

Town of Carbonear
Regular Council Meeting, April 17, 2006

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, April 17, 2006 at 7:30pm

Members Present:	Mayor	Sam Slade
	Deputy Mayor	Ned Slade
	Councillors	Gladys Mercer
		Jim Burden
		John Comerford
		Fred Earle
Members Absent:	Councillor	Terry Emberley
Also Present:	Town Administrator	Cynthia Davis
	Town Clerk	Cathy Somers
	Works Superintendent	Mike Hearn
	Director of Recreation, Tourism & Development	Rob Button (absent at start of meeting)

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1. Calling of Meeting to Order
Mayor Slade called the meeting to order at 7:30pm and welcomed everyone to the meeting.
 2. Adoption of Minutes
 - a) April 3, 2006 Regular Meeting
MOTION 06-98 **E. SLADE/J. COMERFORD**
Resolved that the minutes of the April 3, 2006 regular meeting of council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 3. Business Arising From Minutes
 - Councillor Mercer complimented Wanda and Terry Butt for their renovations to their property on Water Street.
Town Administrator to send letter complimenting the property owners for their renovations.
 - Mayor Slade advised he did not contact the Area Manager with Aliant about removal of the poles on Water Street, however he will be contacting her tomorrow to request these poles be removed as soon as possible.

4. Delegations

No delegations were present to speak.

5.1 Correspondence, Permits & Development

a) List of Permits #3568-3570.

Council reviewed the list of permits #3568-3570.

MOTION 06-99

E. SLADE/F. EARLE

Resolved that the Town of Carbonear approve the list of permits #3568 - 3570.

Favour 6; Opposed 0; **Carried**

Mayor Slade asked Councillor Comerford to review the recommendations from the Development Committee on Items 5.1 b, c & d.

b) G & G Investments, Application for permit for exterior renovations at 74-78 Powell Drive, and application to re-open car wash

Reviewed. This is a permitted use in Commercial General Zone and requires approval from Government Service Centre.

Committee recommends approval of application subject to receipt of approval from Government Service Centre.

MOTION 06-100

F. EARLE/G. MERCER

Resolved that the Town of Carbonear approve a permit for G & G Investments to do renovations to their property at 74-78 Powell Drive and to reinstate the car wash operation from that location as per the application submitted and subject to receipt of approval from Government Service Centre.

Favour 6; Opposed 0; **Carried**

c) Champions Marine Ltd., Application to operate a wholesale/retail fishing gear business at 64 Columbus Drive

Reviewed. This is a discretionary use in this area which is zoned Commercial Highway and requires approval from Government Services.

Committee recommends approval of application subject to receipt of approval from Government Service Centre and subject to receiving no objections to the discretionary use ad issued on the application.

MOTION 06-101

F. EARLE/E. SLADE

Resolved that the Town of Carbonear approve a permit for Champions Marine Limited to operate a wholesale/retail fishing gear business at 64 Columbus Drive as per the application submitted subject to receipt of approval from Government Service Centre and further subject to receiving no objections to the discretionary use ad issued on the application.

Favour 6; Opposed 0; **Carried**

d) Kenneth & Marie Tiley, Application to construct an extension (attached garage) to their home at 20 Willoughby Drive.

The size of the extension proposed requires publication of a variance of 10% on the side yard measurement.

Committee recommends approval of the application as submitted, subject to receiving no objections to the publication of the variance on this application.

MOTION 06-102

F. EARLE/E. SLADE

Resolved that the Town of Carbonear approve a permit for Kenneth & Marie Tiley to construct an extension (attached garage) to their home at 20 Willoughby Drive as per the application submitted subject to receiving no objections to the publication of a variance of 10 % on the side yard measurement.

Favour 6; Opposed 0; **Carried**

5.2 Correspondence, requiring Council's decision

a) Resident, Claim for damages

Reviewed by the Works Committee.

Deputy Mayor Slade advised that the Works Committee recommends to pay the amount of \$500 to the claimant for settlement of damages.

MOTION 06-103

G. MERCER/E. SLADE

Resolved that the Town of Carbonear approve the recommendation of the Works Committee on this matter and pay the amount of \$500 to the claimant for settlement of damages.

Favour 6; Opposed 0; **Carried**

Mayor Slade noted that last year when this happened, it was brought back and recommended that a piece of pipe be installed there, the work wasn't done, and that is why Council has to approve payment of damages.

This indicates the importance that work orders are carried out as promptly as possible.

bb) Department of Transportation and Works, Re. Ice Control Materials

Reviewed by the Works Committee.

