

**Town of Carbonear
Regular Council Meeting, August 8, 2017**

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, August 8, 2017 at 4:00 p.m.

Members Present:	Mayor Deputy Mayor Councillors	George Butt Frank Butt Ray Noel Bill Bowman David Kennedy Ed Goff Brenda Trickett
Also Present:	CAO Town Clerk	Cynthia Davis Cathy Somers
Absent:	Director of Operations & Public Works Director of Recreation	Brian O'Grady (on vacation) Rob Button

1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
2. Adoption of Minutes
 - Regular Meeting, July 17
Motion 17-185 **R. Noel / D. Kennedy**
Resolved that the minutes of the July 17, 2017 Regular meeting of Council be adopted as presented.
Favour 7; Opposed 0; **Carried**
3. Business Arising From Minutes
4. Delegations
None listed
5. Correspondence, Permits & Development
 - a) Permit listing # 7814, 7819, 7845-7846, 7860-7861, 7863, 7868-7873, 7875-7877, 7879, 7881, 7883-7890, 7892-7899, 7901-7902, 7904-7907, 7909-7911.
Deputy Mayor Butt declared a conflict of interest on Permit #7894.
Motion 17-186 **D. Kennedy / F. Butt**
Resolved to approve the list of permits # 7814, 7819, 7845-7846, 7860-7861, 7863, 7868-7873, 7875-7877, 7879, 7881, 7883-7890, 7892-7893, 7895-7899, 7901-7902, 7904-7907, 7909-7911 as per applications received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 7; Opposed 0; **Carried**

Deputy Mayor Butt then left the meeting.

Motion 17-187

D. Kennedy / B. Bowman

Resolved to approve the permit # 7894 as per application received and in accordance with the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.

Favour 6; Opposed 0; **Carried**

Deputy Mayor Butt was called back into the meeting.

5.1 Correspondence, requiring Council's decision

- a) Harris & Associates, Re. Street Upgrading & Paving (2017) Various Streets, PN 17-117, Streets include Water Street (Beach), Valley Road (School), Fox Farm Road, Ash Avenue, Across The Doors, Rusted Place and Town Depot. Notification of tender results and recommendation to award tender.

Motion 17-188

R. Noel / F. Butt

Resolved that the Town of Carbonear award a contract in the amount of \$612,820.63 to Farrell's Excavating Limited to complete the Street Upgrading & Paving (2017) Project for various areas.

Favour 7; Opposed 0; **Carried**

- b) Harris & Associates, Re. Water Booster Station (Part B), Bond Street, PN 11-126 (MA 17-CWWF-17-00027)

Notification of tender results and recommendation to award tender.

- c) Department of Municipal Affairs and Environment, Approval to award contract as recommended for Item 5.1b.

Motion 17-189

F. Butt / R. Noel

Resolved that the Town of Carbonear award a contract in the amount of \$371,748.13 to Rodco Mechanical (2014) Ltd. to complete the Water Booster Station (Part B) Bond Street PN 11-126 (MA 17-CWWF-17-00027).

Favour 7; Opposed 0; **Carried**

- d) MNL, Request to sign petition to Ban Single-use Plastic Bags

Discussed.

Place at front desk for public signatures.

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Correspondence, Re. rodent problem at Water Street property
Referred to the MEO for investigation. Forwarded to Public Works, Waste Management & Community Services Committee
- b) Letter of complaint, Re. issuance of parking tickets.
Forwarded to Public Works, Waste Management & Community Services Committee
- c) Letter of complaint, Re. issuance of parking tickets.
Forwarded to Public Works, Waste Management & Community Services Committee
- d) Letter of complaint, Re. traffic flow around Kids at Heart daycare on Highroad South

