

**Town of Carbonear
Regular Council Meeting, March 18, 2014**

Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, March 18, 2014 at 7:00 p.m.

Members Present:	Mayor	George Butt Jr.
	Acting Deputy Mayor	Frank Butt
	Councillors	Ray Noel
		Bill Bowman
		David Kennedy
		Ed Goff

Also Present:	Town Clerk	Cathy Somers
	Town Administrator	Cynthia Davis
	Director of Operations & Public Works	Brian O'Grady
	Director of Recreation & Tourism	Rob Button

-
1. Calling of Meeting to Order
Mayor Butt called the meeting to order at 7:05 p.m. and welcomed the media and the members of the Butt Family present.
 2. Adoption of Minutes
Regular Minutes – March 3, 2014
Motion 14-372 **F. Butt / B. Bowman**
Resolved that the minutes of the March 3, 2014 Regular meeting of council be adopted as presented.
Favour 6; Opposed 0; **Carried**
 3. Business Arising From Minutes
There was no business arising from the minutes.
 4. Delegations
No delegations were present to speak to Council.
 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 6073-6076(List attached)
- 3 Garland's Lane – New dwelling
Motion 14-373 **D. Kennedy / R. Noel**
Resolved to approve the list of permits #6073-6076 as per applications submitted subject to the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
Favour 6; Opposed 0; **Carried**

5.1 Correspondence, requiring Council's decision

a) Volunteer Week April 6 to 12, 2014

This years theme is "**for the health of it**"

Proclamation to be signed.

Motion 14-374

R. Noel / B. Bowman

Whereas the Town of Carbonear recognizes the enormous contribution that volunteers and voluntary, community-based organizations make to the social, cultural and economic development of our province; and

Whereas it has been recognized that more than 52% of Newfoundlanders and Labradorians over the age of 15 contribute an average of 155 volunteer hours annually, resulting in a significant and positive impact on the quality of life for our citizens; and

Whereas the Town of Carbonear acknowledges the theme "For the Health of it!" for Volunteer Week 2014, recognizes and shows appreciation to all our citizens who volunteer, and encourages the continuation of volunteerism.

Therefore The Town Council of Carbonear declares the period from April 6-12 in 2014 to be observed throughout the Town of Carbonear as Volunteer Week.

Favour 6; Opposed 0; **Carried**

Town of Carbonear event will celebrate Volunteer night on Wednesday, April 16, 2014.

b) Department of Advanced Education & Skills

RE: Multiculturalism Week – Celebrating Cultural Fusion – Together We Rock!

March 17-23, 2014 (This event will be held on March 26, 2014)

Motion 14-375

B. Bowman / D. Kennedy

WHEREAS: the celebration of Multiculturalism is based on a vision that Newfoundland and Labrador is a dynamic and vibrant Province with welcoming communities where the cultural diversity of all its residents is valued; and

WHEREAS: The Town of Carbonear is committed to the promotion of inclusive citizenship, welcoming communities, and cross-cultural understanding where the cultural diversity of all people is valued, supported and enhanced to collectively build a self-reliant, prosperous community and

WHEREAS: the Town of Carbonear has made a commitment to partner with community stakeholders through multiculturalism initiatives:

THEREFOR Be It Resolved that the Town of Carbonear proclaim the week of March 17-23, 2014 to be Multiculturalism Week. The Town encourages all residents of the community to recognize that diversity is our strength and to support community celebrations aimed at fostering respect, equality, and cross-cultural understanding.

Favour 6; Opposed 0; **Carried**

- c) Municipalities NL
 RE: Urban Municipalities Economic Development Accord
 Resolution for Participation in the Urban Municipalities Economic Development Accord
Motion 14-376 **G. Butt / R. Noel**
WHEREAS the Town of Carbonear believes collaboration between the urban centres of Newfoundland and Labrador will lead to more productive and successful economic development efforts; and,
WHEREAS the Town of Carbonear recognizes its regional leadership role and acknowledges the strength it brings to and draws from its surrounding region; and,
WHEREAS the Town of Carbonear believes building on the current MNL Urban Municipalities Caucus network is the best route to further collaboration on sharing best practices and research on economic development;
BE IT THEREFORE RESOLVED that the Town of Carbonear wishes to benefit from these activities and authorizes participation in the Urban Accord for Economic Development; and,
BE IT FURTHER RESOLVED that the Town of Carbonear authorizes the Mayor or designate to sign the Accord on behalf of the Council, representing our commitment to the initiative.
 Favour 6; Opposed 0; **Carried**
- d) WWF Canada – Earth Hour (A Moment of Darkness)
 Request that the Town of Carbonear take part in this year’s Earth Hour, Saturday, March 29 @8:30 pm.
 Council agreed to encourage residents to participate.

