

Town of Carbonear
Regular Council Meeting, May 5 2014

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, May 5 2014 at 7:00 p.m.

Members Present: Mayor George Butt Jr.
Councillors Ray Noel
Bill Bowman
David Kennedy
Brenda Trickett

Members Absent: Deputy Mayor Frank Butt
Councillor Ed Goff

Also Present: Town Clerk Cathy Somers
Town Administrator Cynthia Davis

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1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 7:06 p.m. and welcomed the media representative.
 2. Adoption of Minutes
Regular Minutes – April 22, 2014
Motion 14-414 **R. Noel / D. Kennedy**
Resolved that the minutes of the April 22, 2014 Regular meeting of council be adopted as presented.
Favour 5; Opposed 0; **Carried**
 3. Business Arising From Minutes
 4. Delegations
No delegations were present to speak at the meeting.
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 6102-6110 (List attached)
Motion 14-415 **D. Kennedy / B. Bowman**
Resolved to approve the list of permits #6102-6110 as per applications received subject to the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 5; Opposed 0; **Carried**
Permits: (Received, not reviewed)
 - 6 Irishtown Road – New Business (Barbershop)
 - 195 Water Street – New business (Craft Market)
 - 7 Freshwater Road – Garage
 - 5 Coral Heights – New dwelling

- 6 Industrial Crescent – New commercial building

5.1 Correspondence, requiring Council's decision

- a) Department of Municipal Affairs, Office of the Minister
 RE: 2014-2017 Multi Year Capital Works Program.
 The Town of Carbonear has been approved for provincial funding in the Amount of \$1,250,000.00 under the 2014/15-16/17 MYCWP. Deferred from the meeting of April 7, 2014 for further consideration by Council.

Motion 14-416

D. Kennedy / B. Trickett

Resolved that the Town of Carbonear accept the 2014-2017 Multi Year Capital Works Program funding in the amount of \$1,250,000 in provincial funding to complete the following projects with cost sharing ratio of 80/20 provincial/municipal:

- *Pike's Lane Lift Station*
- *LeMarchant Street – Phase 2.*

Favour 5; Opposed 0; **Carried**

Councillor Kennedy asked if this was 3 or 4 years. It was clarified that it was three years 2014/2015, 2015/2016 and 2016/2017.

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) NL Public Health Laboratory, Test results of water samples collected on April 16, 2014 @ the Dept of Justice and at 13-15 Bemister's Hill. Results marked satisfactory. Placed on file
- b) PMA Newsletter
 Copied to council, placed on file
- c) Workplace Health Safety & Compensation Committee
 RE: Brochure on upcoming workshop Violence Prevention and Working Alone)
 Copied to Town Administrator, Director of Operations & Public Works and Director of Recreation and Tourism, Placed on file.
- d) Resident of Drake's Hill
 RE: Issue with parking along Burke's Lane
 Forwarded to Public Works Committee, Director of Operations & Public Works
- e) Department of Municipal & Intergovernmental Affairs
 RE: The total Municipal Operating Grant allocation for the Town of Carbonear will be \$184,579.00 for the 2014/2015 calendar year. Copied to Town Clerk & Town Administrator, placed on file.
- f) Service NL
 RE: a complaint received of dumping of garbage and other dumping on Fraize Avenue
 Forwarded to the Director of Operations and Public Works & Works Committee
- g) Property Owner – Freshwater Road

- RE: Land rezoning
Forwarded to Development Committee
- h) Municipal Assessment Agency Inc.
- RE: Brochure on Clar Simmons Scholarship. Placed on file
 - Board of Directors for 2014, Placed on file
- i) Department of Innovation, Business, and Rural Development
RE: Confirmation of receipt of application submitted for funding for Lookout Development.
Placed on file
- j) Eastern Regional Wellness Coalition
RE: Annual Networking Day – June 4, 2014.
Copied to Council, Director of Recreation and Tourism, placed on file
- k) First Response Supply Inc.
RE: Information brochure.
Copied to Fire Department, Placed on file
- l) Lifesaving Society
RE: Aquatic Professionals Presentation Session (May 30, 2014)
Copied to Director of Recreation and Tourism & Recreation Committee

6. Committee Reports

- a) Finance Committee
Councillor Noel presented the following motion from the Finance Committee:
- Motion 14-417** **R. Noel / B. Bowman**
Resolved that the Town of Carbonear approve for payment the list of invoices as presented to Council totaling \$39,366.08
Favour 5; Opposed 0; **Carried**
Councillor Noel noted that the Deputy Mayor's Walk is being organized by Deputy Mayor Butt and Councillor Trickett, registration at 6:30, walk at 7:30 on Tuesday, May 27.
Residents are encouraged to participate.
- b) Development Committee
Councillor Kennedy presented the following recommendations from the Development Committee:
- Motion 14-418** **D. Kennedy / B. Bowman**
Resolved that the Town of Carbonear approve the application to operate a home based art studio from 126 Valley Road subject to the application meeting the Town of Carbonear Municipal Plan and Development Regulations and subject to no objections or representations received from the discretionary use advertisement advised in the local paper.
Favour 5; Opposed 0; **Carried**
- Motion 14-419** **D. Kennedy / B. Trickett**
Resolved to approve application to construct a front step subject to the front step/patio meeting the Town of Carbonear Municipal Plan and

