

Town of Carbonear
Regular Council Meeting, September 15, 2014
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, September 15, 2014 at 4:00 p.m.

Members Present: Mayor George Butt Jr.
Deputy Mayor Frank Butt
Councillors Ray Noel
Bill Bowman
David Kennedy
Ed Goff

Members Absent: Councillor Brenda Trickett

Also Present: Town Administrator Cynthia Davis
Town Clerk Cathy Somers
Director of Operations and Public Works Brian O'Grady
Director of Recreation And Tourism Rob Button

-
1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 4:00 pm.
 2. Adoption of Minutes
 - Regular Minutes – September 2, 2014
Motion 14-508 **D. Kennedy / B. Bowman**
Resolved that the minutes of the September 2, 2014 Regular meeting of council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 3. Business Arising From Minutes
 - Councillor Kennedy asked if the Request for Proposals for the Demolition of the building at 234 Water Street has been advertised. Town Administrator advised that she will have it advertised this weekend in The Telegram and next week in The Compass.
 4. Delegations
No delegations present.
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 6446-6486 (List attached)
Deputy Mayor Butt declared a conflict of interest on Permit 6457 to his brother Brian Butt, and Councillor Noel declared a conflict of interest on Permit 6473 to his brother Darrell Noel and both council members then left the meeting.
Motion 14-509 **D. Kennedy / B. Bowman**

Resolved that the Town of Carbonear approve the list of permits #6446 - 6486 as presented to Council.

Favour 4; Opposed 0; **Carried**

Deputy Mayor Butt and Councillor Noel were called back into the meeting.

- 1 Southside Lower Road – new dwelling

Motion 14-510

D. Kennedy / R. Noel

Resolved that the Town of Carbonear approve the application to construct a single dwelling at 1 Southside Lower Road, per application and drawings submitted per the “Discretionary Powers of Authority” under Section 10 of the Carbonear Development Regulations and Be It Further Resolved to proceed to amend the Carbonear Municipal Plan and Development Regulations to rezone the land situate at 1 Southside Lower Road from Conservation to Residential Medium Density.

Favour 6; Opposed 0; **Carried**

- 5-9 Chapel Street – Home Based Business

Motion 14-511

D. Kennedy / B. Bowman

Resolved that the Town of Carbonear approve the application to operate a home based business (specializing in providing home renovations such as fencing, painting, lawn care, etc) at 5-9 Chapel Street subject to no objections or representations received from the discretionary use advertisement in the local paper and further subject to the Town of Carbonear Municipal Plan and Development Regulations and other regulations and policies.

Favour 6; Opposed 0; **Carried**

- 9 Southwell Place – Garage

Motion 14-512

D. Kennedy / F. Butt

Resolved that the Town of Carbonear approve the application to construct a garage at 9 Southwell Place subject to no objections or representations received from the variance advertisement in the local paper and further subject to the Town of Carbonear Municipal Plan and Development Regulations and other regulations and policies.

Favour 6; Opposed 0; **Carried**

- 56 Southside Lower Road – New dwelling

Motion 14-513

D. Kennedy / R. Noel

Resolved that the Town of Carbonear approve the application to construct a new dwelling at 56 Southside Lower Road subject to the Town of Carbonear Municipal Plan and Development Regulations and other regulations and policies.

Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision:

- a) NL Sexual Assault Crisis and Prevention Centre
Proclamation – Sexual Violence Awareness Week
September 15-19th, 2014

Motion 14-514

B. Bowman / F. Butt

Whereas The Newfoundland and Labrador Sexual Assault Crisis and Prevention Centre (NLSACPC) works to provide response, information and education to the province of Newfoundland and Labrador, in the area of sexual violence, and

Whereas the NLSACPC is now commemorating the 15th anniversary of Sexual Violence Awareness Week as well as the 30th anniversary of the Take Back the Night march to further the common goal of eliminating sexual violence, and