5.2 Correspondence received and action taken:

Council reviewed the following correspondence and action taken:

- a) NL Occupational Health & Safety Conference
 Copied to Director of Operations & Public Works, the Director of Recreation & Tourism and Town Administrator
- b) Credit Bureau Collections
 Re: Information on the services they provide
 Copied to Town Clerk
- c) Fire & Emergency Services
 RE: Fire & Emergency Services Training information
 Copied to Fire chief, placed on file.
- d) Department of Transportation & Works – Maintenance Division
 RE: Request to order Ice Control Materials for 2014-2015
 Copied to the Director of Operations and Public Works for review
- e) Department of Environment and Conservation – Water Resources Management
 RE: 2013 Summer Drinking Water Quality Report
 Copied to Town Administrator for review

- f) Municipalities NL - Info Note (March 7, 2014)
Copied to Council
- g) Department of Environment and Conservation – Water Resources Management
Spring/Summer 2014 Operation Education Seminars
Copied to Director of Operations and Public Works
- h) Property Owner, Bemister’s Hill
RE: Concern with snow clearing and traffic
Forwarded to Public Works Committee
- i) Recreation NL
RE: Volunteer Recreation Recognition
Forwarded to Director of Recreation and Tourism and Recreation Committee
- j) Property owner – Penney’s Lane
RE: Request for meeting to discuss Frozen Water Line Policy
Forwarded to Town Administrator & Public Works Committee
- k) Canada Post Community Foundation
Information on funding initiatives
Forwarded to Director of Recreation and Tourism and Recreation Committee
- l) Municipalities NL
RE: MNL calls on Federal Government to Fix Flaws in New Building Canada Fund
Copied to Council
- m) Newfoundland & Labrador Liquor Corporation
RE: Online license renewal information for the Volunteer Fire Department
Copied to Fire Chief. Placed on file
- n) Alzheimer Society of Newfoundland & Labrador Inc.
RE: Walk for Memories 2014, Kenny’s Pond on May 25, 2014 @ 2 pm
Request for donation
Forwarded to Finance Committee
- o) Plan-Tech Environment
RE: Carbonear Land Use Zone Maps with up to date amendments
Placed on file.
- p) U-Rock Volunteer Awards
Forwarded to Recreation Committee

6. Committee Reports

- a) Recreation Committee
Councillor Goff presented the following recommendations from the Committee:
Motion 14-377 **E. Goff / B. Bowman**
Resolved that the Town of Carbonear adopt a Healthy Eating policy to promote healthy eating for town operated community events.
Recommended.
Favour 6; Opposed 0; **Carried**

Motion 14-378

E. Goff / R. Noel

Resolved that the Town of Carbonear participate in the National Communities in Bloom competition for 2014

Favour 6; Opposed 0; **Carried**

Motion 14-379

E. Goff / D. Kennedy

The Town of Carbonear to donate a one hour pool pass to the Trinity Conception Placentia Health Foundation to the 23rd Annual Auction to take place June 7, 2014.

Tender for Tractor

This year the Recreation Department had budgeted for the purchase of a new tractor. The Director reviewed the specifications of the tender with committee. The new tractor will be a multi-functional machine and will included the following three attachments: (1) Mid-mouth mower deck, (2) Front Snow Blower (3) Rear Bos Blade /Scraper to be advertised with the committee. Recommended to place advertisement.

Motion 14-380

E. Goff / R. Noel

Resolved that the Town of Carbonear proceed to advertise through the Public Tendering Act for one New Compact Tractor.

Favour 6; Opposed 0; **Carried**

7. Reports of Town Administrator and Department Heads

a) Town Administrator

Financial Report attached for 2014, within budget.

Notice going out to residents on by-election and other items of mention.

She will be attending the annual PMA conference in Gander April 2-4.

Other items in her report would be reviewed in privilege with Council.

b) Director of Operations and Public Works

- Frozen water lines continue to be reported by residents. Where necessary the town assists by excavating down on the standpipe to provide the resident better access to the frozen line. Each time this was done the line was cleared successfully. This service was also provided to the Credit Union. They were successful and have their water restored.
- The resident on the Cross Roads with the frozen sewer has this service restored.
- We have given the contractor a PO to proceed with the installation of the auto-dialer in the chlorine house as an added protection in chlorine monitoring. The contractor shipping receipt says the equipment is to be shipped on April 25, 2014. They are going to try to have it sooner. They will start the installation as soon as it arrives.
- We have ordered a new e-prom ship for the tower clock. Currently the clock does not change to daylight savings time automatically. The new chip will update the clock controller and correct this problem.
- The additional salt and sand we purchased is holding out well. Assuming we don't have any extreme conditions we should be OK until spring.

