

**Town of Carbonear  
Regular Council Meeting, May 2, 2016**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, May 2, 2016 at 7:00 p.m.

**Members Present:** Mayor George Butt  
Deputy Mayor Frank Butt  
Councillors Bill Bowman  
David Kennedy  
Ed Goff  
Brenda Trickett

**Members Absent:** Councillor Ray Noel

**Also Present:** Town Clerk Cathy Somers  
Director of Operations & Public Works Brian O'Grady

**Absent:** Chief Administrative Officer Cynthia Davis

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1. Calling of Meeting to Order  
Mayor Butt called the meeting to order at 7:09pm and welcomed everyone present.
  2. Adoption of Minutes
    - Regular Minutes – April 18, 2016  
**Motion 16-075** **B. Bowman / D. Kennedy**  
*Resolved that the minutes of the April 18, 2016 Regular meeting of Council be adopted as presented.*  
Favour 6; Opposed 0; **Carried**
  3. Business Arising From Minutes
  4. Delegations  
None listed
  5. Correspondence, Permits & Development
    - a) List of Permits Issued #7191- 7205 (List Attached)  
**Motion 16-076** **D. Kennedy / B. Trickett**  
*Resolved to approve the list of permits #7191 – 7205, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision

- a) Motion required to approve *Municipal Plan Amendment No. 21, 2016 and Development Regulations Amendment No. 31, 2016 on the 4<sup>th</sup> day of April, 2016. The purpose of this amendment is to amend Municipal Plan Policy 2.2.6 to add a new policy for transportation uses in the Downtown Heritage Area which will allow Council to consider such transportation uses such as wharves, slipways and breakwaters and to add "breakwaters" to the list of examples found in the Non-Building Uses, Classification of Uses of Land and Buildings, Schedule B. The amendment will also add "transportation" as a discretionary use to the Heritage Area Land Use Zone Table, Schedule C.*

**Motion 16-077**

**F. Butt / D. Kennedy**

*Under the authority of Section 16, section 11 and section 18 of the of the Urban and Rural Planning Act 2000, the Town Council of Carbonear*

- a) *Adopted the Carbonear Municipal Plan Amendment No. 21, 2016 and Development Regulations Amendment No. 31, 2016 on the 4<sup>th</sup> day of April, 2016.*
- b) *Gave notice of the adoption of the Town of Carbonear Municipal Plan Amendment No. 21, 2016 and Development Regulations Amendment No. 31, 2016, by advertisement inserted on the 12<sup>th</sup> day of April and the 19<sup>th</sup> day of April, 2016 in The Compass newspaper.*
- c) *Set the 27<sup>th</sup> day of April at 7:30 pm at the Town Hall, Carbonear for the holding of a public hearing to consider objections and submissions.*

*Now under section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves the Town of Carbonear Municipal Plan Amendment No 21, 2016 and Development Regulations Amendment No. 31, 2016 as adopted (or as amended).*

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL  
- Info Note – April 29, 2016  
- Info Note - April 22, 2016 -  
Copied to Council, Placed on file
- b) Wooden Boat Museum  
RE: Conference – October 5-7, 2016  
Forwarded to Finance, Human Resources & Administration Committee
- c) Recycle My Cell Program  
Information Procure including drop off location  
Placed on file
- d) Department of Municipal Affairs  
RE: Tendering services provided by tendering and contracts.

- Copied to Chief Administrative Officer, Director of Operations and Public Works
- e) Concord Paving Ltd  
RE: Sale of land on Willoughby Drive  
Forwarded to Development Committee
  - f) Department of Environment and Conservation  
RE: Amendment to permit (Water and Sewer Upgrading LeMarchant Street Phase II)  
Copied to Chief Administrative Officer, Director of Operations and Public Works
  - g) 589 Air Cadet Squadron  
RE: Safety concerns  
Forwarded to Public Works, Waste Management & Community Services Committee
  - h) Eastern Health  
RE: Grief and Bereavement Information Session on Monday, May 2, 2016 from 7-9 pm at Carbonear General Hospital
  - i) Fire and Emergency Services  
RE: Acknowledgement of receipt of Firefighting Equipment Program funding application  
Copied to Fire Department, Placed on file
  - j) Trinity Historical Society Inc  
RE: Architectural Conference May 31-June 2, Town of Trinity  
Copied to Chief Administrative Officer
  - k) Children's Wish Foundation  
RE: 21<sup>st</sup> Annual Run the Rock  
Forwarded to Finance, Human Resources & Administration Committee
  - l) Fire Underwriters Survey  
RE: 2016 National Fire Chief of the Year Awards  
Forwarded to Fire Department, placed on file
  - m) Eastern Safety Services  
RE: Information on safety training  
Copied to Fire Department, Director of Operations and Public Works and Director of Recreation
  - n) MHA Steve Crocker's office  
RE: Canada Heritage Canada 150 Funding.  
Copied to Chief Administrative Officer, Director of Recreation and Economic Development & Tourism Officer
  - o) MMSB  
RE: Community Waste Diversion Funding  
Forwarded to Public Works, Waste Management & Community Services Committee

6. Committee Reports

a) None at this time

7. Reports of Chief Administrative Officer and Department Heads

a) Director of Operations and Public Works

Director of Ops & PW reviewed the following items from his report:

Pikes Lane / Beach effluent station.

