

**Town of Carbonear**  
**Regular Council Meeting, October 5, 2015**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, October 5, 2015 at 4:00 p.m.

**Members Present:** Mayor George Butt Jr.  
Councillors Ray Noel  
Bill Bowman  
David Kennedy  
Brenda Trickett

**Members Absent:** Deputy Mayor Frank Butt  
Councillor Ed Goff

**Also Present:** Town Administrator Cynthia Davis  
Town Clerk Cathy Somers  
Director of Operations and  
Public Works Brian O'Grady

**Absent:** Director of Recreation Rob Button  
Director of Economic  
Development & Tourism Kai Bath

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1. Calling of Meeting to Order  
Mayor Butt called the meeting to order at 4:05pm and welcomed everyone present.
  2. Adoption of Minutes
    - Regular Minutes – September 21, 2015  
**Motion 15-246 R. Noel / D. Kenney**  
*Resolved that the minutes of the September 21, 2015 Regular meeting of Council be adopted as presented.*  
Favour 5; Opposed 0; **Carried**
  3. Business Arising From Minutes  
No business arising.
  4. Delegations  
No delegations present.
  5. Correspondence, Permits & Development
    - a) List of Permits Issued( #7064-7080) (List Attached)  
**Motion 15-247 D. Kennedy / B. Bowman**  
*Resolved to approve the list of permits # 7064 – 7080 as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 5; Opposed 0; **Carried**

**Motion 15-248**

**D. Kennedy / R. Noel**

*Resolved that the Town of Carbonear approve a permit for a single dwelling home to be constructed at 7-9 Saunders Avenue as per the application received subject to the property owner acquiring an easement for the water/sewer service line to the property and as per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies..*

Favour 5; Opposed 0; **Carried**

- b) Development Permits (not yet reviewed)
  - 210 Water Street – new business ( Retail Vapour Store)
  - Water Street - Relocate business (Day Care)

5.1 Correspondence, requiring Council's decision  
None listed.

5.2 Correspondence received and action taken  
Council reviewed the following correspondence and action taken:

- a) Municipalities NL
  - INFO Note –September 25, 2015
  - INFO Note – October 1, 2015
  - INFO Note – October 2, 2015Copied to Council
- b) Property owner London Road  
Complaint from neighbour business
- c) NL Teachers' Association  
Invitation for the Mayor to participate in public consultation, October 19 @6:30 @ Fong's Restaurant  
Copied to the Mayor
- d) Department of Municipal and Intergovernmental Affairs
  - i) RE: 2016 Municipal Budget Form  
Copied to Town Administrator, placed on file
  - ii) 2015 Training Circular updated October 2015  
Copied to Council, placed on file
  - iii) Municipal Crown Lands Reserves  
Forwarded to Development Committee
- e) Property owner Water Street  
Re: Issue with water leak  
Copied to Director of Operations and Public Works, Forwarded to Public Works, Waste Management and Community Service Committee
- f) Historic Site Association of NL  
RE: Manning Award Information and nomination form  
Forwarded to Recreation, Tourism and Culture Committee & copied to Council and the Director of Recreation and Tourism.
- g) Property owner London Road

- RE: Request for acquisition of land  
Forwarded to Development Committee
- h) Property owner Water Street  
RE: Neighbours' permit to construct a privacy fence  
Forwarded to Development Committee
- i) Carbonear Heritage Society  
RE: Signage placement on the Railway Station  
Forwarded to Development Committee
- j) Eastern Regional Appeal Board  
RE: Appeal decision regarding the Town's order to stop renovations related to change in use at a building on Water Street.  
Forwarded to Development Committee
- k) MMSB  
RE: Correspondence to advise that residents can drop off non-highway tires such as ATV, dirt bike, etc and tire fragments to the Waste Recovery Site in Harbour Grace on or before October 23, 2015  
Placed on the Towns' website and social media.
- l) Property owner – Grasse Lane  
RE: issue with sewer  
Forwarded to Public Works, Waste Management & Community Services
- m) Tony Keats – candidate for Vice President  
Request for council support in obtaining the position of Vice President, Municipalities NL  
Copied to Council

## 6. Committee Reports

- a) Finance Committee  
Councillor Noel advised that the Finance Committee is recommending to amend their previous Motion
- Motion 15-249** **R. Noel / B. Trickett.**  
*Resolved that the Town of Carbonear Amend Motion 15-229 to read the following:*  
*Resolved that the Town of Carbonear, effective immediately will not be accepting payment by credit card for 2016 taxes and will no longer be accepting credit card payments effective January 1, 2016.*  
Favour 5; Opposed 0; **Carried**  
Councillor Noel noted that the Finance Committee is looking into another option that would allow tax payers to pay by credit card through another firm who would provide that option for a service fee that is incurred by the taxpayer who uses their services.  
He noted that there are some other municipalities in NL that currently accept payments in this matter. There is no service fee to the municipality, however there is a service fee to the tax payer.
- Motion 15-250** **R. Noel / B. Trickett.**  
*Resolved that the Town of Carbonear purchase a 1/3 page ad in the 2016 Newfoundland and Labrador Traveler's Guide at a cost of*

\$2035.00.

