

Town of Carbonear
Regular Council Meeting, September 21, 2015
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, September 21, 2015 at 4:00 p.m.

Members Present: Mayor George Butt Jr.
Deputy Mayor Frank Butt
Councillors Ray Noel
Bill Bowman
Ed Goff
David Kennedy
Brenda Trickett

Also Present: Town Clerk Cathy Somers
Director of Recreation Rob Button
Director of Economic Development & Tourism Kai Bath

Absent: Town Administrator Cynthia Davis
Director of Operations and Public Works Brian O'Grady

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1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
 2. Adoption of Minutes
 - Regular Minutes – September 21, 2015
Motion 15-238 F. Butt / R. Noel
Resolved that the minutes of the September 21, 2015 Regular meeting of Council be adopted as presented.
Favour 7; Opposed 0; **Carried**
 3. Business Arising From Minutes
 4. Delegations
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 7042 -7063 (List Attached)
Councillor Bowman declared a conflict of interest on permit #7052 which is for his brother.
Motion 15-239 D. Kennedy / B. Bowman
Resolved to approve the list of permits # 7042 – 7063, excluding #7052, as per applications received, and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 7; Opposed 0; **Carried**

Councillor Bowman left the meeting.

Motion 15-240

D. Kennedy / F. Butt

Resolved to approve the list of permit #7052, as per application received, and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Councillor Bowman was called back into the meeting.

- b) Development Permits (not yet reviewed)
 - Woodcrest Estates – new dwelling with subsidiary apartment
 - 3 Leslie Street – new dwelling
 - Saunders Avenue – new dwelling

- 5.1 Correspondence, requiring Council's decision

- 5.2 Correspondence received and action taken
Council reviewed the following correspondence and action taken:
 - a) Municipalities NL
 - Info Note –September 18, 2015
Copied to Council
 - b) Property owner - Mahaney's Lane
Request to speak at Council meeting
Copied to the Mayor and Town Administrator
It was noted the this item will be reviewed by the Public Works Committee first.
 - c) Jonathan Galgay – Candidate for Vice President for Municipalities NL
Request for support
Copied to Council.
 - d) Property owner – Long's Hill
RE: Request for the installation of a guard rail
Forwarded to Public Works, Waste Management & Community Services committee.

- 6. Committee Reports
No committee reports were filed.

- 7. Reports of Town Administrator and Department Heads
 - a) Director of Recreation and Tourism reviewed the following from his report:
Pool & Rec Maintenance
 - 1.) Seasonal work is continuing. Floral arrangements have concluded for this year. I have seed and fertilizer ordered for overseeding of sports fields. This, along with aerification, will be completed this week.
 - 2.) New play structure for the South Side Playground: have area marked for structure to be placed. Will work with Works Department to have this completed in a timely manner.
 - 3.) We had a maintenance shut down at pool for the end of August, first part of September. During this time, the pool was drained and liner completely

cleaned. As well as some painting and cleaning around facility. As a result of this maintenance, there will be no need for a maintenance shut down during the Christmas period this year.

- 4.) We need to replace door in our seasonal storage building as it has become extremely difficult for staff to open. I have a price of \$1200 +HST for the door. Still waiting for cost of installation. I had budgeted \$2000 for this to be completed.

Motion 15-241

F. Butt / B. Trickett

Resolved to approve the purchase of a new door for the seasonal storage building at the Recreation Complex at a cost of \$1,200 + HST + installation costs.

Favour 7; Opposed 0; **Carried**

Financial & Program Analysis

	<u>2015</u>	<u>2014</u>
1.) Pool Revenue -September 19 th (less HST)	\$234,639.40	\$204,423.31
2.) Lesson Registration	1712	1431
3.) Pool Visitation	25,780	25,160

Programs & Grants

- 1.) All events over the summer months, went fairly well. As reported in committee meeting minutes last week, we are still having some issues with weekend maintenance and coordination of events. I have some proposals started to deal with these issues and will have them ready for your consideration in near future.
- 2.) Request For Proposals for the locomotive has been completed. Should be ready this week for advertisement.
Council approved to advertise the RFP.
- 3.) Final reports for summer students are near completion and will be submitted within the next day or two.

Other

Congratulations to the U12 Boys Softball team who won the Atlantic Championships this year.

8. Finance

- a) **Operating Invoices:** over \$2000.00 totaling.....**\$4,011.50**

Motion 15-242

R. Noel / F. Butt

Resolved to approve for payment the list of operating invoices in the amount of \$4,011.50 as submitted to council.

Favour 7; Opposed 0; **Carried**

- b) Capital Invoices:

Lift Station Upgrading–Pike’s Lane (PN 13-103) (MA 17-MYCW-15-00064), Harris & Associates, Invoice # 5916:.....	\$3,199.54
Water, Sewer & Street Upgrading, LeMarchant Street – Phase II PN 13-112 (MA 17-MYCW-15-00065), Harris & Associates, Invoice #5918.....	\$7,960.57
Total Capital Invoices.....	<u>\$11,160.11</u>

Motion 15-243

R. Noel / B. Bowman

Resolved to approve for payment the list of capital invoices in the amount of \$11,160.11 as submitted to council.

Favour 7; Opposed 0; **Carried**

- c) Town of Carbonear Financial Statement 2014
Councillor Noel noted that Council met previously and reviewed the 2014 Financial Statements with the auditor.

Motion 15-244

R. Noel / E. Goff

Resolved that the Town of Carbonear adopt the 2014 Financial Statements as prepared by Byron Smith, CA.

Favour 7; Opposed 0; **Carried**

9. Regulations

10. New Business

- Mayor Butt noted that he and several other council members attended the Sam Jeffers Memorial Ride this past weekend. The reception was very well received.
- Councillor Goff requested an update on the downtown development application. Director of Economic Development advised that he has met with representatives from the Provincial and Federal governments and they are requesting approval of the project. However, a response is not expected until after the upcoming elections.
Continuing to work with the BIA. Matter to be further reviewed by the Development Committee for recommendation to Council.
- Councillor Goff asked when the asphalt work will be completed. Director of Operations and Public Works to advise of the scheduled completion date. Council requested a listing of recommendations for the additional paving to be completed. Director of Operations and Public Works to provide recommendations for consideration by Council.
- Councillor Goff will attend the International Council of Shopping Centres AGM and conference from October 5-7, 2015 with the Director of Economic Development.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

Motion 15-245

F. Butt / B. Bowman

Resolved that the meeting adjourn at 4:50p.m. The next meeting will be held on Monday, October 5, 2015 at 4:00pm.

Mayor George Butt

Cathy Somers, Town Clerk