

**Town of Carbonear
Regular Council Meeting, February 20, 2017**

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, February 20, 2017 at 4:00 p.m.

Members Present:	Deputy Mayor Councillors	Frank Butt Ray Noel Bill Bowman David Kennedy Ed Goff Brenda Trickett
Members Absent:	Mayor	George Butt
Also Present:	CAO Town Clerk Director of Operations & Public Works	Cynthia Davis Cathy Somers Brian O'Grady

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1. Calling of Meeting to Order
Deputy Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
 2. Adoption of Minutes
 - Regular Minutes February 6, 2017

Motion 17-033 **R. Noel / B. Trickett**
Resolved that the minutes of the February 6, 2017 Regular meeting of Council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 3. Business Arising From Minutes
 4. Delegations
None listed
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 7584-7587 (List Attached)
Motion 17-034 **D. Kennedy / B. Bowman**
Resolved to approve the list of permits # 7584 - 7587, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 6; Opposed 0; **Carried**
 - 5.1 Correspondence, requiring Council's decision
 - a) Epilepsy Newfoundland and Labrador
Proclamation to be signed. Purple Day March 24
Motion 17-035 **B. Trickett / R. Noel**
*WHEREAS: **Purple Day** is a global effort dedicated to promoting epilepsy awareness in countries around the world; and,*

*WHEREAS: **Purple Day** was founded by nine year old Cassidy Megan of Nova Scotia who wanted to let people know that if you have epilepsy you are not alone; and,*

WHEREAS: Epilepsy is one of the most common neurological conditions, estimated to affect over 10,000 people in Newfoundland and Labrador, over 300,000 people in Canada, and 50 million people worldwide; and,

WHEREAS: One in ten persons will have at least one seizure during his or her lifetime; and,

WHEREAS: The public is often unable to recognize common seizure types, or how to respond with appropriate first aid; and,

*WHEREAS: **Purple Day** will be celebrated on March 24th annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally:*

*THEREFORE: Be it resolved that the Town of Carbonear does hereby proclaim March 24th as **Purple Day** in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.*

Favour 6; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL
 - Info Note, Dates: February 10, 13 & 17
 - Copied to Council
- b) CeeBees Minor Hockey
 - Request for donation
 - Forwarded to Finance, Human Resources & Administration committee
- c) Property owner LeMarchant Street
 - Inquiry on a permit for a neighbouring property
 - Forwarded to Public Works, Waste Management & Community Services committee
- d) MMSB
 - Provincial litter audit report
 - Forwarded to Public Works, Waste Management & Community Services committee
- e) Property owner Earle's Lane
 - Request for extension for property clean up
 - Forwarded to Public Works, Waste Management & Community Services committee
- f) Keyin College
 - Invitation for the Mayor to attend 25th anniversary celebrations, Feb. 28
 - Forwarded to the Mayor
- g) Department of Motor Registration Division
 - RE: Information sharing agreement with Service NL
 - Copied to the CAO and Mayor for signing
- h) Department of Municipal Affairs
 - o RE: Amendments to the Municipal Elections Act and Municipal Elections Training
 - Copied to CAO and Town Clerk
 - o Amendment to the Municipal Act, 1999. Selling, leasing or disposing

of Municipal Property
Copied to CAO & Development Committee

- i) Workplace NL
RE: Brochure on MSI Controls
Copied to CAO, Town Clerk and Department Heads
- j) Earth Day
RE: Last call for nominations to the Hometown Heros Award Program,
Deadline for nomination is Feb 28.
Copied to Council
Reviewed correspondence and suggested that Council review for a possible nominee. As noted the deadline for nominations is Feb. 28.
- k) MHA Office
RE: Fire Smart Grants
Forwarded to Public Works, Waste Management & Community Service Committee and the Fire Department

6. Committee Reports

- a) Finance, Human Resources & Administration
Councillor Noel noted that there were no motions being recommended from the meeting. He noted the following:
\$6,100 collected for Heart and Stroke Foundation this year for our annual Mayor's March for 2016.

Deputy Mayor Butt noted that one of our local Special Olympic athletes is going to Austria and we consider a financial contribution to be presented to her during the send off celebrations.
To be discussed further in the Finance Committee meeting.

Councillor Goff asked if there is a time frame to finalize the Fox Farm agreement. He noted that this needs to be completed as soon as possible.

Councillor Noel advised we are proceeding to draft a call for proposals and will review and further the project along.
CAO will also forward resend correspondence to the prior lessee as recommended by the Committee.

- b) Public Works, Waste Management & Community Services
Councillor Noel noted that there are no motions being recommended at this time.
Deputy Mayor Butt inquired about the trees on Water Street.
Committee will consider the services of another arborist
Fountain – Committee to follow up with the Penney family regarding the donation of a new fountain.

