

**Town of Carbonear
Regular Council Meeting, April 17, 2017**

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, April 17, 2017 at 4:00 p.m.

Members Present:	Mayor Deputy Mayor Councillors	George Butt Frank Butt Bill Bowman David Kennedy Ed Goff Brenda Trickett
Members Absent:	Councillor	Ray Noel
Also Present:	Town Clerk Director of Operations & Public Works	Cathy Somers Brian O'Grady
Also Absent:	CAO	Cynthia Davis

1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 4:00pm and welcomed everyone present.
2. Adoption of Minutes
 - Regular Minutes April 3, 2017
Motion 17-093 **D. Kennedy / B. Bowman**
Resolved that the minutes of the April 3, 2017 Regular meeting of Council be adopted as presented.
Favour 6; Opposed 0; **Carried**
3. Business Arising From Minutes
4. Delegations
None listed
5. Correspondence, Permits & Development
 - a) Permit listing # 7591 and # 7599-7609
Motion 17-094 **D. Kennedy / F. Butt**
Resolved to approve the list of permits # 7591 and # 7599 – 7609, as per applications received and per the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 6; Opposed 0; **Carried**
 - 5.1 Correspondence, requiring Council's decision
 - a) Smiles for Miles Foundation
RE: Child Abuse Prevention Month (April)
Proclamation to be signed
Motion 17-095 **B. Bowman / E. Goff**

Whereas: Between 2006 and 2012 there were 10,897 violent crimes reported against children under the age of 18 in Newfoundland and Labrador, and

Whereas: Child Abuse Prevention Month began in 1983 to raise awareness of the alarming rates at which children were being abused and neglected; and

Whereas: Every child deserves to grow up in a healthy, safe and nurturing environment; and

Whereas: Child abuse continues to be one of our nation's most serious health problems. Studies have shown child abuse and neglect causes psychological, emotional, and physical harm which can create lifelong problems for victims of abuse; and

Whereas: Child abuse and neglect impacts our entire society and our society's future; and

Whereas; Child abuse prevention is a community responsibility and finding solutions depends on the involvement of all people; and

Whereas; this month, we emphasize the importance of understanding the devastating problem of child abuse and neglect, and commit to learn more about the behavioural and physical signs of possible abuse.

Therefore: The Town of Carbonear does hereby proclaim the month of April 2017 to be Child Abuse Prevention Month in Carbonear, and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

Favour 6; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Municipalities NL
- Info Note, Dates: April 7, 10, 13, 17, 2017
Copied to Council
- b) 2nd Annual Ride for Quinn, May 13, 2017, Paddy's Garden
Request for donation
Forwarded to Finance, Human Resources & Administration committee
- c) Resident
Summer Programming
Forwarded to Recreation, Tourism & Culture committee
- d) Government Purchasing Agency
RE: Plumbing supplies
Forwarded to Director of Operations & Public Works & CAO, placed on file
- e) Fire & Emergency Services
RE: Firefighting Equipment Program Application Form & Fire Protection Vehicle Program Application form
Forwarded to Fire Department, placed on file
- f) Department of Municipal Affairs
RE: The Department of Environment approved permit to Newfoundland Power to rebuild electrical transmission line near Island Pond Brook.
Forwarded to Director of Operations & Public Works, Placed on file.
- g) Carbonear District Girl Guides
Request for donation
Forwarded to Finance, Human Resources & Administration Committee

- h) Easter Seals NL
Request for donation
Forwarded to Finance, Human Resources & Administration Committee
- i) NL Public Health Laboratory, Test results of water samples collected on March 7, 2017 @ TC Square Mall, Department of Justice, 143 Columbus Drive & Bemister's Hill. Results marked satisfactory. Placed on file.

6. Committee Reports

- a) Finance, Human Resources & Administration
Deputy Mayor Butt presented the following motions as recommended by the Committee:

Motion 17-096 **F. Butt / B. Trickett**

Resolved to adopt the amended Policy Number A.1 – Travel Allowance for Councillors & Staff and to remove previous Policy Number C.3 – Travel Allowance for Councillors.

Favour 6; Opposed 0; **Carried**

Motion 17-097 **F. Butt / D. Kennedy**

Resolved to appoint Alistair Milne of Exit Realty Ocean Edge as the Real Estate Agency for the listing of land for the 2017 calendar year as per the conditions noted in the proposal he submitted in response to the Town's advertisement for a RFP – Real Estate Proposals.

Favour 6; Opposed 0; **Carried**

Town Clerk noted that Council had previous discussion on the RFP for the operator for the Fox Farm Campground RV Park. A motion to select the successful operator is required. A recommended motion was provided.