Whereas the theme for Sexual Violence Awareness Week 2014 is “Breaking Barriers” which recognizes the urgent need to end sexual violence and its contributing factors so that we may have safe, healthy communities, and

Whereas Sexual assault is a crime that can affect anyone regardless of factors like age, gender, ability, socio-economic status, cultural background or other variables; and

Whereas The rate of sexual assault in Newfoundland and Labrador continues to be higher than the national average, and

Whereas This Municipal Government recognizes the need for people of our province to live in safe and caring communities where violence is unacceptable, and supports efforts that raise awareness and educate the public, and

Therefore Be It Resolved that the Town of Carbonear do hereby proclaim September 15th – 19th, 2014 as Sexual Violence Awareness Week and encourage all citizens to become involved in activities organized throughout this week.

Favour 6; Opposed 0; **Carried**

b) Arthritis Society

Proclamation – Arthritis Awareness Month / September 2014

Motion 14-515

R. Noel / D. Kennedy

WHEREAS *September is known as Arthritis Awareness Month in Canada, during which The Arthritis Society promotes public awareness about this chronic disease that can affect anyone from children to the elderly;*

WHEREAS *The Arthritis Society is the leading source of arthritis information and education so that Canadians can learn more about this disease and understand their important role in prevention, treatment, and management;*

WHEREAS *The Arthritis Society works towards building positive relationships with elected and government officials, in order to ensure that they understand how to help relieve the burden of arthritis, and to provide recommendations on how to achieve equitable access to care and treatment, while encouraging all Canadians to speak up in the fight against arthritis;*

WHEREAS *The Arthritis Society uses Arthritis Awareness Month to promote awareness about arthritis in communities across Canada, and to raise funds through special events, individual donations, and philanthropic gifts to support programs, services and research;*

WHEREAS *The Arthritis Society is about empowering people with arthritis to live their lives to the fullest by combating the limitations which arthritis could impose day to day, and is about Canadians committing to a world without arthritis which can be achieved through the donation of time and funds to provide help to those living with arthritis and to support innovative research to discover better treatments for a cure; and*

WHEREAS *One in six people in Canada live with the chronic pain and disability of arthritis. Through education, support, understanding and awareness of this disabling disease, The Arthritis Society is able to help the 4.6 million Canadians affected by arthritis – including nearly 100,000 in Newfoundland and Labrador – to FIGHT IT!*

NOW, THEREFORE *the Town of Carbonear hereby proclaims the month of SEPTEMBER 2014 as ARTHRITIS AWARENESS MONTH in Carbonear.*

Favour 6; Opposed 0; **Carried**

- c) Municipal Plan Amendment - Town of Carbonear Development Regulations Amendment No. 26, 2014

Motion Recommended:

Motion 14-516

B. Bowman / R. Noel

Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Carbonear adopts the Town of Carbonear Development Regulations Amendment No. 26, 2014.

Favour 6; Opposed 0; **Carried**

5.2 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

- a) Department of Municipal and Intergovernmental Affairs
RE: Copy of a correspondence sent to property owner from the Department in response to a request for a letter of tolerance.
Forwarded to Development Committee
- b) Trinity Conception Placentia Health Foundation
Request for donation for the 25th Annual Trinity Conception Placentia Health Foundation Telethon.
On the list of approved donations for 2014. Cheque to be completed.
- c) NL Public Health Laboratory, Test results of water samples collected on July 23, 2014 @ Town Council. Results marked satisfactory. Placed on file.
- d) Correspondence from Pool Patron
Forwarded to Recreation, Tourism & Culture committee
- e) Department of Municipal and Intergovernmental Affairs'
RE: 2015 Municipal Budget Submission Form
Copied to Town Administrator
- f) Sam Jeffers Memorial Ride
Invitation for the Mayor and Council to attend – September 20, 2014 between 12 – 12:30 pm at the Regional Community Centre

