

Town of Carbonear
Regular Council Meeting, February 4, 2008
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, February 4, 2008 at 7:30pm

Members Present: Mayor Sam Slade
Deputy Mayor Ned Slade
Councillors Gladys Mercer
Jim Burden
John Comerford
Fred Earle

Also Present: Town Clerk Cathy Somers
Town Administrator Cynthia Davis
Director of Operations & Public Works Brian O'Grady

1. Calling of Meeting to Order
Mayor called the meeting to order at 7:30pm and welcomed everyone present at the meeting.
Mayor called for a moment of silence

2. Adoption of Minutes
 - a) January 21st, 2008 Regular Meeting
Motion 08-027 **E. Slade / F. Earle**
Resolved that the minutes of the January 21st, 2008 regular meeting of council be adopted as presented.
Favour 7; Opposed 0; **Carried**

3. Business Arising From Minutes
 - ▶ Councillor Emberley asked if a price has been obtained on a 60/40 mix of sand/salt. Town Administrator advised that Brian will obtain a price, and the Works Committee will meet this week to discuss issues surrounding salt/sand.
 - ▶ Mayor Slade asked if the agreement has been signed with the Town of Hr. Grace regarding the street lights. Town Administrator advised that she just recently received the agreement from the town's lawyer, and she will now proceed to have the agreement signed.

4. Delegations
 - a) George Greeley
Mayor Slade asked Mr. Greeley to make his presentation to Council.
Mr. Greeley read the letter of petition from residents of London Road.
Mr. Greeley and other residents in attendance noted the following:

- ▶ A few years ago, it was made known to Mr. Greeley, that this site was only going to be used on a temporary basis by the town.
Mayor Slade advised that this area was selected for the new salt shed & depot, because we were not successful in obtaining land at any of the other possible locations being considered.
- ▶ This location is in the middle of the town, with the depot there it looks like a dump, not appealing to any visitor to the town.
Mayor Slade advised that the Town does not own any other land at this time where we would consider placing a depot.
- ▶ How long will it take to clean up the area, as they do not enjoy looking at rusted culverts, that are visible from the rear of their properties on London Road.
Mayor Slade advised that they would have any scrap metals/culverts removed from the site and brought to a metals scrap yard.
- ▶ Noise from beeping machinery wakes them early in the morning.
- ▶ Smell of smoke from burning brush is very bothersome to the residents in the area.
Mayor Slade advised that there hasn't been any burning of brush at the site. Any branches and brush have been mulched and this mulch has been made available to the residents, free of charge for their use.
- ▶ Requested Council to remove any remaining tree branches and brush, as they feel this constitutes a fire hazard.
- ▶ The Industrial Park itself is an eyesore in the middle of town.

Mayor Slade advised that there has been no decision made on the matter to date, however Council will consider the views and the presentation from the residents of London Road.

Mayor Slade thanked Mr. Greeley and the residents in attendance for their presentation to Council and advised that Council will notify Mr. Greeley of Council's decision on the matter.

Councillor Mercer noted that Council has a new committee formed, "The Pride in Carbonear Committee", and this committee will be meeting on Feb 26, 7:30pm, any interested residents are welcome to attend if you would like to serve on this committee.

5.1 Correspondence, Permits & Development

- None listed.

5.2 Correspondence, Requiring Council's decision

a) MNL, Request for designated official to act as communications liaison between

Council and MNL.

Copied to Council for their consideration.

Council decided that Mayor Slade will act as the designated official as communications liaison between Council and MNL.

Town Administrator to advise MNL of same.

5.3 Correspondence, Received and action taken

Council reviewed the following correspondence and action taken:

- a) Town of Hr. Grace, Re. Street Lighting - Intersection Routes 70 & 75
Request for Town of Carbonear to take over monthly billing for four street lights and poles.
Referred to the Finance Committee.
- b) Government of NL, Municipal Affairs, Office of the Minister.
Approval to Award, Re. Canada/Newfoundland Infrastructure Program - Water and Sewer System Upgrading 2007 - Pike's Lane, Phase 1
Placed on file. Motion obtained from Council at last meeting.
- c) Department of Government Services, Copy of Certificate of Approval for the Waste Management Certificate for the City of St. John's.
Placed on file.
- d) Princess Sheila NaGeira Theatre, Re. Request for general maintenance.
Referred to the Works Committee.
- e) Government of NL, Municipal Affairs, Eastern Regional Office
Re. Budget 2008.
Acknowledging receipt of the 2008 Municipal Budget as prepared and adopted by council.
Placed on file.
- f) MS Filter Inc.
Re. Drinking Water Treatment Plants for Small Systems
Placed on file.

6. Committee Reports

a) Development Committee

Councillor Comerford reviewed the recommendations of the Development Committee as follows:

Comerford/ Earle

Motion 08-028

J. Comerford / F. Earle

Resolved that the Town of Carbonear proceed with a Plan Amendment to allow the proposed development of a sheet metal fabrication business to operate from the property of 31 Crowdy Street.

Favour 7; Opposed 0; **Carried**

b) Works Committee

Councillor Burden advised that there were no motions recommended from the Works

Committee meeting, and the minutes were previously distributed to Council. Any questions on the meeting can be directed to the Town Administrator.

c) Finance Committee

Deputy Mayor Slade reviewed the following recommendations from the Finance Committee:

Motion 08-029

E. Slade / J. Comerford

Resolved that the Town of Carbonear approve the list of donations for 2008 as prepared and presented by the Finance Committee.