- Forwarded to Public Works, Waste Management & Community Services Committee
- e) Commercial Property owner, Letter of complaint, Re. diminished road conditions along Fox Farm Road.
Forwarded to Public Works, Waste Management & Community Services Committee
 - f) Property owner, complaint Re. Ditch dug by Council on Valley Road culvert put in too small. Water went out on the road and damaged pavement
Forwarded to Public Works, Waste Management & Community Services Committee
 - g) Property owner, complaint Re. Condition of property at corner of Longs Hill and Kerry Road
Referred to the MEO for investigation. Forwarded to Public Works, Waste Management & Community Services Committee
 - h) Property owner, complaint Re. condition of road off Water Street, west of Baccalieu Trail B & B.
Forwarded to Public Works, Waste Management & Community Services Committee
 - i) Resident, Concerns with speeding on Forest Road/Blueberry Crescent. Requesting speed bump installation.
Forwarded to Public Works, Waste Management & Community Services Committee
 - j) Government of NL and Labrador, Approval of a Special Assistance Grant in the amount of \$1,000 for FES Training School.
Placed on file. Copied to Fire Department.
 - k) M.H.A, Reminder of deadline for Community Enhancement Employment Program applications.
Forwarded to Management Staff. Placed on file.
 - l) Public Health Laboratory Reports
Water Testing Results, samples collected June 28, 2017 at four locations throughout town. All results marked satisfactory. Placed on file.
 - m) Carbonear Public Library, Re. Children's Book "Benjamin's Tree"
Forward to Finance and Administration Committee for consideration.
 - n) Heart & Stroke, Reminder to register for the Heart & Stroke Mayor's March.
Placed on file.
 - o) Request to have event included on the Town's Calendar.
Forwarded to the Finance and Administration Committee.

6. Committee Reports

- a) Public Works, Waste Management & Community Services
Deputy Mayor Butt noted that there were no motions being recommended by the Committee at this time, however he noted the following:
The speed feed back sign has been installed and will be monitored.

The MEO is following up on the progress of a number of orders. Island was installed at the intersection of Powell Drive / White's Road / Industrial Crescent. This should help with traffic flow in the area. All the other planned sidewalk and curb has been completed as well.

Policy will be drafted regarding loaning out cat cages.

Requesting council to consider placement of signage before ramp on Valley Road to advise motorists the direction to the downtown area.

Reminder to number houses, will be posted on social media, and send out on our next mail out.

Director of Operations and Public will investigate the installation of a speed sign to be installed on Freshwater Road as you come in to the Town's boundary.

b) Development Committee

Councillor Kennedy presented the following motions as recommended by the Development Committee:

Motion 17-190 **D. Kennedy / F. Butt**

Resolved to approve the following development applications conditional upon the development being completed in accordance with the Carbonear Municipal Plan and Development Regulations and other regulations and policies and in accordance with other conditions as specified:

- *26 Park Avenue – Extension to dwelling and replacement of Front Deck – Discretionary Powers of Council per Section 10 of the Development Regulations; Application to be amended to relocate steps to the side of the deck to minimize the encroachment into the minimum building line setback; No objection to the distribution of variance notification identifying variance of the minimum rear yard requirement of 9 m to 8.1 m for the extension to the rear of the dwelling; if there are any objections to the variance, the application will require further review of Committee and Council.*
- *67 Forest Road – New Dwelling – No objection to the distribution of variance notification identifying variance of the minimum building line setback of the portion of Forest Road running north/south from 8 m to 7.2 m, variance of the rear yard to 15 m to 13.5 m and variance of the distance of the driveway access from the intersection from 10 m to 9 m; if there are any objections to the variance, the application will require further review of Committee and Council.*
- *151A Water Street – Demolition of Building.*
- *27 Highroad South – New Business (Gift Shop) – No objections to the discretionary use advertisement and if there are objections, the application will require further review of Committee and Council.*

Favour 7; Opposed 0; **Carried**

Motion 17-191

D. Kennedy / R. Noel

Resolved to convey the small portion of property expropriated for the Willoughby Extension, which was not required by the sub-division developer, to the property owners of 69 and 73 Whites Road.

Favour 7; Opposed 0; **Carried**

Proposed Amendments

Motion 17-192 **D. Kennedy / B. Bowman**

Resolved that the Town of Carbonear submit the proposed Municipal Plan Amendment No. 23 and Development Regulations No. 34 to Municipal Affairs for review as drafted by the consultant.

Favour 7; Opposed 0; **Carried**

Councillor Kennedy noted that if the amendments are released by Municipal Affairs, then Council can proceed to adopt the amendments. Once adopted and advertised, a public hearing if required will be arranged.

Award of New web-site RFP

Motion 17-193 **D. Kennedy / B. Bowman**

Resolved that the Town of Carbonear award the contract for the new web-site Redesign and Development and Photo Shoot to Ray Creative Agency for the price of \$19,330 + HST.

Favour 7; Opposed 0; **Carried**

c) Recreation Committee

Councillor Goff presented the following recommendations from the Recreation Committee:

Motion 17-194 **E. Goff / B. Bowman**

Whereas Sandra Smith of Carbonear won gold in the Special Olympics World Winter Games in Austria;

Be it Resolved to name the access ramp from Route 70(Columbus Drive) to Valley Road as Sandra's Run.