Development Regulations.
Favour 5; Opposed 0; **Carried**

Motion 14-420 **D. Kennedy / B. Bowman**

Resolved to approve an extension to a commercial building at 19-25 Goff Avenue per the Town of Carbonear Municipal Plan and Development Regulations and other applicable municipal regulations and policies and further subject the receipt of the required approvals from Service NL and other applicable departments and agencies and subject to relocation of the water main per town specifications.

Favour 5; Opposed 0; **Carried**

Motion 14-421 **D. Kennedy / B. Bowman**

Resolved to approve construction of a garage at 5A Northwood Estates subject to the Town of Carbonear Municipal Plan and Development Regulation and subject to no objections to the variance ad published.

Favour 5; Opposed 0; **Carried**

Motion 14-422 **D. Kennedy / R. Noel**

Resolved to approve construction of a patio at 17 Across the Doors subject to the development meeting the requirements of the Town of Carbonear Municipal Plan and Development Regulations.

Favour 5; Opposed 0; **Carried**

Motion 14-423 **D. Kennedy / B. Trickett**

Resolved to approve the construction of a front step at 2 White's Road subject to the development meeting the requirements of the Town of Carbonear Municipal Plan and Development regulations.

Favour 5; Opposed 0; **Carried**

Motion 14-424 **D. Kennedy / B. Trickett**

Resolved to approve the construction of a garage at 7 Freshwater Road subject to the development meeting the requirements of the Town of Carbonear Municipal Plan and Development Regulations.

Favour 5; Opposed 0; **Carried**

Motion 14-425 **D. Kennedy / B. Bowman**

Resolved to approve an application to construct a deck provided that the application is amended to meet the Town of Carbonear Municipal Plan and Development Regulations.

Favour 5; Opposed 0; **Carried**

Councillor Kennedy noted there are 13 new home constructions compared to 7 this time last year and 2 commercial buildings.

- c) Public Works Committee
Councillor Noel presented the following recommendations from the Works Committee:

Motion 14-426

R. Noel / B. Trickett

Resolved to approve the purchase of an Auto Chlorine Sampler at a cost not to exceed \$10,965.41 plus hst.

Favour 5; Opposed 0; **Carried**

Motion 14-427

R. Noel / B. Bowman

Resolved to issue a clean up order to property owner situate at 10 Across the Doors to remove scrapped vehicle & metals, wood and other debris from the property.

Favour 5; Opposed 0; **Carried**

7. Reports of Town Administrator and Department Heads

a) Town Administrator

Town Administrator reported on the following:

Going Paperless – Bell has been contacted concerning installing Wi-Fi at the Town Office so the iPads can be used for meetings. The Town was advised that the service should be able to be installed next week.

Website – The developer is continuing to send new pages of information as they are completed. As of today's date, there is still information to be placed on the site. Hopefully it will be completed in the near future.

Emergency Preparedness Conference – Attended by the Town Administrator April 30 – May 1. The conference provided much information on emergency preparedness including responses to emergencies and disasters. The Town's Emergency Plan requires an update to the new template. Council representatives and staff will work on updating of the current plan in the new format.

Councillor Kennedy asked about the building on Water Street and asked if there would be any point in meeting with CBDC to determine if we can move this further along.

Town Administrator to write CBDC to advise them of Council's concerns for this property and request a meeting on the matter.

8. Finance

- a) **Operating Invoices:** over \$2,000.00 totaling \$39,366.08
Dealt with earlier in the Finance Committee Report

9. Regulations

None listed.

10. General Business

Mayor Butt advised that Deputy Mayor Butt attended the Municipal Symposium in Gander this past weekend, as the Mayor was not able to attend. Deputy Mayor

Butt provided a report on the Symposium, which was previously distributed to all of Council.

Mayor Butt noted that the Multiculturalism Evening was well attended and very well organized. Mayor Butt commended Janice Green for her hard work and dedication to these types of events.

Councillor Bowman noted that he attended the Heritage Fair in Bay Roberts last week on behalf of the Mayor. He noted that he thoroughly enjoyed it. Presentations from Grades 4-9 students from across the province on various historical topics. There were over 200 exhibits, and they were all very interesting.

11. Notices of Motion
No notices of motions were filed.
12. Adjournment
Motion 14-428
R. Noel / B. Bowman
Resolved that the meeting adjourn at 7:36 p.m.

Mayor George Butt Jr.

Cathy Somers, Town Clerk