Favour 7; Opposed 0; **Carried**

Motion 08-030

E. Slade / F. Earle

Resolved that the Town of Carbonear adjust the interest on Account 11154 upon receipt of payment in full of outstanding taxes to December 31, 2007, and upon receiving monthly arrangements for payment of 2008 taxes.

Favour 7; Opposed 0; **Carried**

Motion 08-031

E. Slade / F. Earle

Resolved that the Town of Carbonear release payment of \$7,500 to the Princess Sheila NaGeira Theatre for the annual operating grant from the Town of Carbonear.

Favour 7; Opposed 0; **Carried**

Motion 08-032

E. Slade / T. Emberley

Resolved that the Town of Carbonear accept the monthly billings for four lights @ \$18.22 and four poles @ \$6.44 plus HST located at the Intersection to Routes 70 & 75, subject to receipt of a signed agreement with the Town of Hr. Grace stating that 50% of any funds refundable by Newfoundland Power Inc. resulting from the CIAC Agreement on this project will be paid directly to the Town of Carbonear.

Favour 7; Opposed 0; **Carried**

7. Reports from Town Administrator & Department Heads

- ▶ No reports were tabled from the Town Administrator or Department Heads
- ▶ Mayor Slade welcomed the Town's new Director of Operations and Public Works, Mr. Brian O'Grady to the administrative staff for the Town of Carbonear.

8. Finance

a) List of Invoices totaling \$16,849.11

Motion 08-033

T. Emberley / E. Slade

Resolved that the Town of Carbonear approve for the payment the list of invoices totaling \$16,849.11 as presented to Council.

Favour 7; Opposed 0; **Carried**

Councillor Mercer asked that if an amendment is required to approve a proposed development, is the developer responsible for the cost of that amendment.

Town Administrator advised that Council's policy is as follows: A deposit of \$500 is required to be paid by the applicant to Council, if the amendment is finalized and the business opens, this \$500 is credited to the business tax account for that development. If the developer does not proceed with the proposed development, then the \$500 deposit is not refunded. If the proposed amendment is outside the Town boundaries,

then the cost of the amendment is required to be paid by the developer, prior to processing the amendment.

Councillor Mercer questioned why any developer would not be required to pay 100% of the cost of an amendment that is required to allow a proposed development.

Councillor Mercer then asked that the Development Committee reconsider Council's policy on this matter.

Council agreed that the Development Committee review the policy, and bring back a recommendation to Council on the matter.

b) Capital Project Invoices

Bridges Upgrading

Concord Paving Limited, Claim #1 \$95,229.76

This is for the materials ordered and delivered on site, however the project was not able to be started in the fall, due to permit and time constraints.

Motion 08-034

G. Mercer / E. Slade

Resolved that the Town of Carbonear approve for payment Claim # 1 from Concord Paving for the Bridges Upgrading Project in the amount of \$95,229.76

Favour 7; Opposed 0; **Carried**

Water Supply Upgrading Phase I - Pike's Lane

Harris & Associates, Invoice #4761 \$ 2,485.91

Deputy Mayor Slade declared a conflict and left the meeting.

Motion 08-035

F. Earle / J. Burden

Resolved that the Town of Carbonear approve for payment Invoice #4761 from Harris & Associates in the amount of \$2,485.91 for the Water Supply Upgrading Phase I - Pike's Lane project.

Favour 6; Opposed 0; **Carried**

Town Administrator advised that this contract is awarded and will start in early spring.

Deputy Mayor Slade was called back into the meeting.

9. Regulations

10. General Business

- ▶ Councillor Mercer reminded Council that the Pride in Carbonear Committee will be meeting on Feb 26, 7:30pm. All council members are welcome to attend. Councillor Mercer read the letter stating the committee's purpose. Council agreed with the statement as read.
- ▶ Councillor Earle noted that he and Councillors Burden and Comerford attended the CBN Joint Councils. One of the issues identified at the meeting, was that the CBN Joint Council will petition government to have the lines painted on Veterans Memorial early in the spring season. Councillor Burden noted that car wrecks are high on the priority list. They are approaching the federation to determine if a definition can be determined to classify what constitutes a car wreck.
- ▶ Councillor Comerford asked when the Rorke Museum Cribbing Project will be started. Town Administrator advised that she is waiting on design work from Harris & Associates, then the contractor will proceed with the work. It is expected that it will not start until some time in the spring.
- ▶ Councillor Burden asked if Brian has a report for Council. Town Administrator

advised that Brian would not be reporting until the next Council meeting. Councillor Burden asked Brian if there was any cold patch available for patching potholes. Brian advised that the crews will be operating the re-cycler to repair potholes. Do we have any cold patch.

- ▶ Councillor Comerford asked if there are many leaks outstanding at this time. Brian advised there is a leak on private property on Moores Hill which is causing ice build up on the street, however, snow clearing crews have scraped off the ice and opened up the catch basin on Moores Hill. Crews will continue to monitor the area for ice build up. The property owner should be completing the repair over the next couple of days.
There is another leak on the corner of Capt. Franks and LeMarchant.
- ▶ Councillor Mercer passed along a list of signage for Brian to review and investigate.
- ▶ Councillor Comerford inquired about the street signs for new streets. Town Clerk advised these street signs were ordered and received several months ago. Brian to investigate if and when these signs can be installed.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

Motion 08-036 to adjourn at 8:24pm

G. Mercer / F. Earle

Favour 7; Opposed 0; **Carried**

Mayor Sam Slade

Cathy Somers, Town Clerk