7. Reports of Chief Administrative Officer and Department Heads

- a) Chief Administrative Officer
CAO noted the following in her report
Land Sales

The next step in this process is to forward correspondence to real estate agencies within the Town requesting proposals to list properties at 41-43

Goff Avenue, 45-47 Goff Avenue and Across the Doors. CAO will also follow up on the property showing owned by the Town between Brookside Flowers and Slade's Funeral Home on Powell Drive.

Crown Lands Approval to Occupy Railway Bed

Previously reported the following: contacted Crown Lands concerning the Town's application to occupy the former Railway Bed for a walking trail. This application was made to Crown Lands in 2014. They have apologized for the delay and are currently processing the application. They have requested correspondence from the Town indicating that the Town will accept responsibility for all structures and this is in reference to the trestles within the Town's boundary. There are three trestles for which the Town will have to accept responsibility. In addition, they have requested whether the Town will be authorizing the use of ATV's on this walking trail. For Council's information, the license to occupy the reservation along Island Pond Brook for a walking trail expressly indicates that it cannot be used by ATV's. Correspondence on these two items are required before they can continue to process the Town's application. Council will still have to make a decision on this.

Motion 17-036 B. Bowman / B. Trickett

Be it resolved that Council write Crown Lands confirming that, in its application to occupy the former railway bed for a walking trail, the Town of Carbonear is prepared to accept responsibility for all structures along this route, including the three trestles, within the Town Boundary; and

Be it further resolved that the trail is a walking trail and not intended for use by motorized vehicles including ATV's and appropriate signage informing users of the use will be placed along the trail within the Town Boundary.

Favour 6; Opposed 0; **Carried**

Downtown Sub Brand

Tract Consulting will have a sub brand ready for presentation to Council the week of March 13. The sub brand will include a proposed name for the downtown area and a suggested logo design for Council's approval.

b) Director of Recreation

Director of Recreation reviewed the following from his report:

Pool & Rec Maintenance

- 1.) Change Room Renovations continuing. Plumbing is nearly complete in both rooms, floor tiles are laid in both rooms and wall tiles are being installed in male change room.
- 2.) Rinks have been used extensively. Many children have been skating. As well, both schools have been using rinks as part of their Phys. Ed. Classes. Unfortunately, due to the weather leading up to the Carnival, rinks were not in the best shape for use. Would like to thank the works department for their efforts in trying to help have rinks ready.

Financial & Program Analysis

		<u>2017</u>	<u>2016</u>
1.) Pool Revenue -Feb. 18 th	(less HST)	\$34,404.11	\$41,542.88
2.) Lesson Registration		199	244

3.) Pool Visitation 3980 4630
Programs & Grants

1.) Application has been made for school swimming program. Later applying this year as online application service was being upgraded. Deadline for applications was November 1st and response is supposed to be by months end.

STILL WAITING ON APPROVAL.

I've been in contact with local chapter, on 2 occasions. They are following up.

UPDATE: Still working on this file. There has been some staffing changes and changes to application systems. Apparently this has caused some back log in processing. Still waiting on approval.

Councillor Goff suggested that we proceed with the local schools, and then when fund is obtained, expand to neighbouring schools.

Director of Recreation to proceed as suggested by Councillor Goff.

2.) WinterFest 2017, February 16 - 19. Overall a great weekend. Lots of participation at all events, except Frosty's Birthday party, which was rained out.

Award Winners: Roy Howell Award - Jodi (Blundon) Brennan
Hall of Fame Induction - Junior Somers (Builder)
Jr. Male Athlete of the Year - Reid Deering
Sr. Male Athlete of the Year- Matthew Hoyles
Jr. Female Athlete of the Year - Hailee Hoyles
Sr. Female Athlete of the Year - Emily Kennedy
Jr. Team of the Year - U12 Boys Fast Pitch Softball
Sr. Team of the Year - U16 CBN Shannons Soccer
Volunteers of the Year - Florence Button & George Power
Summer Games Scholarship - Mark Ryan

Award winners have been posted on the Town's facebook page
Deputy Mayor Butt congratulated all of the awards winners on behalf of Council.

8. Finance

a) **Operating Invoices:** over \$2000.00 totaling..... \$108,295.06

Motion 17-037 R. Noel / B. Bowman

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$108,295.06.

Favour 6; Opposed 0; **Carried**

9. Regulations

None listed.

10. New Business

Non new business was raised.

11. Notices of Motion

No notices of motions were filed.

12. Adjournment

Motion 17-038

R. Noel / B. Trickett

Resolved that the meeting adjourn at 4:40p.m.

The next meeting is scheduled for Monday, March 6th, 2017 @ 4:00pm.

Deputy Mayor Frank Butt

Cathy Somers, Town Clerk