The station has been up and running now for two weeks. We had the warning light come on several times but this was corrected with a little adjustment to the float levels/alarm settings. There are still a few minor deficiencies that have to be addressed.

The new pump station has VFD's (variable frequency drives). These drives start the motors softly which results in extended motor life and they slow the motors down during periods of low volume. This normally results in reduced energy consumption. I will compare this once we have a few months of new data.

New Depot:

The purchase and sale agreement has been signed by both parties.

The consultant's contract for their services has been signed by both parties.

The Director of Operations and Public Works had a meeting with the consultant and discussed the preliminary layout. Many items were hashed out and we are now ready to move forward with the next step of the design process. The consultant will be on site in the next week for another detailed review of the facility.

The project is still on schedule for tendering in June for completion on or before Nov 11, 2016.

Additional Seasonal Workers

Additional seasonal workers have been called in to work on our roads.

We are also gearing up for an early start on the line painting.

Tender for sale of old sweeper

The old sweeper has gone up for sale by tender. Only two bids were received. The bids were \$6000.00 and \$8000.00.

A motion of council is required to sell the sweeper for the highest bid of \$8,000 + HST.

**Motion 16-078**

**B. Trickett / F. Butt**

*Resolved that the Town of Carbonear sell the 1991 Elgin sweeper to the highest bidder for the sum of \$8,000 + HST.*

Favour 6; Opposed 0; **Carried**

LeMarchant Road Project

We have received approval from Municipal Affairs on the Hoyle's Rd/Tyres Drung cross connection. Met with Rex Woodford of Municipal Affairs today and went on a site visit for this project. He will be signing off on the funds transfer and the addition of this work to the project.

Asphalt Work to be completed

I have compiled a list of asphalt work and concrete work for this year. I will be taking this to the next works committee meeting. If any councilors have something that they feel should be added to this list, please let me know and I will investigate the area.

2005 624J Loader:

During the tear down of the rear axle of this loader (as per last meeting approval) a leak was discovered in the rear transmission seal. When the seal was removed for replacement it was discovered that the output bearings in the rear of the transmission also have to be replaced. This will add an additional \$6700.00 to the repair as the cab has to be removed to access the transmission for this repair. Despite the extra cost, this was a good find. If this was not discovered and left unattended, it could have resulted in a 40K transmission failure.

Traffic lights

The traffic lights at the Powell Dr/Columbus Drive intersection have now been converted to LED. This will significantly reduce the number of light replacement calls to that intersection. An additional benefit to this conversion is a reduction in electrical consumption.

Vehicles:

- o We anticipate the arrival of the new SUV in the next week or so.
- o The 2012 Jeep has been converted to the Enforcement Vehicle.
- o The 2010 Dodge Ram will be moved to the Works Department.

Council inquired about the asphalt work. The additional work remaining from 2015 is included on the list, as well as additional work to be completed this year. The Works Committee will review and make recommendation to Council.

Councillor Goff suggested priority be placed on sidewalk for Southside and Powell Drive.

8. Finance

- a) Operating Invoices: over \$2000.00 totaling..... \$139,855.64

**Motion 16-079 F. Butt / B. Bowman**

*Resolved that the Town of Carbonear approve for payment the list of operating invoices in the amount of \$139,855.64 as submitted to council.*

Favour 6; Opposed 0; **Carried**

9. Regulations

None listed.

10. New Business

Deputy Mayor Butt noted that the Carbonear Volunteer Fire Department members met this past Wednesday. Many of the Fire Department members were deeply affected as first responders to the recent tragedy here in town. He thanked the Mayor, CAO, and Director of Operations and Public Works for attending and passing along Council's support to the Fire Department members.

Council passed along their support for all the family members involved in the recent tragedy here in town, and thanked the Fire Department and other first responders.

Councillor Goff advised the Special Events are proceeding with plans for the Canada Day Concert. The Committee is actively recruiting new members and trying to expand their group of volunteers

Councillor Goff advised that the Community Gardens will host their opening event on Saturday, June 4.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

**Motion 16-080**

**F. Butt / B. Bowman**

*Resolved that the meeting adjourn at 7:27p.m. with next meeting scheduled for May 16<sup>th</sup>, 2016 at 4:00p.m.*

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Mayor George Butt

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Cathy Somers, Town Clerk