Favour 7; Opposed 0; **Carried**

Sidewalk at Carbonear Swimming Pool

Motion 17-195 **E. Goff / R. Noel**

Resolved to install a sidewalk from the end of the existing sidewalk to the west of the swimming pool entrance to the double entrance gates to the east of the pool at a cost of \$4,873.

Favour 7; Opposed 0; **Carried**

Boiler Room Door, pool facility

Motion 17-196 **E. Goff / B. Bowman**

Resolved to approve a maximum of \$5,000 to cut the concrete block and install a new 36 inch door at the mechanical room at the Carbonear Swimming Pool to accommodate the new boiler(s).

Favour 7; Opposed 0; **Carried**

Remembrance Loop Playground – The structure is being supplied in memory of Quinn Butt. The committee discussed the need for fencing around the playground. The committee recommends installing a ranch style fence with pressure treated lumber around the boundary of the playground where required.

Council agreed with the recommendation.

Museums – The summer students will be finishing work soon. The museum will be operating on reduced hours upon their completion. The committee recommends another part time person to work with the Museum Manager when the students finish until the museums close in October. The funds are available in the budget under museums staff. The new part time person will be for 15 hours/week to work with the Museum Manager.

Council agreed with the recommendation.

Play structure in Willoughby playground was damaged. The Recreation Director recommends removal of the play structure due to safety concerns. A new structure can be considered in the budget for 2018. The playground has a new swing set, a climbing wall and a “seesaw” structure. Asphalt surface to be installed as well.

Council agreed with the recommendation.

7. Reports of Chief Administrative Officer and Department Heads

a) Director of Recreation

Director of Recreation noted the following to Council:

- Very successful summer program
- Triathlon was a success
- Carbonear Day weekend, good success
Childrens event was moved to Thursday 6-8 due to rain.
All events were well attended.
- Pool revenue to date is on par with the previous year.
- Pike family donated lands years ago, will be putting sign in place to identify that donation.

8. Finance

a) **Operating Invoices:** over \$2000.00 totaling..... \$123,106.84

Motion 17-197

R. Noel / B. Trickett

Resolved that the Town of Carbonear approve for payment the list of invoices as submitted totaling \$123,106.84.

Favour 7; Opposed 0; **Carried**

Motion 17-198

R. Noel / F. Butt

Resolved that the Town of Carbonear donate \$300 to Junior Miss NL Pageant being held in Carbonear on September 24, 2017.

Favour 7; Opposed 0; **Carried**

Deputy Mayor Butt inquired about the Fire Department request for financial assistance for a new pumper and asked if Council would proceed with an application to government for the new pumper.

Councillor Kennedy read out the notes from the previous Finance Committee.

Discussed.

It was agreed by Council that more information is needed before a decision can be made on this matter.

CAO to obtain research on type of vehicle, condition report on existing vehicle, financial information, etc. for presentation to the Finance Committee for further consideration for a recommendation to Council.

9. Regulations
None listed.

10. New Business

- Request for an exemption to the Noise By-Law from 10 pm, Wednesday, August 9 to 1 am Thursday, August 10 for a Wedding Rehearsal Party
Councillor Noel declared a conflict and left meeting.

Motion 17-199

D. Kennedy / B. Bowman

Resolved to approve an exemption to the Noise By-Law for Wednesday, August 10 for a Wedding Rehearsal Party on Blueberry Crescent.

Favour 6; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

- Request to have Block Party on Easton Place August 13 from 2-4 pm
Deputy Mayor Butt declared a conflict of interest and left the meeting.

Motion 17-200

D. Kennedy / B. Trickett

Resolved to approve a block party on Easton Place from 2-4pm on August 13, 2017.

Favour 6; Opposed 0; **Carried**

Other

Mayor Butt noted that this Saturday 2-4, there is a walk for Mental Health.

Deputy Mayor Butt inquired about a complaint regarding minks.
Director of Operations and Public Works to investigate.

Deputy Mayor Butt inquired about a property owner on Water Street who experienced a problem with sewer blockage.
The matter is already under investigation with the property owner. An estimate for a new sewer service is being considered.

Deputy Mayor Butt noted there was a new business KMD Design opened this past week on Water Street.

Mayor Butt noted that he dropped down to the new business and provided a gift bag to the owner. Mayor Butt noted that the official opening for the business will be scheduled at a later date.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment

Motion 17-201

F. Butt / R. Noel

Resolved that the meeting adjourn at 4:50 p.m.

The next meeting will be on Tuesday, September 5th, 2017 at 4:00pm.

Mayor George Butt

Cathy Somers, Town Clerk