. Francis School on March 21, 2010.*

Favour 7; Opposed 0; **Carried**

**Motion 10-079**

**C. Ash / B. Forward**

*Resolved that the Town of Carbonear advertise a tender for the sale of property of the former Leslie Street Playground with a revised minimum bid of \$15,000.*

Favour 7; Opposed 0; **Carried**

**Motion 10-080**

**C. Ash / G. Mercer**

*Resolved that the Town of Carbonear adopt the revised Records Management*

*Policy.*

Favour 7; Opposed 0; **Carried**

**Motion 10-081**

**C. Ash / G. Mercer**

*Resolved that the Town of Carbonear contract AEM Human Resources Consulting to complete an Organizational Review of the Management and Office Staff positions at a cost of \$3,760 + HST.*

Favour 7; Opposed 0; **Carried**

b) Public Works, Recreation and Special Events Committee

Councillor Butt presented the following recommendations:

Councillor Butt noted that new stage flooring has just been installed in the Theatre. In the past the flooring has been damaged by movement of the grand piano around the stage floor. The committee discussed this matter and is recommending that the Town of Carbonear purchase a piano dolly from A.L. Collis for the grand piano in use at the Princess Sheila NaGeira Theatre at a cost of \$1,950 + HST upon review and approval by the Finance Committee.

Council discussed the matter further.

Deputy Mayor Ash noted that as a substantial amount of money has been invested in replacing the stage flooring, and that the proper mechanism should have been provided from the beginning, he would also recommend the purchase of this equipment.

Town Administrator confirmed that there are funds available in the 2010 budget, under the contingency fund category that can be used for this purpose.

**Motion 10-082**

**C. Ash / G. Mercer**

*Resolved that the Town of Carbonear purchase a piano dolly from A.L. Collis for the grand piano in use at the Princess Sheila NaGeira Theatre at a cost of \$1,950 + HST.*

Favour 7; Opposed 0; **Carried**

Councillor Butt proceeded with further recommendations from the Committee:

**Motion 10-083**

**G. Butt / D. Kennedy**

*Resolved that the Town of Carbonear appoint Steve Sheppard to the Carbonear Special Events Committee as requested by that committee.*

Favour 7; Opposed 0; **Carried**

Councillor Butt noted that Volunteer Week will be celebrated April 18-24, 2010 and recommended signing of the proposed proclamation.

**Motion 10-084**

**G. Butt / C. Ash**

*Whereas the Town of Carbonear recognizes the enormous contribution that volunteers and voluntary, community-based organizations make to the social, cultural and economic development of our province; and  
Whereas it has been recognized that Newfoundlanders and Labradorians contribute an astonishing 35 million hours of volunteer effort annually, resulting in a significant and positive impact on the quality of life for our citizens; and  
Whereas the Town of Carbonear acknowledges the theme "Volunteers Connect Communities" for Volunteer Week 2010, recognizes and shows appreciation to all our citizens who volunteer, and encourages the continuation of volunteerism.  
Therefore, the Town of Carbonear Council proclaims and declares the period*

*from April 18-24 in 2010 to be observed throughout the Town of Carbonear as Volunteer Week.*

Favour 7; Opposed 0; **Carried**

Town Administrator advised that an Open House will be planned for Thursday, April 22, 2010. Rob will be organizing the event.

Councillor Mercer suggested that some entertainment be provided. Some suggestions included a fiddler, school choir, etc.

Town Administrator to discuss further with the Director of Recreation and Tourism.

7. Reports from Town Administrator and Department Heads

a) Town Administrator

Town Administrator advised she previously copied her report to Council. Any questions can be referred to her.

b) Director of Operations and Public Works

Brian reviewed his report with Council.

Councillor Goff asked if a materials list could be prepared to replace the ceilings in the change rooms at the pool with soffit.

Brian will have the estimates prepared.

Councillor Mercer inquired about the road alignment for the Goff Ave/Columbus Drive/Forest Road intersection. Brian advised that the road will be widened on Goff Avenue, as there will be three lanes of traffic there, and this will be lined up with the lanes on Forest Road. Brian confirmed that Forest Road would be re-paved in as far as the first entrance to Hickman Motors, and further upgrading to the asphalt on Forest Road would have to be considered from the town asphalt budget.

Discussed.

Council supports proceeding with this project as soon as possible. Brian noted that a lot of work can be done before asphalt work has to be completed on the project.

Councillor Mercer inquired about the bridge report for the bridge on Crossroads, and requested that a copy of this report be provided to her.

