

**Town of Carbonear**  
**Regular Council Meeting, April 21, 2015**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, April 21, 2015 at 7:00 p.m.

<b>Members Present:</b>	Mayor Deputy Mayor Councillors	George Butt Jr. Frank Butt Bill Bowman Ed Goff David Kennedy Brenda Trickett
<b>Members Absent:</b>	Councillor	Ray Noel
<b>Also Present:</b>	Town Administrator Director of Operations and Public Works Director of Recreation Director of Economic Development & Tourism	Cynthia Davis Brian O'Grady Rob Button Kai Bath
<b>Absent:</b>	Town Clerk	Cathy Somers

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1. Calling of Meeting to Order  
Mayor Butt called the meeting to order at 7:00pm and welcomed everyone present.
2. Adoption of Minutes
  - Regular Minutes – April 6, 2015  
**Motion 15-094** **F. Butt / E. Goff**  
*Resolved that the minutes of the April 6, 2015 Regular meeting of Council be adopted as presented.*  
Favour 6; Opposed 0; **Carried**
3. Business Arising From Minutes  
- No business was raised from the minutes.
4. Delegations  
No delegations listed to speak.
5. Correspondence, Permits & Development
  - a) List of Permits Issued # 6635-6643  
**Motion 15-095** **D. Kennedy / B. Trickett**  
*Resolved to approve the list of permits #6635 - 6643 as per applications received, and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*  
Favour 6; Opposed 0; **Carried**  
Mayor Butt asked Councillor Kennedy to provide his Development Committee Report at this time.

Development Committee Recommendations:

**Motion 15-096**

**D. Kennedy / E. Goff**

*Resolved to appeal the Eastern Regional Appeal Board decision dated March 24, 2015 to vacate the order issued by the Town of Carbonear on June 21, 2011 for the removal of a fence from 1 Russell Street, Carbonear to the Supreme Court.*

Favour 6; Opposed 0; **Carried**

**Motion 15-097**

**D. Kennedy / B. Bowman**

*Under the authority of Section 16, Section 11 and Section 18 of the Urban and Rural Planning Act, the Town of Carbonear.*

- a) *Adopted the Carbonear Municipal Plan Amendment No. 18, 2014 and Carbonear Development Regulation No. 28, 2014 on the 5<sup>th</sup> day of January, 2015.*
- b) *Gave notice of the adoption of the Town of Carbonear Municipal Plan Amendment No. 18, 2014 and Carbonear Development Regulations Amendment No. 28, 2014, by advertisement inserted on the 10<sup>th</sup> day and 17<sup>th</sup> day of February, 2015 in the Compass Newspaper.*
- c) *Set the 25<sup>th</sup> day of February at 7:30 pm at the Town Hall, Carbonear for the holding of a public hearing to consider objections and submissions. Now under Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear approves the Town of Carbonear Municipal Plan Amendment No. 18, 2014 and Town of Carbonear Development Regulations Amendment No. 28, 2014 as adopted or as amended.*

Favour 6; Opposed 0; **Carried**

**Motion 15-098**

**D. Kennedy / B. Bowman**

*Resolved that the Town of Carbonear approve the application to operate a business from 57 The Gap Road provided no objections or representations are received from the discretionary use advertisement in the local paper, per application submitted and per the Town of Carbonear Municipal Plan and Development Regulations and other regulations and policies.*

Favour 6; Opposed 0; **Carried**

**Motion 15-099**

**D. Kennedy / F. Butt**

*Resolved to approve a permit to construct a fence at 77 London Road as per the Town of Carbonear Municipal Plan and Development Regulations, Fence Regulations and other regulations and policies.*

Favour 6; Opposed 0; **Carried**

**Motion 15-100**

**D. Kennedy / E. Goff**

*Resolved to approve the construction of a garage situate at 154 Forest Road subject to no objections to the variance to the maximum floor area and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*

Favour 6; Opposed 0; **Carried**

**Motion 15-101**

**D. Kennedy / B. Trickett**

*Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear adopts the Town of Carbonear Development Regulations Amendment No. 29, 2015.*

Favour 6; Opposed 0; **Carried**

**Motion 15-102**

**D. Kennedy / E. Goff**

*Under the authority of Section 16 of the Urban and Rural Planning Act, the Town Council of Carbonear adopts the Town of Carbonear Municipal Plan Amendment*

No. 19, 2015 and the Town of Carbonear Development Regulations  
Amendment No. 30, 2015.

Favour 6; Opposed 0; **Carried**

**Motion 15-103**

**D. Kennedy / B. Bowman**

*Resolved to authorize the Mayor and the Town Clerk to sign the Easement for the purpose of a pedestrian trail along Island Pond Brook between the Government of Newfoundland and Labrador, Department of Municipal and Intergovernmental Affairs and the Town of Carbonear for a 5 year term for the sum of \$1.00.*

Favour 6; Opposed 0; **Carried**

**Motion 15-104**

**D. Kennedy / B. Bowman**

*Resolved to approve the submission of an application to ACOA and the Department of Business, Tourism, Culture and Rural Development to complete a feasibility study and implementation plan for the proposed upgrades to Carbonear's downtown;*

*And be it further resolved to approve the Request for Proposals as completed by the Director of Economic Development and Tourism.*

Favour 6; Opposed 0; **Carried**

Councillor Kennedy encouraged Council to review other information in the committee minutes and to feel free to direct questions to a committee member for clarification if required.

