



The Town of Carbonear

All claims for damages must be made in writing to the Town Office within fourteen (14) days of the damage occurring, otherwise the claim will not be honoured. The following information is required.

Submitted by: _____

Street Address: _____

Telephone #: _____

Mayor
Sam Slade

Deputy Mayor
Ches Ash

Councillors
David Kennedy
George Butt
Betty Forward
Ed Goff
Gladys Mercer

Town Administrator
Cynthia Davis

Town Clerk
Cathy Somers

**Director of Operations
and Public Works**
Brian M. O'Grady

**Director of Recreation
and Tourism**
Rob Button

1. Time and date that the damage occurred.
Date: _____ Time: _____

2. Type of equipment that caused the damage.

3. Name of company who owns the machine:

4. Type of damage and approximate amount in dollars of the claim.

5. A picture of the property before the damage occurred.

Signature: _____

Date Received at Town Office: _____

Received by: _____

256 Water Street, P. O. Box 999, Carbonear, NL A1Y 1C5

Telephone: (709) 596-3831 Facsimile: (709) 596-5021

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