

Town of Carbonear
Regular Council Meeting, January 20, 2014
Minutes of a regular meeting of the Council of the Town of Carbonear
held in Council Chambers, January 20, 2014 at 7:00 p.m.

Members Present: Acting Mayor George Butt Jr.
 Acting Deputy Mayor Frank Butt
 Councillors Bill Bowman
 Ray Noel
 Ed Goff

Members Absent: Councillor David Kennedy

Also Present: Town Administrator Cynthia Davis
 Town Clerk Cathy Somers
 Director of Operations
 & Public Works Brian O’Grady
 Director of Recreation & Tourism Rob Button

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1. Calling of Meeting to Order
 Mayor Butt called the meeting to order at 7:04 p.m. and welcomed those present at the meeting.

 2. Adoption of Minutes
 Regular Minutes – January 13, 2014
 Motion 14-314 R. Noel / E. Goff
 Resolved that the minutes of the January 13, 2014 Regular meeting of council be adopted as presented.
 Favour 5; Opposed 0; **Carried**

 3. Business Arising From Minutes

 4. Delegations
 No delegations were present to speak to Council.

 5. Correspondence, Permits & Development
 - a) List of Permits Issued # 6053-6055 (List attached)
 Motion 14-315 E. Goff / B. Bowman
 Resolved to approve the list of permits #6053-6055 as per applications submitted subject to the Town of Carbonear Municipal Plan and Development Regulations and other applicable regulations and policies.
 Favour 5; Opposed 0; **Carried**

 6. Correspondence, requiring Council’s decision
 - a) NDP Caucus Office

RE: Petition: Reinstatement of the Family Violence Intervention Court Place in office lobby for public signatures.

b) Dale Kirby, MHA

RE: Petition: Funding cut - Coalition of Persons with Disabilities Place in office lobby for public signatures.

c) Resolution in Support of a National Dementia Strategy

Motion 14-316

R. Noel / F. Butt

Whereas Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired;

Whereas Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age; and

Whereas Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation; and

Whereas Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners; and

Whereas an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias; and

Whereas there is no known cause or cure for this devastating illness; and

Whereas the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges; and

Whereas Canada, unlike many countries, does not have a national dementia strategy; and

Whereas there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches; and

Whereas MP Claude Gravelle Nickel Belt has introduced Bill C-356, An Act respecting a National Strategy for Dementia, as he works for broad, all party and non partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investment in research, and caregivers and more)

Now therefore, the Town of Carbonear calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Favour 5; Opposed 0; **Carried**

6.1 Correspondence received and action taken

Council reviewed the following correspondence and action taken:

a) Resident Janes Avenue

- RE: Request for extension to relocate portable shed
Forwarded to Development Committee
- b) Property owner O'Driscoll's Lane
Request for extension to remove portion of the fence
Forwarded to Development Committee
- c) Department of Environment and Conservation, Water Resources
Management Division
RE: 2013 Spring Drinking Water Quality Report
Copied to Town Administrator for review, Placed on file
- d) Carbonear Collegiate
RE: Request for donation to 10th Annual Fundraising Dinner, Auction and
Dance
Forwarded to Finance Committee for review.
- e) Resident Water Street
RE: Issue with water flowing onto property
Forwarded to Public Works committee
- f) Municipalities NL
Draft for review of the Economic Development Partnership Charter
Copied to council
- g) Conservation Corps NL & Labrador
RE: Green Team Program Funding
Forwarded to Director of Recreation & Tourism and Recreation Committee
- h) Department of Environment & Conservation, Water Resource Division
RE: 2014 Clean & Safe Drinking Water Workshop scheduled for
March 25-27, 2014, Gander Hotel.
Forwarded to Director of Operations & Public Works & Public Works
Committee
- i) Municipalities NL
RE: MNL Committee Members Expression of Interest
Copied to council

7. Committee Reports

- a) Development Committee
Councillor Goff presented the following recommendations from the
Development Committee:
206 Water Street – New business (Computer & Cell phone repair)
Reviewed. Businesses are a permitted use in this area. Recommended for
approval subject to receipt of appropriate government approvals.
Mayor Butt declared a conflict of interest on the next item and left the
meeting. Deputy Mayor Frank Butt assumed the chair.
Motion 14-317 E. Goff / R. Noel
*Resolved that the Town of Carbonear approve the Business Development
Application to open a Computer Repair Business from 206 Water Street
subject to the application meeting the requirements of the Carbonear
Municipal Plan and Development Regulations and subject to applicable
approvals from the Department of Government Services and Lands and/or*

other applicable government departments and agencies.

Favour 4; Opposed 0; **Carried**

Mayor Butt was called back into the meeting and assumed the chair.

Motion 14-318

E. Goff / B. Bowman

Resolved that the Town of Carbonear send a stop work order to property situate at 15 White's Road to cease renovation/repair of dwelling until an application is filed and a permit received.

Favour 5; Opposed 0; **Carried**

Motion 14-319

E. Goff / R. Noel

Resolved that a removal order be sent to the property owner of 40 Burnt Head Road ordering removal of structures placed on the property without receiving a permit from Council.

Favour 5; Opposed 0; **Carried**

Motion 14-320

E. Goff / F. Butt

Resolved to send removal orders to the following properties that have placed portable sheds on the property without the required permit from council.

- 10 Stentafords Lane
- 37 Crossroads
- 32 Janes Lane
- 3 Burgess Place
- 132 Water Street
- 40 Burnthead Road

Favour 5; Opposed 0; **Carried**

Councillor Butt asked if any of these property owners have since sent in applications. Town Administrator noted that they have all been sent development applications to be completed, but to date no completed applications have been received from them.