- We had the asphalt recycler out as much as possible. It was out again today and will continue to be out as long as weather permits. The weather changes have worked havoc on our roads.
- I have prepared a tender for the small loader (sidewalk plow) with all attachment (bucket, blade, sweeper, asphalt miller and snow blower. All of this equipment is in the budget. Requesting council's approval to proceed with this tender.

Motion 14-381

R. Noel / B. Bowman

Resolved that the Town of Carbonear proceed to advertise a tender for the small loader with sidewalk plow, with attachment for bucket, blade, sweeper, asphalt miller and snow blower.

Favour 6; Opposed 0; **Carried**

- Funds were allocated in the budget for the purchase of a new, ride on, line painting machine. Requesting council's approval to proceed with this tender.

Motion 14-382

R. Noel / F. Butt

Resolved that the Town of Carbonear proceed to advertise a tender for a ride-on line-painting machine.

Favour 6; Opposed 0; **Carried**

- The new excavator that we have ordered should be delivered mid to late April.
- The branch drop off site on Goff Avenue is now closed. Resident can drop off their tree trimmings at the new Waste Recovery Facility located at the old incinerator site in Hr. Grace.
- Continuation of culvert work on Valley Road should be discussed in the works committee.
- Director of Operations and Public Works and the Water Systems Operator will attend the Water Systems conference next week.

Acting Deputy Mayor Frank Butt noted that we have made improvements in acquiring the necessary equipment, and asked if we are keeping up with the necessary Human Resources to operate this equipment. Director advised we do have sufficient staff and the equipment has enhanced our operations and made operations more efficient. Councillor Goff noted that Council will soon need to construct or purchase a depot to house this equipment. Defer for discussion in the next Works Committee.

c) Director of Recreation & Tourism

Report reviewed with Council:

Pool & Rec Maintenance

- 1.) General Maintenance continually being completed. Staying on top of Miscellaneous items.
- 2.) Pool Operator Course was attended by two maintenance staff and myself. Lots of information provided for all involved.
- 3.) Exterior light at pool finally completed. Much improved visibility in

parking lot.

Financial & Program Analysis

	<u>2014</u>	<u>2013</u>
1.) Pool Revenue -Mar. 16 th (less HST)	\$49,763.39	\$60,086.68
2.) Lesson Registration	365	491
This decrease amounts to \$8,260 of the revenue.		
3.) Pool Visitation	5726	4993

Programs & Grants

- 1.) Working on funding application through Canada Post and researching areas that we may be able to obtain funding.
- 2.) Winter Carnival was a great success. Attendance was wonderful at all events. Committee is currently working on the Canada Concert and Family Activities. Concert will be Saturday, June 28th featuring The Navigators. Family Activities and Fireworks will be held on Tuesday, July 1st.
- 3.) Swim to Survive – Starting the first week in May. Currently a total of 5 schools will be participating. I have received information on a possibility of some more funding which will allow us to offer the program to more schools if approved.

Acting Deputy Mayor asked about parking on the sidewalk.

Council discussed some solutions to eliminate this problem. To be discussed further by the Recreation Committee.

8. Finance

- a) **Operating Invoices:** over \$2,000.00 totaling \$162,358.41

Motion 14-383

R. Noel / B. Bowman

Resolved that the Town of Carbonear approve for payment the list of operating invoices over \$2,000 totaling \$162,358.41 as listed to Council.

Favour 6; Opposed 0; **Carried**

Motion 14-384

R. Noel / F. Butt

Resolved that the Town of Carbonear issue payment of \$9,500 to the Heritage Society.

Favour 6; Opposed 0; **Carried**

9. Regulations

None listed.

10. General Business

- a) Rules of Procedures

Councillor Noel reviewed the Rules of Procedures, and advised that he noticed that any delegations request to speak would need to be in on Thursday prior to the meeting.

- b) Councillor Goff asked if the rumble strips were installed by government on

Highroad South. Director of Operations and Public Works advised that the province determined that the rumble strips are not effective in low speed zone areas and they are now considering the installation of a driver feedback speed option which they feel would be a better option for the area.

11. Notices of Motion
No notices of motions were filed.
12. Adjournment
Motion 14-385
R. Noel / F. Butt
Resolved that the meeting adjourn at 7:51 p.m.

Mayor George Butt Jr.

Cathy Somers, Town Clerk