5.1 Correspondence, requiring Council's decision

a) April - Child Abuse Month Proclamation

**Motion 15-105**

**E. Goff / B. Trickett**

*Whereas between 2006 and 2013, 10,897 violent crimes were reported against children under the age of 18 in Newfoundland and Labrador (Most recent statistics available);*

*Whereas Child Abuse Prevention Month began in 1983 to raise awareness of the alarming rates at which children were being abused and neglected; and*

*Whereas every child serves to grow up in a healthy, safe and nurturing environment; and*

*Whereas child abuse continues to be one of our nation's most serious health problems. Studies have shown child abuse and neglect causes psychological, emotional, and physical harm which can create lifelong problems for victims of abuse; and*

*Whereas child abuse and neglect impacts our entire society and our society's future; and*

*Whereas child abuse prevention is a community responsibility and finding solutions depends on the involvement of all people; and*

*Whereas this month, we emphasize the importance of understanding the devastating problem of child abuse and neglect, and commit to learn more about the behavior and physical signs of possible abuse;*

*Therefore Be It Proclaimed that the month of April 2015 to be Child Abuse Prevention Month in the Town of Carbonear and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.*

Favour 6; Opposed 0; **Carried**

b) Municipalities NL

Municipal Awareness Day Proclamation – May 6, 2015

**Motion 15-106**

**F. Butt / B. Bowman**

*Whereas municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and  
 Whereas dedicated mayors, councilors and staff are essential for the effective governance of their municipalities; and  
 Whereas citizen involvement is essential for an active community; and  
 Whereas it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of our municipalities.  
 Therefore Be It Proclaimed that May 6, 2015 be known as Municipal Awareness Day in municipalities of Newfoundland and Labrador in recognition of the vital role of municipal government and in recognition of all whose efforts support it.*

Favour 6; Opposed 0; **Carried**

- c) Municipal Dance Off  
 RE: Dance NL challenge - Municipal Dance Off  
 April 22-28, 2015  
*Mayor Butt would consider the challenge.*

## 5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Nigel Black, CAO Bay Roberts  
 RE: Request for support in election as Avalon Director  
 Copied to Town Administrator and Town Clerk
- b) Department of Environment and Conservation, Water Resources Management Division  
 RE: 2014 Summer Drinking Water Quality Report  
 Copied to Town Administrator, placed on file
- c) Canadian Fitness and Lifestyle Research Institute  
 RE: Survey of Physical Activity Opportunities in Canadian Communities  
 Copied to Director of Recreation and Tourism
- d) Newfoundland and Labrador Tourism  
 RE: Completion of Tourism Operator Profile Form  
 Copied to Director of Economic Development & Tourism
- e) Municipalities NL  
 RE: Certificate of Membership, Members Handbook  
 Placed on file
- f) Urban Municipalities  
 Copy of minutes of February 21 & 22, 2015 held in Stephenville.  
 Copied to Council, Placed on file
- g) Epilepsy Newfoundland & Labrador  
 RE: Thank you to the Town of Carbonear for signing Purple Day Proclamation.  
 Placed on file
- h) Department of Municipal and Intergovernmental Affairs  
 RE: 2014 Consolidated Financial Statement Template, Financial Statements to be submitted by June 30, 2015.  
 Copied to Town Administrator, placed on file
- i) Trinity Conception Placentia Health Foundation  
 RE: Thank you for donation.  
 Placed on file
- j) Newfoundland and Labrador Electoral Districts Boundaries Commission

- RE: Notice of Proposal and Public Sitings, Carbonear, April 23, 2015  
(Fong's at 2-4 pm)  
Copied to Council
- k) Communities in Bloom  
RE: Spring edition of the Home at Home Magazine  
Placed on file
- l) MRON  
RE: Information on Targeted Initiative for Older Worker to find  
employment in the manufacturing sector.  
Placed on file
- m) University of Alberta  
RE: Survey on how Canadian municipalities are using websites and social  
media to engage citizens.  
Copied to Town Administrator
- n) Royal Canadian Legion  
RE: invitation to attend the Annual District Battle of the Atlantic  
Commemorative Parade and ceremonies, May 3, 2015, Brigus at 1pm  
Copied to the Mayor
- o) Xylem  
RE: Preventative Maintenance for 2015  
Copied to Director of Operations and Public Works and Public Works  
Committee
- p) Department of Environment and Conservation  
Water Resources Management Division  
RE: Permit to Construct (Water & Sewer Upgrade LeMarchant Street  
Phase II)  
Forwarded to Public Works Committee
- q) Department of Seniors, Wellness and Social Development.  
RE: Funding approved in the amount of \$6000 for the St. Patrick's  
Community Garden.  
Forwarded to Recreation, Tourism and Culture Committee
- r) Canadian Federation of Independent Business  
RE: Municipal Taxation  
Copied to Town Administrator
- s) Resident LeMarchant Street  
RE: Storm Water Damages  
Forwarded to Development Committee
- t) Fire & Emergency Services  
RE: Wildfire Community Preparedness Day, Saturday, May 2, 2015  
Copied to Fire Department

