

Town of Carbonear
Regular Council Meeting, September 19, 2016
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, September 19, 2016 at 4:00 p.m.

Members Present:	Mayor Deputy Mayor Councillors	George Butt Frank Butt Ray Noel Bill Bowman
Members Absent:	Councillor	David Kennedy Ed Goff Brenda Trickett
Also Present:	Town Clerk Director of Operations & Public Works	Cathy Somers Brian O'Grady
Also Absent:	CAO	Cynthia Davis

1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
2. Adoption of Minutes
 - Regular Minutes – September 12, 2016
Motion 16-207 **R. Noel / B. Bowman**
Resolved that the minutes of the September 12, 2016 Regular meeting of Council be adopted as presented.
Favour 4; Opposed 0; **Carried**
3. Business Arising From Minutes
Council inquired if the Triphena Nichol monument can be relocated this year. Director of Operations and Public Works advised he would organize the work with the contractor and get the project started. He also noted that staff will need to check on the requirements for the water supply and drainage for the monument.
4. Delegations
None listed
5. Correspondence, Permits & Development
 - a) List of Permits Issued # 7457-7468 (List Attached)

Motion 16-208**F. Butt / B. Bowman**

Resolved to approve the list of permits #7457-7468, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 4; Opposed 0; **Carried**

- b) Development Application received but not yet reviewed.
 - 42 Willoughby Drive – Double dwelling

5.1 Correspondence, requiring Council's decision

- a) Harris & Associates
Water, Sewer & Storm Sewer Bond Street
PN 11-126 (MS 17-CWWF-17-00027)
Prime Consultant Agreement to be signed.
- b) Department of Municipal Affairs – Eastern Regional Office
RE: Prime Consultant Agreement, Water, Sanitary Sewer and Storm Sewer, Bond Street
Harris & Associates Ltd has submitted a draft copy to the Department of the proposed agreement in the amount of \$116,961.67 (hst included). The Document has been reviewed by this Department and can be recommended for signing.
Copied to CAO
Motion to be approved.

Motion 16-209**R. Noel / B. Bowman**

Resolved that the Town of Carbonear accept the Prime Consultant Agreement for the Water, Sanitary Sewer and Storm Sewer, Bond Street Project, 2016 Clean Water and Wastewater Fund – MA#17-CWWF-17-00027 prepared by Harris & Associates in the amount of \$116,961.67 (HST included) and as reviewed and recommended for signing by the Department of Municipal Affairs.

Favour 4; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Heritage Foundation of NL & Labrador
RE: 2016 Fisheries Heritage Community Projects
Copied to CAO and EDTO & forwarded to the Recreation, Tourism & Culture Committee
- b) Statistics Canada
RE: New pilot project on data crowding (Mapping Canada)
Copied to CAO
- c) Property owner Highroad South
Request for reimbursement for damages incurred

- Forwarded to Public Works, Waste Management & Community Services Committee
- d) Department of Municipal Affairs (Land Use Planning)
RE: Highway Sign Regulations, 1999 Amendment under the Urban and Rural Planning Act, 2000
Copied to Development Committee, CAO and Director of Operations and Public Works
 - e) Newfound Riders – Sam Jeffers Memorial Ride
News Release - Saturday, September 24th,
Copied to Council
 - f) Canadian Corps of Commissionaires
RE: By Law Enforcement
Copied to CAO, Public Works, Waste Management & Community Services Committee and the Special Events Committee
 - g) Carbonear Library
Culture Days 2016, September 30, October 1 & 2
Copied to EDTO and the Heritage Society
 - h) Wooden Boat Museum
RE: October 4 – October 6 MNL Annual Conference
Copied to EDTO. Placed on file.
 - i) Atlantic Canada Opportunities Agency
RE: Final Claim Request
Copied to EDTO and CAO
 - j) Property owner, Highroad South
RE: Issue with work completed by contractor, requesting reimbursement
Forwarded to Finance, Human Resources & Administration Committee

6. Committee Reports

- a) Finance Committee
Councillor Noel presented the following motion on behalf of the Finance Committee and as previously discussed with Council.
Motion 16-210 **R. Noel / F. Butt**
Whereas the Director of Operations and Public Works is required to be on call throughout the year; and
Whereas his current compensation is separated into an on call allowance and salary; and
Whereas research has shown that the Head of the Public Works Department in other similarly sized Municipalities in the province is paid one salary which includes on call requirements;
Be it resolved to combine the current on call allowance with the current salary as one amount that will be the revised salary of the Director of Operations and Public Works, effective January 1, 2016;

and

Be it further resolved that all other conditions outlined in the original letter of offer to the Director of Operations and Public Works, including on call requirements, remain unchanged.

Favour 4; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

a) No reports at this time

8. Finance

a) **Operating Invoices:** over \$2000.00 totaling..... **\$9,691.05**

Motion 16-211

R. Noel / B. Bowman

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$9,691.05.

Favour 4; Opposed 0; **Carried**

Deputy Mayor Butt asked what the legal fees were on the list. Town Clerk advised this was for the lawyers fees for recent labour law related items.

9. Regulations

None listed.

10. New Business

Mayor Butt thanked Councillor Bowman and Deputy Mayor Butt for attending the Terry Fox Run on behalf of Council. This year they raised over \$6,000.

11. Notices of Motion

No notices of motions were filed

12. Adjournment

Motion 16-212

R. Noel / B. Bowman

Resolved that the meeting adjourn at 4:18 p.m.

The next meeting is scheduled for Monday, October 3, 2016 @ 4:00pm.

Mayor George Butt

Cathy Somers, Town Clerk