Favour 5; Opposed 0; **Carried**

7. Reports of Town Administrator and Department Heads

a) Town Administrator

Town Administrator reviewed her report with Council and the following items were noted:

1. Traffic Impact Study – latest information has been forwarded to the proposed developer.
2. Appeal Hearings
  - 191 Water Street, Appeal Board ruled and upheld the Town's order.
  - 192 Valley Road, Hearing was held on October 1, awaiting the ruling.
3. Solid Waste Comparison January-August 2014 to January-August 2015  
Garbage has decreased and recycling has increased, which created a savings in tipping fees to August 31, 2015 of \$6,260.98 in comparison to that time in 2014.  
Council commended the residents for their increased participation in recycling. Article on same to be included in the next Council newsletter.
4. Solid Waste Collection Schedule  
Reviewed details of the changes in the Solid Waste Collection Schedule for 2016.
5. Traffic Regulations  
Requested a motion to amend the Traffic Regulations as provided to correct a numbering error.

**Motion 15-251**

**R. Noel / B. Trickett.**

*Resolved that the Town of Carbonear approve the amendment to the Traffic Regulations as provided.*

Favour 5; Opposed 0; **Carried**

6. Fence – Southside Playground

Reviewed the quote of \$7,400 plus tax for additional fencing at the Southside Playground and Dog Park.

**Motion 15-252**

**B. Bowman / B. Trickett.**

*Resolved that the Town of Carbonear approve the supply and installation of required fencing at the O'Driscoll's Lane Playground at a cost of \$7,400 + HST.*

Favour 5; Opposed 0; **Carried**

b) Director of Operations and Public Works

- Pikes Lane / Beach effluent station. The building has been stripped out inside and the demising wall has been installed. The new electrical equipment is also being installed. The underground piping and concrete work is expected to start shortly. The project is scheduled to be complete before Christmas.
- LeMarchant Street Project – This project has been started by Imperial Excavating. The temporary water line has been installed. We had several concerns with house that were fed from LeMarchant but were believed to be fed from Water Street. These issues have now been resolved. Excavation will start in the next couple of days.

- The supplies have arrived for a short Water Main project at the London Road end of Hayden Heights. This project is scheduled to start On Oct. 11 (This Thursday)
- The Long Term care project has completed the section of Earle's Lane in front of their facility. This included sidewalk as well as new asphalt. We had a concern with the tie in of the existing ditch on Earle's but this has now been resolved with Transportation and Works.
- The contractor for the concrete repair has returned. All of the outstanding concrete work will be completed this week.
- The three new seasonal workers that we hired are all working out well. They started on July 27, 2015. They have been given notice effective Friday, Oct. 16. The workers were kept on for additional time. As a result we were able to do the playground equipment installation on the Southside playground and other landscaping work at that site.
- We have now started our fall ditching work. This should continue for the next month.
- An update has been requested from Harris & Associates on the Street paving work, but no response before meeting time. A list of additional streets (for the unused funding) to be presented at the next works meeting.
- We have been out repainting some of the crosswalks. Hopefully this will make them last longer into the winter season.
- Request to put in additional mailbox location closer to the Willoughby sub-division. Work was started in a location of NL Drive, but it was met with some objection from residents. Contacted Canada Post and they have advised to leave the mailboxes at the current location on Highroad South.

8. Finance

- a) **Operating Invoices:** over \$2000.00 totaling..... **\$69,739.66**  
**Motion 15-253** **R. Noel / D. Kennedy**  
*Resolved to approve for payment the list of operating invoices in the amount of \$69,739.66 as submitted to council.*  
 Favour 5; Opposed 0; **Carried**

9. Regulations  
None listed.

10. New Business

Mayor Butt noted the following:

- Attended the Telethon for the TCP Health Foundation
- Attended the Community Gardens closing dinner.
- Will attend announcement on funding at the hospital tomorrow at 11am.
- Deputy Mayor Butt will attend the Fireman's Ball this weekend on behalf of Council.
- Invitation to attend the AGM of the Communities Against Violence this week as well.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

**Motion 15-254**

**R. Noel / B. Bowman**

*Resolved that the meeting adjourn at 4:33p.m. The next meeting will be held on Monday, October 19, 2015 at 4:00pm.*

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Mayor George Butt

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Cathy Somers, Town Clerk