Deputy Mayor Slade advised Council that the Works Committee recommends that we continue to buy sand/salt with a 70/30 mix locally on an as needed basis.

Council agreed with the recommendation of the Works Committee on this matter.

5.3 Correspondence, Received and action taken

Council reviewed the following correspondence and action taken:

- a) NL Public Health Laboratory, Test results for water samples taken on March 15, 2006 at Civic Centre, Burden's Red Circle, and the Department of Natural Resources. All results marked satisfactory on March 23, 2006.
Placed on file.
- f) Resident, Thank-you for the prompt snow clearing during difficult conditions over the winter. Placed on file.
- c) Town of Clarenville, Invitation to all Mayors and Councillors to attend the 35th Annual Meeting and Convention of the Newfoundland and Labrador Parks and Recreation Association being held in Clarenville, May 25th to May 27th, 2006.
Copied to Council for their individual consideration
- d) NL Public Health Laboratory, Test results for water samples taken on March 28, 2006 at Noel's Convenience, Burden's Red Circle, and the Department of Natural Resources. All results marked satisfactory on April 3, 2006.
Placed on file.
- e) Canadian Cancer Society, Notification and invitation to get involved with the 3rd Annual Relay For Life event on June 24, 2006 at the Bay Roberts Recreation Complex.
Copied to Council and Rob Button for consideration
- f) NLFM, Update on the progress being made toward signing an agreement

between the federal and provincial governments on transferring a portion of the federal gas tax revenue to municipalities.
Copied to Council. Placed on file.

- g) Princess Sheila 50 Plus Club, Request for Council to assist with the telephone cost for the building where they operate, or to connect the phone system to the Town's phone system.
Referred to the Finance Committee.
- h) FCM, Notification of New Funding Opportunity for Municipal Solid Waste Projects.
Referred to the Finance Committee for consideration
- i) Farm Industry Review Board, Re. Farm Practices Protection Act Brochures.
Placed for viewing by the General Public on the Bulletin Board and copy placed on file.
- j) Department of Innovation, Trade and Rural Development, Office of the Minister.
Notification of the release of the provincial Innovation Strategy, Innovation Newfoundland and Labrador: A Blueprint for Prosperity. Letter copied to Council. Brochure placed on file.
- k) Department of Environment and Conservation, Office of the Minister
Notification of the Newfoundland and Labrador Environmental Awards Program and request for nominations.
Copied to Rob Button for consideration.
- l) Mariner Resource Opportunities Network Inc.
Re. Response to letter and notification of assistance in the formation of a Resource Committee for the future development of Carbonear Island.
Copied to Council and Rob Button.

6. Committee Reports

- a) Development Committee
Reviewed during the permit section of the meeting.
- b) Works Committee
Deputy Mayor Slade reviewed the following matters from the Works Committee:
- ? Proposal for Driveway Culvert Policy was copied to Council.
Committee recommends adoption of the policy. This confirms our existing verbal (unwritten) policy.
Town Administrator advised that she did not do an analysis of other Towns our size to determine their policy on the issue.
Councillor Mercer would like to see comparisons of similar policies from other Towns of similar size.
Discussed.
Town Administrator to bring back further details on comparative policies with similar size towns. Mayor Slade noted that he feels this policy should be approved.

? Deputy Mayor Slade noted that there are a couple of other recommendations that are also awaiting legal consultation. Council to discuss in a privileged meeting.

? Safety Fence east of Kids R Us building.

Works Committee recommends that Council proceed to have this work completed at an approximate cost between \$2,500 and \$3,000.

MOTION 06-104

E. SLADE/J. COMERFORD

Resolved that the Town of Carbonear contract Land & Sea Welding to supply and install a safety fence as proposed for the area just east of the Kids R Us Day Care building at an approximate cost between \$2,500 and \$3,000.

Favour 6; Opposed 0; **Carried**

? Works Committee recommends that Council complete the repairs on the Hyundai Loader at a cost of \$1,403.87.

MOTION 06-105

E. SLADE/F. EARLE

*Resolved that the Town of Carbonear contract Ontrac to make repairs to the Hyundai Loader Torque Converter Driveshaft and Seal at a cost of \$1,403.87 as quoted. Favour 6; Opposed 0; **Carried***

7. Reports of Department Heads

a) Town Administrator

Town Administrator advised Council that they could review her report and if any questions regarding the Financial Report, they could be addressed to her after Council has an opportunity to review the report in detail. Copy of report attached. Mayor Slade asked the Town Clerk to provide an analysis of overtime for snow clearing for this year in comparison to last year.

b) Works Superintendent

Works Superintendent reviewed his report with Council. Copy attached. The following items were discussed.