6. Committee Reports

- a) Development Committee  
*Councillor Kennedy gave his report earlier in the meeting.*
- b) Carbonear Island Report  
*Councillor Bowman provided a brief summary of the report that he provided to  
Council. It was hoped that funding would be approved in the near future so the  
Carbonear Island Archaeology Project could commence in early May.*

7. Reports of Town Administrator and Department Heads
- a) Town Administrator  
*The Town Administrator summarized the Financial Report to March 31, 2015 which included a summary of collection percentages to date from 2012 to 2015 that was provided to Council with their agenda.*
- b) Director of Recreation and Tourism  
*The Director summarized his report that was distributed to Council with the agenda. General maintenance continues. The pool pump impeller failed but has been repaired and appears to be working well. The Director reported that the pool vacuum continues to have maintenance issues. The previous pool vacuum that was being used as a backup is no longer serviceable. The Recreation Director recommends the purchase of a new vacuum.*
- Motion 15-107** **D. Kennedy / B. Bowman**  
*Resolved to approve the purchase a new pool vacuum for a cost of \$3,600 plus HST.*  
 Favour 6; Opposed 0; **Carried**  
*The Director provided a financial report on pool revenues and visitation. Both are up over last year. The Recreation Commission has been approved for 16 students for 7 weeks. Applications are now being accepted for summer students. Canadian Tire Jump Start Swim to Survive is still ongoing. Communities in Bloom judges will be in Carbonear on July 12. Judging will take place on July 13. The Director advised that he will not be available to take them throughout town as he is getting married on July 11. The Town will make arrangements to escort the judges around town. The Director has also made contacts with other municipalities that have restored trains. He should have a more detailed report for the next meeting. The Director referenced that the \$6,000 received for the St. Patrick's Community Garden Project would be used for a garden shed and to make larger beds for potatoes and pumpkins. He also noted that Carbonear Academy may also get involved in the project where a plot could be provided to and maintained by the students.*
8. Finance
- a) Operating Invoices over \$2,000.00 totaling..... \$39,921.67  
**Motion 15-108** **F. Butt / B. Bowman**  
*Resolved to approve for payment the list of operating invoices in the amount of \$39,921.67 as submitted to council.*  
 Favour 6; Opposed 0; **Carried**
9. Regulations  
 None listed.
10. New Business
- *Mayor Butt thanked the Councillors for attending the Volunteer Appreciation Night. He also thanked Councillor Goff for representing the Town at the Kiwanis Anniversary event.*
  - *He also extended a thank you to Councillor Bowman for attending the opening of the new business on Water Street, The Painted Mango. The new business indicated they had a good day and would like to see other similar businesses open on Water Street.*

- *The Walking Trail project will be moving forward in May. The Project Manager is already starting organization of the project.*
- *There was an inquiry on street sweeping on Water Street. The Director of Operations and Public Works reported that the Water Street sweeping was scheduled for the next morning at 5 am.*
- *There was an inquiry about relocating the Carbonear Downtown sign to the highway since he recalled that this was recommended by the Communities in Bloom judges. It was identified that there was a sign on the highway directing visitors to the downtown and the existing sign could not be relocated as the directional arrows would not be accurate. The Director of Recreation reported that this should not affect the Town's rating as long as there was an explanation for its location.*
- *Further work is scheduled on the Dog Park in May with an opening to be scheduled for the first of second week in June.*
- *It was reported that the pool was vacuumed on Monday evening.*
- *The asphalt recycler has been repaired. The repair was completed at no cost to the town, however, the warranty has expired and any further repairs are expected to be at the town's cost.*
- *An update was requested on the opening of the new business, The Stone Jug. It was understood by staff that the applicant was moving forward with the provision of information to the government departments to obtain the provincial government approvals necessary.*
- *An inquiry was also made about the status of warming centre proposed. The Town's plan was to use the generator that will be surplus when the Pike's Lane Lift Station is upgraded. This cannot commence until the lift station work is completed. The Deputy Mayor understood that the Fire Department had concerns with accessibility. This had previously been identified in a council meeting; however, the Fire Chief at the time indicated that members would ensure that if an individual was disabled, they would ensure that they could access the second level. The Deputy Mayor suggested that contact should be made with the Fire Chief on this matter.*

11. Notices of Motion  
No notices of motions were filed.

12. Adjournment  
**Motion 15-109** **F. Butt / B. Bowman**  
*Resolved that the meeting adjourn at 7:50 p.m.*

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Mayor George Butt

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Cynthia Davis, Town Administrator