Councillor Mercer inquired about the snow clearing shifts and schedule. Brian confirmed that the early morning, evening and weekend shifts are still on schedule. Brian confirmed that other tasks are assigned to the staff if there is no snow. Discussed. Brian to consider revising the schedules due to the current weather conditions.

Deputy Mayor Ash noted that the work crews have had challenging times with the absolutely terrible condition of our roads. All things considered, he wanted to note that the Director of Operations and Public Works along with his work crews have done a commendable job in trying to deal with the pothole situation, and that their efforts to address our concerns with asphalt patching are very much appreciated, and asked that he pass along this appreciation to the staff as well. Council agreed.

8. Finance

9. Regulations

10. General Business

▶ Winter Carnival

Councillor Goff noted that the Winter Carnival started on Friday night and asked how the events were proceeding. Councillor Butt advised he represented the Mayor at the opening ceremonies. There was a good turn out with many families in attendance. There was an excellent display of fire works. Frosty’s Birthday was held on Sunday, and that was well attended as well. Sliding was scheduled on the weekend as well, but with the lack of snow, it didn’t go ahead, however they proceeded to have fun with some snow painting activities.

Mayor Slade thanked Councillor Butt for attending the closing ceremonies on his behalf as he was in Torbay attending UMC Meetings.

Mayor Slade congratulated the Special Events Committee for their efforts and encouraged Council members to attend as many carnival events as possible.

▶ Heritage Committee

Council Mercer advised that she attended a meeting with the Heritage Committee yesterday. The Committee congratulated the Town on the funding obtained for the Carbonear Island Exhibit and indicated they would assist in any way possible. She advised that the Heritage Committee has applied for their summer students. They also indicated that they would assist where possible with the Town’s walking tours again this summer. They are also investigating the possibility to digitize the artifacts at the museum. They have concerns with the renovations of the Stonehouse building and would like Council to ensure that the renovations continue and that the project of restoration is continued and completed by the owner. They also expressed their concerns regarding the Old Post Office building and indicated that it would be beneficial to see this building occupied and in use. They will be in contact with Council to discuss some of their initiatives in the near future.

▶ CBN Joint Councils

Councillor Butt advised that he attended the CBN Joint Councils meeting last Thursday. Councillor Butt discussed waste management concerns with the Committee, but the majority of Towns present were already entered into garbage contracts for another 1-3 years and were not interested in cost sharing the proposed waste management study with the Town of Carbonear.

The Town of Carbonear will be hosting the spring dinner this year on Thursday, June 3, 2010. The Joint Councils will be writing a letter to request that the Department of Transportation paint the lines on the highway more often or consider a different paint that would last longer. The town will receive their share of funds remaining in the former CBN Incinerator Account, which is approximately \$200. They will also be requesting that government locate a transfer station somewhere in the CBN area.

▶ Deputy Mayor Ash noted that the ACOA funds were announced last week for the Carbonear Island Exhibit Project, which is only part of the funding of this project. The project contributors are as follows:

ACOA, Atlantic Canada Opportunities Agency	\$ 100,444
Service Canada	\$ 73,713
INTRD, Dept. of Innovation, Trade & Rural Development	\$ 58,116
Town of Carbonear, in kind contribution	<u>\$ 29,400</u>
Total Project	\$261,673

▶ Women’s Institute

Deputy Mayor Ash noted that there were two groups who used the Princess Sheila building for a meeting place, including Carbonear Island Seniors and the Womens Institute. Council has met with the Carbonear Island Seniors and offered them use of another facility. Deputy Mayor Ash asked if Council would also consider meeting with representatives from the Womens Institute to determine if we can find a resolution or solution to their need for a meeting space as well.

Mayor Slade advised Council that the Princess Sheila Seniors did offer the Womens Institute to use the building for their weekly meetings for the cost of \$60 per month. The Womens Institute denied that offer.

Discussed.

Council agreed. Mayor, Deputy Mayor and the Town Administrator to meet with representatives from the Womens Institute on the matter.

- ▶ Bradbury Presentation

Mr. Bradbury noted that his wife's presentation at the last meeting was not for a permit to build.

- ▶ UMC Meeting

Mayor Slade advised that he attended the UMC Meeting this past weekend in Torbay. There were a lot of items on the agenda, due to time constraints, some items were deferred. Mayor Slade advised that he would copy the information to Council for their review. The next meeting is April 28 in Gander.

11. Notices of Motion  
None filed.

12. Adjournment  
**Motion 10-085** **G. Mercer / G. Butt**  
*Resolved to adjourn the meeting at 8:47 p.m.*

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Mayor Slade

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Cathy Somers, Town Clerk