? Works Superintendent reviewed the repairs recommended for the 416 Cat.

MOTION 06-106

E. SLADE/G. MERCER

Resolved that the Town of Carbonear contract Simms Garage to make front end repairs, including u-joints and tie-rods to the 416 Cat including parts and labour for a total cost of \$1,262.47.

Favour 6; Opposed 0; **Carried**

? Works Committee to review the options for seat repairs .

? List of road signs required has been prepared.

Discussed.

Works Superintendent as directed to proceed with purchase and installation of STOP and YIELD signs. The remaining signs required would be reviewed at the next Works Committee meeting.

? Councillor Earle noted problems with the curb and shouldering on Saddle Hill. Works Superintendent to investigate and make repairs if necessary.

? Hydrant Flushing - Councillor Earle suggested brush could be cleared around hydrants when they are being flushed.

Councillor Comerford asked if all fire hydrants could be numbered while the

hydrant flushing is being carried out, and this information passed along to the Fire Department. Works Superintendent advised that these requests will be accommodated during hydrant flushing, the fire hydrants will be flushed, numbered any brush surrounding the hydrants will be cleared during the process.

? Bennett's Hill Pumphouse repairs required. To be reviewed at the next Works Committee meeting.

? Asphalt - repairs ongoing.

? Mayor Slade noted that Gunner's Pond Road was flooded where the culvert runs along Valley Road underneath the intersection to Gunner's Pond. Culvert purchased for this last year. Works Superintendent to arrange to have the new culvert installed as soon as possible.

Deputy Mayor Slade requested that the cross cut on Valley Road be patched with recycled asphalt. Works Superintendent to arrange to have this completed.

? Deputy Mayor Slade requested that a speed sign be installed on Cotters Street. Works Superintendent to have this completed.

? Councillor Earle asked if the Preventative Maintenance Schedules for the town vehicles have been completed. Works Superintendent advised he would bring them up tomorrow for Karen to type.

c) Director of Recreation, Tourism and Economic Development

Mayor Slade noted that Rob had to stay at the pool tonight due to the large number of patrons who came for the general swim.

Mayor Slade advised that Rob's report was copied to all Council. Mayor Slade then read through the report with Council.

8. Finance - Operating Invoices

MOTION 06-107

E. SLADE/F. EARLE

Resolved that the Town of Carbonear approve for payment the list of operating invoices totaling \$3,136.00 as presented with the agenda.

Favour 6; Opposed 0; **Carried**

Rob Button entered the meeting in progress.

9. Regulations

None listed.

10. General Business

- Removal of old service poles from Water Street west
Town Administrator will contact Aliant on this matter.
- Mayor Slade noted there are problems with the Garbage Contractor not picking up garbage.
Town Administrator and Mayor Slade to discuss these problems with the garbage
- Mayor Slade noted that there is a lot of garbage around Carbonear Pond.
Works Superintendent to have workers clean up the area.

Town Administrator asked the Works Superintendent to have an inspection done on the Boardwalk to determine any repairs necessary.

- Mayor Slade congratulated Dianne Butt who accepted the President's position of the Children's Wish Foundation again this year.
- Mayor Slade appointed Councillor Jim Burden to the Development Committee.
Councillor Comerford is the chair of that committee. Councillor Earle has been temporarily assigned to that committee while Councillor Emberley is away due to work commitments.
- Mayor Slade asked that Council review the water leak on Melvina King's service line. Mike presented diagram and drawings on the area. Council to review in a separate meeting.
- Councillor Earle suggested that Council send a letter of congratulations to Kerri Ann Evely on the prestigious award she received.
Town Administrator to forward letter as suggested.
- Councillor Mercer read existing policy for Clean Ups including fees for the clean ups, so that Council is familiar with the process that will be used when issuing clean up orders to property owners.
- Councillor Comerford suggested that the playground on Soper Avenue be named after Brenda Lewis.
Rob to bring this recommendation to the Recreation Commission and to check with the family to determine if this would be acceptable.
- Sports Awards Night, Athletes of the year, team of the year is scheduled for 7:30pm on Thursday of next week at the Pool. All Council members are encouraged to attend.

11. Notices of Motion

12. Adjournment

MOTION 06-108 adjourn at 8:40 p.m.
Favour 6; Opposed 0; **Carried**

G. MERCER/J. COMERFORD

Mayor Sam Slade

Cathy Somers, Town Clerk