- Copied to Council
- g) Eastern Health
Invitation to for the Mayor to attend Annual General Meeting
Thursday, September 25, 2014 at 11 am, Fong's Motel
Copied to the Mayor
- h) Resident Earle's Lane
RE: Issue with water run off from Power Heights.
Input in work order system and copied to the Director of Operations and
Public Works
- i) St. Patrick's Community Garden Committee
RE: Invitation to attend the year end garden clean up and closing,
Saturday, September 27, 2014 @ 1 pm at the community garden.
Copied to Council
6. Committee Reports
- a) Recreation, Tourism & Culture
Councillor Goff presented the following motions be recommended by the
Committee:
Councillor Goff asked Council to review the other items discussed at their
convenience. These items continue to be acted on.
Motion 14-517 **D. Kennedy / F. Butt**
*Recommend to continue to rent the portable sign on a monthly basis from
Magnet Signs at a cost of \$125(plus HST per month) to advertise town
hosted events.*
Favour 6; Opposed 0; **Carried**
7. Reports of Town Administrator and Department Heads
- a) Town Administrator
Town Administrator reviewed the following items from her report:
- Financial Report
Report was previously distributed to Council. Revenues are above
budgeted, and summary of expenditures notes that we are on target on
a pro-rated basis. Any questions could be directed to the Town
Administrator.
 - Hiking/Walking Trail Project – Report has been received will be
distributed to all of Council. Recreation Committee will be reviewing in
further detail. The plan is to go as far as possible with the allocated
funds. Positions have been advertised on Jobsnl as required by AES.
 - London Road Phase II – Project ongoing. The first lift of asphalt has
been placed.
 - Road Paving – Contractor should start paving next week.
 - 2014-2017 MYCW - Agreement has been signed and returned.
Engineer and Municipal and Intergovernmental affairs are aware that
this project is urgent.
 - Eastern Waste Solid Waste Tender – Tenders have closed and
Eastern Waste has proposed 2 billing options for the Town of

Carbonear and they would like a decision on the option that Council will be choosing so they can move forward with their budget and award the contract.

Motion 14-518

R. Noel / D. Kennedy

Resolved that the Town of Carbonear advise Eastern Waste Management that the Town of Carbonear recommends awarding the tender with Option 2 pricing as provided.

Favour 6; Opposed 0; **Carried**

- Other
New website – Still some errors that require correction. Meeting with webmaster tomorrow to review errors. Link has been forwarded for Council's review.

Councillor Butt noted that he thought we would do the trail in one side and then back out the other side of the stream.

Discussed.

For now, we will proceed with this on one side of the brook, so as not to lose the existing JCP.

Not sure how far we can get, but we will get a better estimate on the distance in the near future. Will keep Council updated. All construction should be within the brook reservation.

Deputy Mayor Butt asked if we could determine if the Council meetings could be posted live stream on the town's website.

Town Administrator to investigate.

- b) Director of Operations and Public Works
Director of Operations and Public Works reviewed the following items from his report with Council:

- Water and sewer leaks are being repaired as they come in.
- The auto dialer has been installed in the chlorination house and has been tested. It is now in operation. It will call the water and sewer phone. If this is not answered it will call my phone.
- We had a major failure at the Pikes Lane effluent station. For a short period we had both pumps down. The repairs have been completed and are again working with both pumps. The replacement of this system remains urgent. The project number, which was holding up the submission of this project, was received last week. Hopefully this will now move through the system without any further problems.
- Asphalt repairs are on going.
- Ditching work is being completed around town and will continue into the fall.
- When staff is available we are clearing the new Depot site. We will be delivering our salt and sand to the new site. We will completely move out of the old site and operate from this site this winter.

- The paving work approved in Carbonear is expected to start the week of Sept 22, 2014. The outstanding repairs to several areas will be completed at the same time. The first lift of asphalt has been installed on the extension of the London Road project. We expect the second lift to be installed when the other asphalt work is being completed.
- The School would like to proceed with the installation of the asphalt in front of the running track to provide for overflow parking for the school. They will pave an area to accommodate 12 – 16 parking spots. They would like to proceed right away.
Move location to the west end of the property near the tennis courts, Brian to suggest plan to the School Board.

