

received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

- b) Applications received but not yet reviewed by the Development Committee:
- Application to develop an 11 lot sub-division on Forest Road
 - Application to sub-divide property on Water Street East
- Councillor Kennedy noted that the Development Committee did not meet since the last Regular Council meeting, but would be meeting to review these applications before the next Regular Council meeting.

5.1 Correspondence, requiring Council's decision

- a) Motion required to Adopt the following:
Carbonear Municipal Development Regulations Amendment No. 31, 2015
This amendment will "Add Breakwater to the Non-Building Uses, Classification of Uses of Land and Buildings, Schedule B" and "Add Transportation as a Discretionary Use to the Heritage Area Land Use Zone Table, Schedule C."

Motion 15-312

D. Kennedy / F. Butt

Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear adopts the Town of Carbonear Development Regulations Amendment No. 31, 2015.

Favour 7; Opposed 0; **Carried**

- b) Motion required to approve the following Change Order
Government of NL, Department of Municipal and Intergovernmental Affairs

Change Order Approval for LeMarchant Street Phase II

Motion 15-313

R. Noel / B. Trickett

Resolved that the Town of Carbonear approves the Change Order for the MYCW/2014-17, W/S – LeMarchant Street – Phase II, Project No. 17-MYCW-15-00065 for the additional quantities required, changing the contract amount from \$757,345.21 to \$767,854.21.

Favour 7; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Government Service Centre,
Water Testing Samples collected on Nov. 25, 2015 in 4 places throughout town. All results marked satisfactory. Placed on file.
- b) Property owner, offer of interest to sell his property to the Town of Carbonear
Referred to Finance and Administration Committee for review.

6. Committee Reports
None listed.

7. Reports of Town Administrator and Department Heads

- a) Director of Recreation
Director of Recreation reviewed the following items from his report with

Council:

Pool & Rec Maintenance

- 1.) Had trouble with pool operation due to air getting into system causing circulation to cease. Source of problem seemed to be a leaking strainer. New strainer was ordered and has been installed and problem appears to be corrected.
- 2.) Outdoor skating rink preparation has started. Work crew was in to do some field leveling. Liner for rink has been ordered, waiting for its arrival to install. Then we just need some cold weather.
- 3.) There is some money left in my recreation budget (approx \$9,000), looking for approval to order the following items:
 - Atlantic Gym & Sport: \$4,500
 - 2 system K's (ground anchors for bases on ballfields)
 - 2 home plates
 - 2 pitcher plates with anchors
 - 2 pitcher plates (replacements)
 - 10 rubber caps for ground anchors
 - 2 Basketball Nets to replace those at Southside Playground
 - Kubota: \$3,800
 - Mower Deck

Motion 15-314

E. Goff / B. Bowman

Resolved that the Town of Carbonear approve the purchase of recreation supplies totaling \$4,500 from Atlantic Gym and Sport and a new mower deck from Kubota at a cost of \$3,800 as presented and recommended by the Recreation Director.

Favour 7; Opposed 0; **Carried**

Financial & Program Analysis

	<u>2015</u>	<u>2014</u>
1.) Pool Revenue -December 20 th (less HST)	\$280, 308.78	\$255, 750.69
2.) Lesson Registration	2012	1762
3.) Pool Visitation	32, 804	32, 475

Programs & Grants

- 1.) Canadian Tire Jump Start has approved funding (\$15,000) for school program again this year. All students have been registered and staff are currently working on scheduling with schools. Due to Christmas programming, schools felt it would be better to wait for first thing in new year to begin program. Staff has schedules started.

8. Finance

- a) Operating Invoices: over \$2000.00 totaling..... **\$44,884.21**

Motion 15-315

R. Noel / B. Trickett

Resolved that the Town of Carbonear approve for payment the list of operating invoices in the amount of \$44,884.21 as submitted to council.

Favour 7; Opposed 0; **Carried**

- b) Capital Invoices
 - Street Upgrading and Paving, Gas Tax & Town Asphalt Projects
 - Concord Paving Limited, Claim #1.....\$190,201.37
 - Lift Station Upgrading
 - Harris & Associates, Invoice #5961..... \$2,097.00
 - Newfound Construction Limited..... \$306,016.32
 - LeMarchant Street Phase 2
 - Harris & Associates, Invoice #5951..... \$18,380.08
 - Imperial Excavating Limited, Progress Claim #2 \$251,034.79
 - Total Capital Invoices..... \$767,729.56**

Motion 15-316**R. Noel / F. Butt**

Resolved that the Town of Carbonear approve for payment the list of capital invoices in the amount of \$767,729.56 as submitted to council.

Favour 7; Opposed 0; **Carried**

Council requested that the Director of Operations and Public Works provide an email update on the status of the LeMarchant Street Phase 2 project.

- c) Proposed 2016 Budget & Tax Structure
Councillor Noel presented the budget speech.

Finance Chair, Councillor Ray Noel thanked the members of the Finance Committee, Council members and staff for their professionalism in the budget process. He then proceeded to present the Budget Report. (Copy attached).

Motion 15-317**R. Noel / F. Butt**

Resolved to approve the 2016 Budget with operating revenues and expenditures of \$6,645,687 with the accompanying Tax Structure identifying the schedule of rates and fees for 2016 as presented.

Favour 7; Opposed 0; **Carried**

Town Clerk noted that the household family income threshold for the Income Adjustment Policy is now being recommended to be changed from \$30,000 to \$35,000. A motion is required to adopt the revised Income Adjustment Policy for property owners with a household family income of \$35,000 or less. Copy of policy attached.

Motion 15-318**D. Kennedy / B. Bowman**

Resolved to adopt the revised Income Adjustment Policy for property owners with a household family income of \$35,000 or less.

Favour 7; Opposed 0; **Carried**

Council thanked the Finance Committee for their work during the budget process.

9. Regulations
None listed

10. New Business

- Mayor Butt wished everyone a Merry Christmas and a Happy New Year. He thanked all members of Council and staff for their commitment throughout the past year.
- Deputy Mayor Butt noted that there was a motion from the December 8 discussion meeting that needed to be ratified.

Motion 15-319**F. Butt / B. Trickett**

Resolved that the Town of Carbonear approve vendor permits, which will expire on December 31, 2015 for the following:

- Tracey's House of Fireworks to operate a mobile sale trailer selling fireworks

- from the property of 143 Columbus Drive*
- *Baie Sea Farms Ltd. to operate a mobile sale truck from the property of 113 Columbus Drive to sell seafood, subject to receipt of food inspection certificate from Government Service Centre.*
 - *Drover's Store to operate a mobile sale trailer selling fireworks from the property of 110 Columbus Drive.*

And Be It Further Resolved that the Town of Carbonear review their Vendor Regulations by Janaury 31, 2016.

Favour 7; Opposed 0; **Carried**

- Councillor Bowman noted that he attended the Christmas Dinner Meeting with the Theatre Board. He noted that the theatre activity is thriving. He indicated that there was a significant increase in the number of patrons who attended theatre events from 2014 to 2015. Total patrons in 2014 was 20,480 and in 2015 that increased to 26,133 patrons.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment
Motion 15-320 **R. Noel / B. Trickett**
Resolved that the meeting adjourn at 4:55p.m.

Mayor George Butt

Cathy Somers, Town Clerk