

**Town of Carbonear**  
**Regular Council Meeting, April 20, 2010**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, April 20, 2010 at 7:30pm

**Members Present:** Mayor Sam Slade  
Councillors David Kennedy  
George Butt Jr.  
Betty Forward  
Gladys Mercer

**Members Absent:** Deputy Mayor Ches Ash  
Councillor Ed Goff

**Also Present:** Town Clerk Cathy Somers  
Town Administrator Cynthia Davis  
Director or Operations & Public Works Brian O'Grady

**Also Absent:** Director of Recreation & Tourism Rob Button (on vacation)

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1. Calling of Meeting to Order  
Mayor Slade called the meeting to order at 7:37pm and welcomed Mr. Bowman and members of the public in attendance at the meeting.
  
  2. Adoption of Minutes
    - a) April 5, 2010 Regular Meeting  
**Motion 10-131** **G. Mercer / G. Butt**  
*Resolved that the minutes of the April 5, 2010 Regular meeting of council be adopted as presented.*  
Favour 5; Opposed 0; **Carried**
  
    - b) April 5, 2010 Privileged Meeting  
**Motion 10-132** **G. Mercer / B. Forward**  
*Resolved that the minutes of the April 5, 2010 Privileged meeting of council be adopted as presented.*  
Favour 5; Opposed 0; **Carried**
  
  3. Business Arising From Minutes
    - ▶ Motions to be ratified from the April 5, 2010 Privileged Meeting of Council  
Mayor Slade asked that Motion SPE 04-05-10-001 be ratified.  
**Motion 10-133** **G. Mercer / G. Butt**  
*Resolved that the Town of Carbonear advertise for the full-time permanent non -union position of Executive Administrative Assistant.*  
Favour 5; Opposed 0; **Carried**

Mayor Slade asked that Motion SPE 04-05-10-002 be ratified.

**Motion 10-134**

**G. Butt / B. Forward**

*Resolved that the Town of Carbonear relocate the Tourist Chalet and Museum set up to the Old Post Office until the Carbonear Island Exhibit and Tourist Information Centre Improvements Project is completed.*

Favour 5; Opposed 0; **Carried**

Mayor Slade asked that Motion SPE 04-05-10-003 be ratified.

**Motion 10-135**

**G. Mercer / B. Forward**

*Resolved that the Town of Carbonear donate \$100 to the Janeway Children's Hospital Foundation.*

Favour 5; Opposed 0; **Carried**

- ▶ Councillor Mercer noted the following correction:  
The dedication of the plaque is for the Boardwalk of Memories. The plaque is being donated from Slades Funeral Home and Nelson Monuments.

4. Delegations

- a) Terry Emberley, Harbour Authority of Carbonear  
Not in attendance. Will schedule for next meeting.

5.1 Correspondence, Permits & Development

5.2 Correspondence, Requiring Council's decision.

5.3 Correspondence, Received and action taken

Council reviewed the following correspondence and action taken:

- a) Memorial University, Request for nominations for the Alumni Tribute Awards.  
Copied to Council.  
Placed on file for council's consideration for possible nominations.
- b) NL Public Health Laboratory, Test results for water samples collected on March 30, 2010 at Pitchers, Carbonear Pool and 7 Bemisters  
Results satisfactory. Placed on file.
- c) Dept. of HRLE, Career, Employment and Youth Services Division, Re. Student Employment Program Information Sheet and Application.  
Copied to Rob for consideration and completion.
- d) Municipal Human Resources Inc., Re. Request for completion of the 2010 Canadian Municipal Employees and Elected Officials Remuneration and Benefits Survey.  
Referred to the Finance, Administration and Human Resources Committee.
- e) Donation Request.  
Referred to the Finance, Administration and Human Resources Committee.
- f) Dept. of Municipal Affairs, Office of the Minister.  
Provision of Questions and Answers regarding the Agreement on Government procurement between the Government of Canada and The Government of the United States of America.  
Referred to the Finance, Administration and Human Resources Committee.
- g) Eastern School District, Letter requesting preliminary approval for construction of a school on the Valley Road, should that site be deemed the

preferred site.

Referred to and reviewed by the Finance, Administration and Human Resources Committee.

- h) NL, Dept. of Tourism, Culture and Recreation, Re. Information Update for the Tourism website and 2011 Traveller's Guide.  
Copied to the Director of Recreation and Tourism for completion.
- i) Veterans Affairs Canada, Partnership Contribution Agreement amendment between Veterans Affairs Canada and the Town of Carbonear.  
Extension to March 31, 2011.  
Referred to and reviewed by the Finance, Administration and Human Resources Committee.
- i) Quitclaim and Release for signing between Town of Carbonear and Anita Keummel.  
Referred to and reviewed by the Finance, Administration and Human Resources Committee.
- j) Municipal Affairs, Re. Provincial Government Funding to Attend Annual Municipal Symposium.  
Referred to and reviewed by the Finance, Administration and Human Resources Committee.
- k) McHappy Day, Invitation to volunteer at the Carbonear McDonald's restaurant on Wednesday, May 5, 2010 for McHappy Day.  
Copied to Council.

6. Committee Reports

a) Finance, Administration and Human Resources Committee

Councillor Kennedy presented the recommendations from the Committee.