Motion 17-098 **B. Bowman / B. Trickett**

Resolved that in response to the RFP for an operator for the Fox Farm Campground RV Park that the Town of Carbonear select Chris Dakins as operator conditional upon the following: terms and conditions as outlined in the RFP; completing upgrades in accordance with timelines as specified by Council and negotiating a lease agreement satisfactory to Council.

Favour 6; Opposed 0; **Carried**

- b) Recreation, Tourism & Culture
Councillor Goff noted the following from the Recreation, Tourism & Culture Committee:

- Walking Trails, getting signage complete
- Tree of Memories ceremony June 9 Director of Recreation is organizing same. We have a plaque that has been donated. Suggested to advertise in next mail out.
- Garland family to get back with a date for the official opening of the Southside Park.
- Pike Family – signage for their donation of land to the town.
- Comm in Bloom – entered in contest this year.
- Working on Virtual walking tour
- July 1 Canada Concert, funding has been received
- April 27 Volunteer Night to be held in the Theatre.
- Town received Anniversary Cup from the Life Saving Society
- Town maps to be ordered.
- Seniors programming – working with various groups.

- New piece of equipment going in to the playground by the pool.
Councillor Goff presented the following recommendations relating to Recreation, Tourism & Culture

Motion 17-099

E. Goff / B. Trickett

Resolved to purchase a pump and motor required for the Carbonear Pool Operating System at a total cost of \$4,001.77 plus HST and Freight.

Favour 6; Opposed 0; **Carried**

c) Public Work, Waste Management & Community Services

Deputy Mayor Butt presented the following motions as recommended by the Committee:

Motion 17-100

F. Butt / D. Kennedy

Resolved to issue a clean up order to property situate at 1 Callidora Place to remove accumulation of scrapped metals and debris from the property.

Favour 6; Opposed 0; **Carried**

Motion 17-101

F. Butt / E Goff

Resolved to issue a clean up order to property situate at 3, 5 and 7 Callidora Place to remove accumulation of scrapped metals and debris from the property.

Favour 6; Opposed 0; **Carried**

Motion 17-102

F. Butt / B. Trickett

Resolved to issue a removal order to property situate at 119 Water Street to remove the commercial vehicles on the property in violation of the Parking of Commercial Vehicles Regulations.

Favour 6; Opposed 0; **Carried**

Motion 17-103

F. Butt / B. Bowman

Resolved to issue an order to repair or remove the dilapidated structure situate at 119 Water Street .

Favour 6; Opposed 0; **Carried**

Motion 17-104

F. Butt / D. Kennedy

Resolved to issue a removal order to property situate at 59 Earle's Lane to remove scrapped vehicles and the commercial dumpster from the property.

Favour 6; Opposed 0; **Carried**

Motion 17-105

F. Butt / B. Trickett

Resolved to purchase an Aluminum Trench Shield from Direct Equipment Ltd at a cost of \$13,923 plus HST and delivery.

Favour 6; Opposed 0; **Carried**

Motion 17-106

F. Butt / B. Trickett

Resolved to purchase a single axle trailer from Ashford Sales at a cost of \$6,895 plus HST.

Favour 6; Opposed 0; **Carried**

7. Reports of Chief Administrative Officer and Department Heads

a) No reports at this time

8. Finance

a) **Operating Invoices:** over \$2000.00 totaling..... \$74,483.10

Motion 17-107

F. Butt / B. Bowman

Resolved that the Town of Carbonear approve for payment the list of operating invoices as submitted totaling \$74,483.10.

Favour 6; Opposed 0; **Carried**

9. Regulations
None listed.

10. New Business
Property of 12 Hayden Heights
Councillor Kennedy left the meeting due to conflict of interest.

Motion 17-108 **F. Butt / B. Bowman**

Resolved that the Town of Carbonear accept title to the property of 12 Hayden Heights from CIBC for the nominal sum of \$1.00 as a gift of the property to the Town of Carbonear without any restriction on future use or other disposition thereof by the Town.

Favour 5; Opposed 0; **Carried**

Councillor Kennedy was called back into the meeting.

Mayor Butt noted that the Atlantic Boy Choir will be performing at Bethany United Church at 6:30pm this evening. Council is invited to attend.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment

Motion 17-109 **F. Butt / B. Bowman**

Resolved that the meeting adjourn at 4:21p.m.

The next meeting is scheduled for Monday, May 1st, 2017 @ 4:00pm.

Mayor George Butt

Cathy Somers, Town Clerk