

**Town of Carbonear**  
**Regular Council Meeting, May 1, 2017**

Minutes of a regular meeting of the Council of the Town of Carbonear  
held in Council Chambers, May 1, 2017 at 4:00 p.m.

**Members Present:** Mayor George Butt  
Deputy Mayor Frank Butt (remote attendance)  
Councillors Ray Noel  
Bill Bowman  
David Kennedy  
Ed Goff  
Brenda Trickett

**Also Present:** CAO Cynthia Davis  
Town Clerk Cathy Somers  
Director of Operations & Public Works Brian O'Grady

1. Calling of Meeting to Order  
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
2. Adoption of Minutes
  - Regular Minutes April 17, 2017  
**Motion 17-110** **R. Noel / D. Kennedy**  
*Resolved that the minutes of the April 17, 2017 Regular meeting of Council be adopted as presented.*  
Favour 7; Opposed 0; **Carried**
3. Business Arising From Minutes
4. Delegations  
None listed
5. Correspondence, Permits & Development
  - a) Permit listing # 7610 – 7632  
**Motion 17-111** **D. Kennedy / B. Bowman**  
*Resolved to approve the list of permits # 7610 - 7632, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.*  
Favour 7; Opposed 0; **Carried**
  - b) Liquor license approval request for 179 Water Street  
**Motion 17-112** **D. Kennedy / B. Bowman**  
*Resolved to give Municipal Approval for a Liquor License application to sell beer and alcohol at the HotLine Café at 179 Water Street, including the deck area.*  
Favour 7; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision

- a) New Horizons Seniors Crafts Circle – World Knit in Public Day  
Request to host a public event at the community centre on June 10<sup>th</sup> to display knit work on the gazebo and other structures near the boardwalk for a couple of weeks in June.

Copied to Council.

Council had no objections to the display of knitted work on the gazebo and other structures near the boardwalk for a couple of weeks in June.

**Motion 17-113 R. Noel / B. Trickett**

*Resolved that Council grant approval to the New Horizons Senior Crafts Circle for World Knit in Public Day to use the community centre area on June 10<sup>th</sup> to display knit work on the gazebo and other structures near the boardwalk for a couple of weeks in June.*

Favour 7; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL  
- Info Note, Dates: April 7, 10, 13, 17, 27, 2017  
Copied to Council
- b) MMSB  
RE: 2017 Backyard Composting Program update  
Forwarded to Public Works, Waste Management & Community Services
- c) Resident  
Inquiry on Regular Meeting time  
Forwarded to Finance, Human Resources & Administration Committee
- d) Resident  
Inquiry on Regular Meeting time  
Forwarded to Finance, Human Resources & Administration Committee
- e) Property owner Freshwater Road  
Application for Street Light Installation  
Forwarded to Public Works, Waste Management & Community Services
- f) Department of Municipal Affairs  
RE: Deadline for submission of 2016 Financial Statement is June 30, 2017  
Forward to CAO, Town Clerk and Finance, Human Resources & Administration Committee
- g) Property owner, Adelaide Street  
Complaint of a neighbouring property  
Forwarded to Public Works, Waste Management & Community Service Committee
- h) Children's Wish Foundation  
Annual Run the Rock, request for donation  
Forwarded to Finance, Human Resources & Administration Committee
- i) Property owner, Hoyles Road  
Request for culvert repair  
Forwarded to Public Works, Waste Management & Community Services Committee
- j) Property owner, Pond Side Road  
RE: Request for a one way lane  
Forwarded to Public Works, Waste Management & Community Services Committee

- k) Joint Council of Conception Bay North  
RE: Meeting agenda and minutes of previous meeting, March 23, 2017  
Copied to Council, placed on file
- l) Individual  
RE: Request for reimbursement for vehicle damage  
Forwarded to Public Works, Waste Management & Community Services  
Committee
- m) Government Purchasing Agency  
RE: Participation in government purchases agency contracts, bottled water  
Forwarded to the Director of Operations for completion, placed on file
- n) Royal Canadian Legion Branch 23  
RE: Invitation for the Mayor to attend the Battle of the Atlantic ceremony in  
Bay Roberts, on Sunday, May 7.  
Copied to the Mayor.
- o) Department of Municipal Affairs  
RE: Approval to borrow in the amount of \$311,201.36 to finance the  
purchase of a John Deere 624K-11 4WD Loader.  
Placed on file.
- p) Department of Service NL  
RE: Revision to bus, truck, and trailer inspection criteria  
Forwarded to Director of Operations & Public Works, placed on file.
- q) Department of Fisheries and Oceans Canada  
RE: Proposal for the hiking trail reviewed and authorization is not required  
given that serious harm to fish can be avoided by following the department's  
standard measures.  
Placed on file.
- r) Department of Municipal Affairs  
RE: A review of the 2017 budget submission has been completed. The  
review process has revealed no material deficiencies, however, the annual  
budget is required to be adopted by Council by December 1 pursuant to  
section 77. (1) of the Municipalities Act, 1999.  
Copied to Town Clerk and CAO.
- s) Department of Municipal Affairs, Water Resources  
RE: Illegal development within Island Pond / Flings's Long Pond Protected  
Public Water Supply Area.  
Forwarded to Development Committee.

6. Committee Reports

- a) No Reports at this time

7. Reports of Chief Administrative Officer and Department Heads

- a) No Reports at this time

8. Finance

- a) **Operating Invoices:** over \$2000.00 totaling..... \$ **12,583.99**  
**Motion 17-114** **R. Noel / B. Trickett**  
*Resolved that the Town of Carbonear approve for payment the list of  
operating invoices as submitted totaling \$12,583.99.*  
Favour 7; Opposed 0; **Carried**

9. Regulations  
None listed.
10. New Business  
Mayor thanked the staff for their work in the preparation for Volunteer Night Activities.
11. Notices of Motion  
No notices of motions were filed.
12. Adjournment  
**Motion 17-115** **R. Noel / B. Bowman**  
*Resolved that the meeting adjourn at 4:08p.m.*  
The next meeting is scheduled for Monday, May 15<sup>th</sup>, 2017 @ 4:00pm.

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Mayor George Butt

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Cathy Somers, Town Clerk