**Motion 10-136**

**D. Kennedy / G. Mercer**

*Resolved that the Town of Carbonear adopt the revised Donations Policy as recommended by the Finance, Administration and Human Resources Committee.*

Favour 5; Opposed 0; **Carried**

**Motion 10-137**

**D. Kennedy / B. Forward**

*Resolved that the Town of Carbonear donate \$100 to the Town of Baie Verte Fire Department.*

Favour 5; Opposed 0; **Carried**

**Motion 10-138**

**D. Kennedy / B. Forward**

*Resolved that the Town of Carbonear send two representatives to the Annual Municipal Symposium.*

Favour 5; Opposed 0; **Carried**

b) Public Works, Recreation and Special Events Committee

Councillor Butt advised that there were no motions recommended from the meeting. The minutes will be distributed to Council members, any questions can be addressed to either of the committee members.

c) Development, Cultural and Tourism Initiatives Committee

Councillor Kennedy presented the recommendations from the Committee.  
Councillor Kennedy declared a conflict on Permit #4622.

**Motion 10-139**

**D. Kennedy / G. Mercer**

*Resolved that the Town of Carbonear approve the list of permits #4603 - 4624, excluding permit # 4622.*

Favour 5; Opposed 0; **Carried**

Town Clerk to include the Year to Date total development cost on future permit listing.

Councillor Kennedy then left the meeting.

**Motion 10-140**

**G. Butt / G. Mercer**

*Resolved that the Town of Carbonear approve permit # 4622.*

Favour 4; Opposed 0; **Carried**

Councillor Kennedy was called back into the meeting.

**Motion 10-141**

**D. Kennedy / G. Mercer**

*Resolved that the Town of Carbonear deny the application as submitted to construct an extension at 32A Southside Lower Road (Churchill Circle) as the application does not meet the requirements of the Town's Development Regulations.*

Favour 5; Opposed 0; **Carried**

**Motion 10-142**

**D. Kennedy / G. Mercer**

*Resolved that the Town of Carbonear approve a permit for the construction of a storage shed at 8 Mount Royale Estates as per the application submitted and in accordance with the Carbonear Municipal Plan and Development Regulations.*

Favour 5; Opposed 0; **Carried**

**Motion 10-143**

**D. Kennedy / G. Butt**

*Resolved that the Town of Carbonear grant an approval in principle to the Eastern School District for a new school to be constructed on the proposed site being considered on Valley Road subject to conformity with the Municipal Plan and Development Regulations.*

Favour 5; Opposed 0; **Carried**

**Motion 10-144**

**D. Kennedy / B. Forward**

*Resolved that the Town of Carbonear approve a permit to construct a fence at the rear of the property of 22 Grasse Lane at a height not to exceed 96 inches.*

Favour 5; Opposed 0; **Carried**

7. Reports from Town Administrator and Department Heads

a) Town Administrator

Town Administrator reviewed her report with Council.

Councillor Mercer asked about the total savings in Snow Clearing cost due to the mild weather throughout the winter. Town Administrator advised that there will be savings due to the reduced amount of salt and sand used, and because of the reduced amount of overtime for snow clearing crews. The regular salaries for snow clearing will be the same.

Councillor Mercer asked that a cost analysis for the snow clearing savings for 2010 be provided for the next meeting.

Town Administrator to prepare the analysis.

Councillor Mercer asked if action is being taken on the outstanding Accounts Receivable.

Town Clerk advised that statements have been sent out to anyone with

outstanding tax accounts. Discontinuation of water services will commence on May 3, 2010.

An additional \$250,000+ collected to date since December 31, 2010 on prior years taxes (2009 & prior).

Councillor Mercer confirmed that interest was charged on 2010 taxes at the end of March, 2010.

b) Director of Operations and Public Works

Brian reviewed his report with Council

- ▶ The approval to award has been received on the Chlorination System Upgrading Project. When the project takes place, a boil order will have to be issued.
- ▶ Brian advised that the Gut Bridge will start April 26, 2010. Bridge will be closed and traffic will be redirected for three month period. Brian noted that the hospital, Fire Department and RCMP have been advised of the closure and it will be advertised as well.
- ▶ Mayor Slade asked if a stop sign could be installed at the end of Whites Lane as you approach onto Earles Lane, as there have been a couple of near misses reported in the area. Discussed. Brian to investigate and have Stop sign installed where necessary.
- ▶ Councillor Kennedy asked if additional signage for school zone, etc. could be installed on Church Street. The school is still having trouble with parents dropping of students in the wrong area and people parking on the crosswalk. Discussed. Brian to investigate to determine what additional signage can be installed. Councillor Mercer noted that there are some people who do not observe the crosswalk and no parking areas throughout town.

8. Finance

a) Motion required for approval to borrow for the Recreation Truck.

**Motion 10-145**

**G. Butt / G. Mercer**

*Resolved that the Town of Carbonear apply for approval to borrow for the Recreation Truck in the amount of \$21,486.95 from a chartered bank providing the lowest lending rate for a 5 year term.*

Favour 5; Opposed 0; **Carried**

9. Regulations

10. General Business

- ▶ Environmental Day. Councillor Kennedy would like to set one up in May or June. Councillor Kennedy noted that in the past, several community groups including the Cadets, Girl Guide and Scouting movements have been involved with clean ups throughout the town. In the past, the Town has also provided a bicycle for a prize draw for the participating individuals. Discussed. Councillor Mercer advised that the Environment Committee will work on this project and invited Councillor Kennedy to help organize the event. Councillor Mercer advised that she will research getting a couple of bikes donated as prizes

for the event.

Councillor Mercer also noted that businesses are responsible to pick up garbage around their properties. Councillor Mercer advised that the Environment and Beautification Committee will send out letter to the businesses requesting them to complete general clean up around their properties.

▶ Clean Up Orders

Councillor Mercer commended Council for their action in having a property cleaned up as ordered.

We are now taking action to clean up properties that have been given Clean Up Orders.

11. Notices of Motion  
None filed.

12. Adjournment  
**Motion 10-146** **G. Mercer / G. Butt**  
*Resolved to adjourn the meeting at 8:20 p.m.*

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Mayor Slade

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Cathy Somers, Town Clerk