Concord Paving Ltd

RE: D'iberville Street – installation of asphalt

Motion 14-321

E. Goff / B. Bowman

Resolved that the Town of Carbonear convey the remaining lots included in Phase I of the Willoughby Drive Extension Sub-Division to Concord Paving Ltd for the price included in the agreement.

Favour 5; Opposed 0; **Carried**

b) Finance Committee

Councillor Noel presented the following motions on behalf of the Finance Committee:

Motion 14-322

R. Noel / F. Butt

Resolved that the Town of Carbonear approve for payment the list of invoices as presented to Council totaling \$10,457.37.

Favour 5; Opposed 0; **Carried**

Motion 14-323

R. Noel / B. Bowman

Resolved that the Town of Carbonear adopt the list of donations for 2014 as recommended by the Finance, Administration, and Human Resources Committee to be paid upon receipt of written request for each donation.

Favour 5; Opposed 0; **Carried**

Councillor Goff asked if our in kind donations could be included in this listing.

Town Administrator noted that a list of in-kind contributions could be prepared and included.

Mayor George Butt declared a conflict of interest on the next motion being presented and left the meeting.

Deputy Mayor Frank Butt assumed the chair.

Motion 14-324

R. Noel / B. Bowman

Resolved that the Town of Carbonear adjust interest in the amount of \$1,199.64 on Account 111997.

Favour 4; Opposed 0; **Carried**

Mayor Butt was called back into the meeting.

Policy - Low Income Interest Adjustment

Motion 14-325

R. Noel / B. Bowman

Resolved that the Town of Carbonear adopt the Administration - Low Income Interest Adjustment Policy as recommended by the Finance, Administration, and Human Resources Committee.

Favour 5; Opposed 0; **Carried**

8. Reports of Town Administrator and Department Heads

a) Town Administrator

Town Administrator noted that her report was previously distributed to Council and a Financial Summary Report for 2013 was attached.

Any questions on the Financial Report or the remaining items in the report, could be addressed to the Town Administrator.

b) Director of Recreation & Tourism

The Director of Recreation & Tourism presented the following items from his report:

Pool & Rec Maintenance

- 1) Pool Liner Cleaning went better than expected. However, was unable to continue to complete entire liner as due the inability to drain the remainder of water. New exterior doors were installed. Lights over pool are still in need of replacement. Several efforts were made over shutdown period to have fixed, and contact has been made with the contractor by the Town Administrator as well.

It was indicated that they would be replaced by the end of this week, however, still haven't received any notice to schedule this repair.

If contractor can not complete the work by Friday, of this week, the Town Administrator noted that we could look to have another contractor complete the required work.

As well, floors in viewing room and multi-purpose room were cleaned and waxed.

- 2.) New Floor Scrubber (budgeted item)

Total Cost including tax \$4,502.39

Also includes the shipping cost of \$585.30

Motion 14-326

R. Noel / F. Butt

Resolved that the Town of Carbonear purchase a new floor scrubber at a cost not to exceed \$4,052.39, which is the lowest of three prices received.

Favour 5; Opposed 0; **Carried**

Financial & Program Analysis

	<u>2014</u>	<u>2013</u>
1.) Pool Revenue - Jan 19 th (less HST)	\$14, 872.74	\$20,701.86
2.) Lesson Registration	158	223
3.) Pool Visitation	907	516

Programs & Grants

- 1.) Have received an application for an opportunity for funding for the community garden. I am currently in the process of reviewing and completing this application.
- 2.) Career Summer Job applications are in the midst of being completed. Recreation Commission application has been submitted, and the Town's application is currently being completed. Deadline is January 31st.
- 3.) I have a meeting scheduled for Friday with Carbonear Academy regarding the use to the gymnasium to offer physical activity programming.

9. Finance

- a) **Operating Invoices** over \$2,000.00 totaling \$10,457.37
Motion tabled earlier in the Finance Committee Report section of the meeting.

- b) **Capital Invoices**

Street Upgrading & Paving (2013), PN 13-118

Valley Road – Part A, Bond Street – Part C, Mount Royal Estates – Part D, Bunker Hill – Part E, Mahaney's Lane – Part F, Jane's Lane – Part G

Concord Paving – Release of Holdback.....\$28,964.19

Director of Operations and Public Works confirmed that all work has been

completed.

Councillor Noel declared a conflict of interest and left the meeting.

Motion 14-327

F. Butt / B. Bowman

Resolved that the Town of Carbonear approve for payment, Claim # 3 (Release of Holdback) to Concord Paving for a total of \$28,964.19 for the Street Upgrading & Paving (2013), PN 13-118 Project including Valley Road – Part A, Bond Street – Part C, Mount Royale Est.– Part D, Bunker Hill – Part E, Mahaney’s Lane – Part F and Jane’s Lane – Part G

Favour 4; Opposed 0; **Carried**

Councillor Noel was called back into the meeting.

10. Regulations
None listed

11. General Business
Mayor Butt tabled his letter of resignation from Council to run for election as Mayor, effective Tuesday, January 21, 2014 and will run for the position of Mayor in the upcoming by-election for Mayor on February 18, 2014.

12. Notices of Motion
No notices of motions were filed.

13. Adjournment

Motion 14-328

B. Bowman / F. Butt

Resolved that the meeting adjourn at 7:38 p.m.

Mayor George Butt

Cathy Somers, Town Clerk