

**Town of Carbonear
Regular Council Meeting, December 6, 2016**

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, December 6, 2016 at 4:00 p.m.

Members Present:	Deputy Mayor Councillors	Frank Butt Ray Noel Bill Bowman David Kennedy Ed Goff Brenda Trickett
Members Absent:	Mayor	George Butt
Also Present:	CAO Town Clerk Director of Operations & Public Works Director of Recreation EDTO	Cynthia Davis Cathy Somers Brian O'Grady Rob Button Kai Bath

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1. Calling of Meeting to Order
Deputy Mayor Butt called the meeting to order at 4:03pm and welcomed everyone present.
 2. Adoption of Minutes
 - Regular Minutes – November 22, 2016
Motion 16-304 **R. Noel / B. Bowman**
Resolved that the minutes of the November 22, 2016 Regular meeting of Council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 - Special Meeting – November 30, 2016
Motion 16-305 **R. Noel / B. Trickett**
Resolved that the minutes of the November 30, 2016 Special meeting of Council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 3. Business Arising From Minutes
No business arising
 4. Delegations
None listed
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 7551 - 7566 (List Attached)
Motion 16-306 **D. Kennedy / B. Bowman**
Resolved to approve the list of permits # 7551 - 7566, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

- Favour 6; Opposed 0; **Carried**
- b) Development Applications not yet reviewed.
Vendor Permit – Tracey’s House of Fireworks
Motion 16-307 **D. Kennedy / R. Noel**
Resolved that the Town of Carbonear deny the vendor permit application submitted by Tracey’s House of Fireworks.
Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council’s decision

- a) Department of Municipal Affairs
RE: Prime Consultant Agreement
Water Booster Station (Part B), Bond Street, PN 126 (MA 17-CWWF-17-00027)
The Department is recommending for signing, the draft proposed agreement submitted by Harris & Associates in the amount of \$44,315.75.
Motion 16-308 **R. Noel / D. Kennedy**
Resolved that the Town of Carbonear approved the proposed Prime Consultant Agreement as submitted by Harris & Associates in the amount of \$44,315.75 for the Water Booster Station (Part B), Bond Street, PN 126 (MA 17-CWWF-17-00027) .
Favour 6; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL
-Info Note, November 25 (MNL takes local infrastructure priorities to parliament)
-Info Note, Crown Land for Municipalities
- b) NL Public Health Laboratory, Test results of water samples collected on November 21, 2016 @ TC Square Mall, Department of Justice, Fongs Restaurant & Bemister’s Hill. Results marked satisfactory. Placed on file.
- c) Department of Municipal Affairs
RE: Project number 17-CEEP-17-148, notice of cancellation
Copied to CAO, Placed on file
- d) Transport and Allied Workers Local Union 885
RE: Official notice to commence collective bargaining
Copied to CAO
- e) Business owner – Powell Drive
RE: Request for Municipal Enforcement - fire lane on the property
Forwarded to Public Works, Waste Management & Community Services
- f) Department of Transportation and Works
RE: Ice Control Materials for winter 2016-2017
Copied to Director of Operations and Public Works and CAO
- g) MHA – Carbonear – Trinity-Bay-De-Verde
RE: Premier announces enhancement access to Crown Land for municipalities
Forwarded to Development Committee
- h) Professional Municipal Administrators
▪ RE: 2017 Municipal Election timelines
Copied to Town Clerk and CAO

- Traffic Safety Road Construction
Copied to Director of Operations & Public Works
- i) Dillon Consulting Ltd
RE: Inquiry on land ownership
Copied to CAO
- j) Property owner Butt's Road
Issue with cats in the neighbourhood
Copied to Public Works, Waste Management & Community Services
Committee
- k) Property owner - Pike's Lane
RE: Letter of support from the Town regarding an application for affordable
housing. Copied to CAO
- l) Property owner Columbus Drive
RE: Issuance of Vendor permit
Forwarded to Development committee
- m) Property owner – Powell Drive
RE: Request for culvert replacement
Forwarded to Public Works, Waste Management & Community Services
Committee

6. Committee Reports

- a) Finance, Human Resources & Administration
Councillor Noel advised that there are no motions recommended by
the Finance Committee at this time. The Committee is working on
the 2017 budget and hope to present same at the December 20th
Regular Council Meeting. The Committee also plans to have a
budget review meeting with the whole of Council some time before
the next regular council meeting.
- b) Public Works, Waste Management & Community Services
Councillor Noel advised that there are no motions recommended by
the Public Works Committee at this time.
- c) Development
Councillor Kennedy presented the following motion as
recommended by the Development Committee:
Motion 16-309 **D. Kennedy / R. Noel**
*Resolved that the Town of Carbonear approve a permit to construct a new
dwelling situate at 29 D'Iberville Street in accordance with application
submitted and the Carbonear Municipal Plan and Development Regulations
and other regulations and policies.*
Favour 6; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

- a) Chief Administrative Officer
The CAO provided a financial report to Council and advised that all
departments are within budget and there are no concerns to date.
- b) Director of Recreation
Pool & Rec Maintenance
1.) Playground Equipment
Equipment as quoted at the last meeting has been ordered and will
be

- supplied by RONA (Henderson Equipment).
- 2.) Change Room Renovations. Tenders closed on Friday, December 2nd, 2016
 Lowest Tender \$99,000 (CMH Construction)
 Motion Required to proceed to award contract.
 Discussed.