- Concrete Repairs/installation: (Budget \$35,000)
(Assuming curb \$100.00/meter, curb/sidewalk \$120.00/meter)
 1. O’Driscoll’s Lane by Playground entrance 18m \$ 1,800
 2. O’Driscoll’s Lane, Hal Fraise – east 81m \$ 8,100
 3. Highroad South by Randy Howell 55+ 9m \$ 900
 4. Curb repair corner of O’Driscoll’s/LSS 3m \$ 300
 5. Powell Drive between Scotia Bank ent. 88m \$10,560
 6. Highroad south, Whites Road to Daycare 200m \$24,000
 7. New Islands for consideration:
 - LeMarchant & Russell \$ 4,000
 - Valley Road & Ramp \$ 6,000
 - Highroad South & Ramp (CHVO) \$ 8,000

(Note: work on Water Street is not included as we are waiting on the consultant to decide on the what style of sidewalk we will be going with)

Discussed.

Add: Island by crosswalk to new school, which would be about \$2,000.

Works Committee to review.

Deputy Mayor Butt asked if we could decide ourselves on what type of sidewalk to use on Water Street.

Discussed.

Defer to Public Works for further consideration.

c) Director of Recreation and Tourism
Director of Recreation and Tourism reviewed the following items from his report:

Pool & Rec Maintenance

- General Maintenance continually being completed. Staying on top of Miscellaneous items.
- Replacement sign for Hr. Rock Hill has been ordered. Sent an email Friday for an update on the status.
- Seasonal work is being completed.
- Dog park planning and construction will be moving forward over the

next several weeks. First quote \$8,305.50 tax included. Give a deadline for the other bid for end of this week.

Motion 14-519 F. Butt / B. Bowman

Resolved that the Town of Carbonear approve fencing work to be completed for the dog park at a cost not to exceed \$8,305.50 tax included.

Favour 6; Opposed 0; **Carried**

Trees need to be cut back. Work with Director Operations and Public Works to arrange for manpower to do this work.

Financial & Program Analysis

	<u>2014</u>	<u>2013</u>
• Pool Revenue - September 11 th (less HST)	\$201, 515.28	\$201, 421.61
• Lesson Registration	1431	1578
• Pool Visitation	24, 285	22, 356

Programs & Grants

- 1.) Sprint Tri was Sunday, August 31st. There were 67 total participants and was a very successful event. Would like to congratulate all the participants and thank all the volunteers that helped out for the event.
- 2.) "The Boys and Girls that Went Over". Our next edition of the community concerts. This one will be a tribute to all the veterans that fought in the World Wars. We will be recognizing the 100th anniversary of WWI. Scheduled for November 10, 2014.
- 3.) Schools are busy using our facilities. We will be hosting at least 2 regional softball tournaments and 1 regional soccer tournament.

Change sign on a regular basis when events are over.

Deputy Mayor Butt noted that picnic table is down at Crockers Cove Look Out.

Deputy Mayor Butt asked how many members are on the Special Events Committee. Director advised there are six active members with another group of volunteers for various events.

8. Finance

Operating Invoices over \$2,000.00 totaling \$81,059.67

Motion 14-520 R. Noel / F. Butt

Resolved to approve for payment the list of operating invoices in the amount of \$81,059.67 as submitted to council.

Favour 6; Opposed 0; **Carried**

9. Regulations

None listed

10. General Business

Deputy Mayor Butt asked about plans for our warming centre for future storms, etc. Town Administrator advised that the Fire Department has no problem doing that, but we need to get pricing to have the work completed. Director of Operations and Public Works to obtain quotes and discuss in the next Works Committee meeting.

11. Notices of Motion
No notices of motions were filed.

12. Adjournment
Motion 14-521
Adjourned at 5:20pm
Favour 6; Opposed 0; **Carried**

R. Noel / F. Butt

Mayor George Butt Jr.

Cathy Somers, Town Clerk