Motion 16-310 R. Noel / B. Trickett

Resolved that the Town of Carbonear award the contract for Change Room Renovations at the Carbonear Pool to CMH Construction in the amount of \$99,000 HST included.

Favour 6; Opposed 0; **Carried**

- 3.) Pool Schedule for Christmas Break. Regular programming until December 21st. Pool Closed December 22nd - 26th. December 27th - 30th 12:00 - 1:20 Lane Swim and 1:30 to 2:50 public Swim. December 31st 4:00 - 5:20 Public Swim. Rental spaces available as well if required. Closed January 1st, 2017 and re-open on January 2nd for regular programming.

Financial & Program Analysis

	<u>2016</u>	<u>2015</u>
1.) Pool Revenue (less HST)	\$272,490.23	\$276,643.38
2.) Lesson Registration	1896	2012
3.) Pool Visitation	32,101	31,782

Programs & Grants

- 1.) Application has been made for school swimming program. Later applying this year as online application service was being upgraded. Deadline for applications was November 1st and response is supposed to be by months end. **STILL WAITING ON APPROVAL.**
- 2.) Annual Tree Lighting Ceremony was held on December 1st. Very enjoyable evening thanks to performances by the Salvation Army Band, Carbonear Academy and the Guiding/Scout Movement. The Special Events Committee would like to Thank Pastor Seeley for delivering a beautiful Christmas Blessing and the Kiwanis Club of Carbonear for assisting with refreshments.

Councillor Noel asked when the ice rinks would be ready. Director advised he is waiting for some colder temperatures and will try creating the ice surface for the rinks. Hydrant in place, hoses on order. Director to obtain quotes on lighting options for the rinks as well.

- c) Director of Operations & Public Works
New Depot:
 The tender has closed.

Crocker's Cove Bridge

This project is now completed.

Bond Street Project

This project is now out for tender.

Blueberry Crescent Lift station

The panel at this lift station is not working properly. We have been investigating the problem for some time now. It appears that this unit has a power surge, most likely from a lighting strike, similar to the traffic lights. The only solution to the problem is to replace the control boards in the panel. A price of \$12,900 + tax has been obtained from Xylem to do the necessary repairs. Director of Operations and Public Works reviewed the details of the quote with council and advised that a motion of council is required to proceed with this repair in the amount of \$12,900 + Tax.

Motion 16-311 E. Goff / B. Trickett

Resolved that the Town of Carbonear approve the quote provided by Xylem to complete the necessary repairs to the Blueberry Crescent Lift Station at a cost of \$12,900 + HST.

Favour 6; Opposed 0; **Carried**

Carpentry Position

We had only one internal applicant for this position. The Human Resources Committee will provide a recommendation to council on same.

Other items

- The sidewalk has been completed through the tunnel on the valley road. This work was completed by the town workers.
- All of the seasonal works have now been laid off. Two workers were recalled to complete some necessary work. We will have a crew back in this week to complete some asphalt patching that we want completed before the snow clearing season sits in.
- We are currently trucking our salt and sand from the T&W depot. This material is being stored on our new works depot site.
- The deficiency to the drainage system, on Earle’s Lane, at the west end of the new Long term care facility site is now complete.

Councillor Noel inquired about the ramp from the highway to Valley Road and asked if that was the Town’s responsibility. Director of Ops & PW advised it is not our responsibility however we have previously done some repairs there. Director to evaluate the repairs needed.

Councillor Bowman advised that the lights at the War Memorial are not working. Director to investigate.

Deputy Mayor Butt asked if there are a sufficient number of fire hydrants on the Bond Street project. Director advised that he is currently investigating that matter.

8. Finance

- a) **Operating Invoices:** over \$2000.00 totaling..... \$60,839.37

Motion 16-312 R. Noel / B. Bowman

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$60,839.37.

Favour 6; Opposed 0; **Carried**

9. Regulations
No regulations listed.

10. New Business

Deputy Mayor Butt

Deputy Mayor Butt advised that at the last CBN JC they discussed regionalization of towns in the CBN area. He asked if Carbonear is willing to proceed to look further in to the option of regionalization.

Discussed.

Motion 16-313

E. Goff / B. Bowman

Resolved that the Town of Carbonear proceed to review options for regionalization of towns in the CBN area.

Favour 6; Opposed 0; **Carried**

Deputy Mayor Butt

Deputy Mayor Butt encouraged everyone to attend two of the upcoming events

Santa Claus Parade on December 11

3rd Annual Jannies Parade on December 17.

11. Notices of Motion

No notice of motions were filed.

12. Adjournment

Motion 16-314

R. Noel / D. Kennedy

Resolved that the meeting adjourn at 4:39 p.m.

The next meeting is scheduled for Tuesday, December 20, 2016 @ 4:00pm.

Mayor George Butt

Cathy Somers, Town Clerk